

**BOARD OF SELECTMEN  
MEETING MINUTES**

**March 7, 2005**

**PRESENT:**

Ruth I. Clough, Chair, Board of Selectmen  
Douglas W. Lyon, Selectman  
Mark Kaplan, Selectman  
Jessie Levine, Town Administrator

**OTHERS PRESENT:**

Robert and DJ Lavoie, New London residents  
Carolyn Dube, Argus Champion  
Debbie Cross, Intertown Record

Chair Clough called the meeting to order at 10:00 AM.

Town Meeting preparation: The Board of Selectmen reviewed the warrant articles and the explanation drafted for each article. Mr. Kaplan said that the terms “raise and appropriate” are always confusing, especially with respect to capital reserve funds. Ms. Levine said that she had prepared a capital reserve handout that should help people track the activity of capital reserve funds. Mr. Kaplan asked for the background information on the joint assessor position and the cost savings that are expected. Ms. Levine said that she would pull that information together for him.

Mr. Lyon suggested changes to a number of warrant article explanations. Mr. Lavoie suggested a change to the explanation of Articles 31 & 32 to better explain the tax impact. Ms. Levine will edit the explanations and distribute new drafts prior to Town Meeting. The Selectmen suggested that she e-mail the Town Meeting handouts to the e-mail distribution list.

Videotape Town Meeting: Ms. Levine asked the Selectmen if they wanted to videotape Town Meeting, since it could not be played live. Mr. Kaplan said that he thinks we are starting too late this year on this suggestion. Chair Clough said that she agrees, and she would like to ask people at town Meeting and on the Citizen’s Advisory Committee how they would feel about video before it is used. She suggested that people be polled at the potluck, and Mr. Kaplan suggested that Cotton Cleveland ask the question from the podium. Chair Clough said that she appreciates Ms. Cleveland’s efforts to spread the word about Town Meeting and keeping it open and public, but she thinks that more time is needed to prepare and to make the public aware of the changes. The Selectmen unanimously agreed not to videotape Town Meeting this year, but to look into it for future years.

Meeting Minutes: Mr. Lyon moved to approve the minutes of February 26 and February 28, 2005. Mr. Kaplan seconded – approved.

Milestone Letter: Ms. Levine referred to the letter from Milestone Engineering regarding HVAC problems at the Police Station/Town Hall. Mr. Lyon said that he had been interested in finding out which problems resulted from the design and which from maintenance (or lack thereof). He said that he thought the Milestone letter addressed this and offered some solutions to solve the design problems. He said that he thinks their solutions are reasonable, especially if they’re willing to pay for it. Chair Clough asked if Chief Seastrand would agree to installing vents in the offices, and Ms. Levine said that she has not spoken to Mr. Seastrand about the letter, although he has a copy. She said that the office doors remain shut for

security more than privacy reasons, so she thinks that the vents would be acceptable. However, she will talk to Chief Seastrand.

Mr. Kaplan asked if Sodexo would take care of the maintenance issues, and Ms. Levine said that they would. The Selectmen authorized having Milestone make the repairs as outlined in their letter.

Intermunicipal Agreement: Ms. Levine referred to the draft intermunicipal agreement with the towns of Sunapee and Newbury for assessing services. She said that the agreement had been reviewed by Bart Mayer, counsel for New London and Newbury, and by Timothy Bates for Sunapee, and their changes have been incorporated. Mr. Lyon said that he has reviewed the agreement, and it looks good. He said that the idea of a joint oversight board seems unusual, but understands that it's required by RSA Chapter 53-A regarding intermunicipal agreements. Ms. Levine said that the three town administrators had had lively discussions about the costs, in particular. Mr. Kaplan asked if the mileage reimbursement could be eliminated as a cost and included in the assessor's salary. After some discussion, the Selectmen decided not to pursue this suggestion. Ms. Levine pointed the Selectmen to the provisions about apportionment and termination of the agreement, and the Selectmen were in agreement. Chair Clough noted that the agreement would be signed by the three Boards of Selectmen, and the Selectmen would then appoint a Selectman and citizen as stated in the agreement. Ms. Levine said that assuming the three Town Meetings approve the position, the town administrators' goal is to have the Selectmen sign the agreement by the end of March, advertise for the position in April, and interview and hire in May for a July 1 start date.

The Selectmen approved the draft intermunicipal agreement.

#### **SIGNATURES:**

##### **Building Permits:**

- Scott E. Brown, 515 Wilmot Center Road (Map 52, Lot 13), permit to construct new garage (28' x 40') – Approved (Permit 05-014)
- Coy Family Limited Partnership, 432 Main Street (Map 85, Lot 43), permit to change exit slider to conventional door and window – Approve (Permit 05-013)
- Robert Diemar, 64 Checkerberry Lane (Map 44, Lot 30), permit to add entrance porch and interior renovations – Approved (Permit 05-012)
- Molly & Dominic Ferrante, 53 Lighthouse View Road (Map 126, Lot 5), permit to construct new 1414 SF guest house – Approved on the condition of no kitchen to be allowed in guest house (Permit 05-017)
- Molly & Dominic Ferrante, 53 Lighthouse View Road (Map 126, Lot 5), permit for interior and exterior renovations of main house, with no change to footprint – DENIED due to substantial renovation of non-conforming building within 50' setback to shoreline; refer to ZBA (Permit 05-016)
- Stuart & Victoria Gulker, 606 Wilmot Center Road (Map 55, Lot 5), permit to add master bedroom suite and spare bedroom – Approved (Permit 05-015)

##### **Sign Permits:**

- John MacKenna, 293 Newport Road (application for permit for permanent sign reading "John MacKenna, realtor, managing broker with New London Agency" – Approved

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**Other Items for Signature:**

- Disbursement & Payroll Voucher for the week of March 7, 2005
- Elderly Exemption Applications

There being no further business, the Board of Selectmen voted to adjourn the meeting at 11:40 AM.

Respectfully submitted,

Jessie Levine  
Town Administrator