

**BY LAWS OF NEW LONDON
RECREATION COMMISSION**

ARTICLE I: Name and Location

Section 1: The name of the commission shall be:

New London Recreation Commission.

Section 2: Said Commission shall be located at New London in Merrimack County, State of New Hampshire.

ARTICLE II: Purpose

The purpose of New London Recreation Commission shall be to promote the quality of indoor and outdoor recreation programs for the citizens of New London. In pursuit of this goal, the Commission shall work in cooperation with schools and local organizations to provide a unified recreation program.

ARTICLE III: Membership

Section 1: The Commission shall consist of five (5) members. Each of the five (5) members may hold office, have one vote and serve without pay.

Section 2: The term of office shall be for three (3) years with a term beginning as of April 1st.

Section 3: The members shall be appointed by the New London Select board upon the recommendation of the Commission.

Section 4: If vacancies occur on the Commission, the replacement of the person vacating shall be handled in the same fashion as was the original appointment.

Section 5: A vacancy shall occur on the Commission when any member fails to be present at three (3) consecutive regular meetings unless such absence shall be excused and recorded by the Commission.

ARTICLE IV: Duties of the Commission

Section 1: The Commission shall act as an advisory agent to the Recreation Director in matters pertaining to town recreation programs.

Section 2: The Commission shall in conjunction and consultation with the Recreation Director determine objectives which will resulting the continuing grown and improvement of recreational services and establish policies necessary for the attainment of these objectives.

Section 3: The Commission shall prepare an annual summary of its activities for inclusion in the Annual town Report.

Section 4: The Commission shall in conjunction and consultation with the Recreation Director prepare the annual Recreation Department budget and present same to the Budget Committee and Select board for consideration.

ARTICLE V: Officers

Section 1: The officers of the Commission shall be Chair and Vice Chair.

ARTICLE VI: Duties of the Officers and Members

Section 1: The Chair shall preside at all meetings of the Commission, appoint all committees, represent the Commission at public affairs, and maintain the dignity and efficiency of the Commission in all ways.

Section 2: the Vice Chair shall act in the absence of the Chair.

Section 3: The Commission shall keep a record of the proceedings of the monthly meetings. It shall be responsible for distribution of minutes and information regarding upcoming meetings.

Section 4: All Commission members shall assist and support the Recreation Director.

Section 5: All Commission members shall serve on sub-committees.

Section 6: All Commission members shall demonstrate a sincere interest and commitment to the importance of recreation, a willingness to give freely of their time, energy and resources, and act as an ambassador between the Town and its citizens in promoting recreation.

Section 7: At the February meeting, Commission members shall select, by majority, the next Chair and Vice Chair for a year term commencing in April.

ARTICLE VII: Meetings

Section 1: Regular Commission meetings shall be held monthly at a time and place agreed upon by the Commission members.

Section 2: At any meetings, five (3) voting members must be present to constitute a quorum.

Section 3: Special meetings shall be called by the Chair.

Section 4: All meetings shall be conducted under **Roberts' Rules of Order, Revised Edition**, unless otherwise provided.

ARTICLE VIII: Amendments

These Bylaws may be amended at any regular or special meetings by a majority vote of those present and voting, provided notice of the proposed amendment has been given in writing to all Commission members at least fifteen days prior to said meeting.

September 2007