

TOWN OF NEW LONDON  
BOARD OF SELECTMEN  
MEETING MINUTES  
AUGUST 13, 2007

PRESENT:

Ruth I. Clough, Chairman, Board of Selectmen  
Mark Kaplan, Selectman  
Larry Ballin, Selectman  
Jessie Levine, Town Administrator

ALSO PRESENT:

Don Bent, Health Officer  
Jay Lyon, Fire Chief  
Norm Bernaiche, Town Assessor  
Richard Lee, Director of Public Works  
David Seastrand, Chief of Police  
Chad Denning, Recreation Director  
Kristin McAllister, Assistant Assessor  
Debbie Cross, Intertown Record  
Philip Stake, Argus Champion

Chair Clough called the meeting to order at 8:03 AM, and welcomed attendees to this year's non-resident taxpayers' meeting. She introduced new Selectman Larry Ballin and Mark Kaplan. She then turned the floor over to department heads, asking them to introduce themselves and give a 2-3 minute update on their department's activities.

Jay Lyon, Fire Chief: Jay Lyon introduced himself and stated that he was appointed as Fire Chief last week, after serving as interim chief since Peter Stanley's retirement in May after 30 years in the Fire Department. The Chief's position was expanded from part-time to full-time, and he was hired by the five-member Board of Firewards. He reported that the New London Fire Department had already seen 411 calls this year-to-date, compared to a total of 457 in 2006. Calls are driven by population and weather. Recent calls included a horse rescue last weekend, and mutual aid calls to lightning strikes in other towns. There are 45 volunteers on the department, which is a full roster. It is projected that the non-personnel operating budget will be lower and the Board of Firewards is currently evaluating the Department's long-term capital needs.

Irwin Brigham, of Slope n' Shore, asked why the Fire Department was overrun with small children a few weeks ago. Chief Lyon replied that every year during Hospital Days, the Fire Department holds an open house to show appreciation for the townspeople's support for the Department. They have had as many as 750 people come through, and kids can go on fire truck rides, play with the hoses, play in foam, wear helmets, etc. This year 28 of the 45 volunteer firefighters helped staff the open house.

Art O'Hara asked for more explanation about the volunteers. Chief Lyon replied that their volunteers are paid call firefighters, and that there are two full-time positions: the Chief and a second full-time position that will be filled later in the year. The second position will allow for better coverage during the length of the day, between 7:00 AM and 8:00 PM, and in the off-hours a fire officer is on-call. Chief Lyon then explained the Department's approach to choosing which piece of equipment should respond to which call, for efficiency and cost savings.

Norm Bernaiche, Assessor: Mr. Bernaiche introduced himself as the first tri-town assessor, serving the towns of New London, Newbury, and Sunapee. He has been on the job for almost two years, and is

happy to report that there is only one ongoing litigation case this year. His primary duty is to response to taxpayer concerns in a timely manner to avoid entering into a contentious relationship in the future. He noted that the market has slowed down, and towns are no longer chasing their tail trying to keep up with changes. He is now able to spend more time reviewing segments of the communities to make sure they are on target, and he is looking forward to being able to inspect properties on a regular basis to make sure that the town's data is current and accurate. He and his assistant, Kris McAllister, will attempt to inspect 1/5 of property in each of the three communities every year to avoid the cost of a full revaluation every five years. Currently, they are inspecting the Seasons and Hilltop to correct the data for those condominiums, and have taken a much closer look at property tax exemptions this year.

Richard Lee, Public Works: Richard Lee introduced himself and noted that his title had changed from Road Agent to Director of Public Works following the Town Meeting vote this year that incorporated the Wastewater Department into his department. His department also oversees highways, cemeteries, parks, beaches, and the Transfer Station. In the Wastewater Department, we are in the middle of an inflow study in an attempt to cut down on the amount of clean water sent through the system. We are in the second phase, doing building-to-building inspections. The first phase consisted of smoke testing almost 95,000 feet of sewer line. The new full-time employee of the Wastewater Department is doing a very good job.

In the Highway Department, the 8" of snow and 3" of rain in April washed out over 10 roads, with Lamson Lane taking the hardest hit. The paving company is finally here this week to repave the damaged roads, and discussions with FEMA about reimbursement have been ongoing. For this season's construction projects, we plan to grind and pave the remainder of Lakeshore Drive (the portion that was not completed last year); we will shim Shaker Street and Knights Hill Road; and we will repair drainage throughout town.

At the Transfer Station, the contract with the Claremont incinerator expired in July and we now haul our trash to Meredith and from there a private hauler takes it to a landfill in Berlin. The new arrangement will save taxpayers about \$70,000 per year, which in the first year covered the cost of the additional trash trailer that we purchased to keep three trailers in rotation. Interestingly, our solid waste tonnage is down by about 50-tons, and recycling is up slightly. Richard Lee attributes the reduced tonnage to a slow economy. He said that mixed paper is now selling for about \$80 per ton, in addition to saving \$70 per ton for disposal. We send out a box of paper (about \$200 worth) every five days that we are open. He noted that the Selectmen had put together a committee to look at the future of solid waste disposal in New London, including Transfer Station operations and increased recycling.

Mark Kaplan asked Richard Lee to explain how New London recycles glass, and Richard Lee stated that glass brought to the Transfer Station is hauled down to the Town Pit on Mountain Road, where it is piled with glass collected from other towns in the region that pay the recycling coop, Northeast Resource Recovery Association (NRRRA) for disposal. NRRRA then arranges for periodic grinding of the pile of glass, and the product is left for New London's use. We are reimbursed for our labor in maintaining the pile and assisting the grinding process, and we are allowed to dump up to 60 tons of glass at no cost. Mark Kaplan pointed out that for every ton of gravel replaced by crushed glass, we are saving an additional \$14 per ton.

Irwin Brigham complimented Richard Lee on the "helpful, polite and kind" staff at the recycling center. Richard Lee gave credit to John Early, the new supervisor, for changing the atmosphere and increasing the recycling figures. Storm Connors asked what kinds of glass can be recycled, and Richard Lee said that the glass program takes anything but windshield glass – even porcelain toilets, mugs, plates, and glass of any color and any kind. Storm Connors suggested that publicity be increased, and Richard Lee agreed.

Sally Boyd Saunders also complimented the staff at the Transfer Station and said she is surprised that the facility does not take batteries and people are instructed to put them in the regular trash. Richard Lee said that batteries are manufactured differently now and can be disposed of with the regular trash, and the only market for recycled batteries is for rechargeable batteries. Richard Lee said this is standard practice.

PK Brigham asked about plastics recycling. Richard Lee said that New London recycles HDPE (such as milk containers) and PETE (soda containers), but there is very little market activity for other plastic. He noted that if a new subsidiary of NRRA is successful, there will be a local market for other plastics. Mrs. Brigham also noted the temporary repairs on Pleasant Street and asked if there was a plan for permanent repairs. Richard Lee replied that the paving contractor is here this week to repair all of the storm damage, and unfortunately FEMA will only cover about \$70,000 of the storm damage; the remainder of the cost will come from his budget.

Art O'Hara asked if Pleasant Lake would be lowered in 2008, and if so, did the Selectmen plan a public process, like in 2003, to discuss concerns about fish and other matters. Ms. Levine said that previously, the Town lowered the dam by the full five feet every five years, and it was in 2003 that lakefront owners objected to the full lowering of the dam due to the salmon spawn. At that time, the Selectmen agreed to lower the dam by only 18", but asserted that the dam would be lowered completely in 2008. At this time, the Town has to conduct repairs on the Pleasant Lake dam that will require the full lowering, but Ms. Levine stated that there could still be a public meeting on the subject. Richard Lee noted that the Town is also planning to install a new electronic gate at the dam.

Storm Connors asked if the Town would consider repairing the boat launch, which drops off after the concrete and then does not get deep enough for quite some distance. Larry Ballin said the boat launch would be in the state domain. Richard Lee said that in addition, the lake is level out to the big rocks, and without extensive permitting and constant maintenance, there would not be a successful long-term solution. He said that people who power-load and unload their boats are causing the end of the pavement to break off, and it would not be an easy task to repair this.

Alec DiSimone of Slope n' Shore asked for assistance in alerting drivers to children and others who crossed Pleasant Street from Slope n' Shore to the beach. Richard Lee agreed that he and the Police Chief could review the location for safety. He noted concerns about the sight distance in that general area, especially when cresting the hill.

Chad Denning, Recreation Department: Chad Denning introduced himself and said that he is pleased to announce that New London's Recreation Department is now an award-winning department, winning the Shelnut Perkins Award from the NH Parks & Recreation Association for the Dinner with Jack Frost in January. He said that 175 people came out for the event, despite its being the coldest night of the year. He said that the Recreation Department recently participated in the Run for the Lakes and the New London Triathlon, and will host its newest event this weekend with the NH State Wiffleball Championships at the New London Outing Club. He said this summer has also seen the middle school adventure camp, which partnered with Newport and Sunapee Recreation Departments. There was also a summer swim team that included 40 kids in its first summer. Also, kayaking and sailing lessons were full all summer. In addition, the winter toddler program had 40 families in its first event and is growing in popularity.

Chad Denning said that the summer day camp was very successful this year, and now has State of NH accreditation as a summer camp. Mr. Denning said that he is licensed as a school bus driver, which gives him an opportunity to meet the kids and save money by having a bus and not a van. Swim lesson numbers are up this year, and the Town charges \$15 for residents and \$30 for non-residents. He is working on a trail running series for New London, to get people out into the woods and discovering New London's trail system. He also plans a toddler learn-to-skate program for the winter, and a cross-country ski program.

The summer is winding down, and he was pleased with the cleanliness of the beaches and commended the lifeguard staff for their work.

Mr. Brigham asked Chad Denning about his background, and how one is trained for this kind of work. Mr. Denning replied that he has a degree in Parks & Recreation from Texas A & M.

David Seastrand, Police Department: Chief Seastrand introduced himself opened by assuring those present that he would work on the pedestrian safety at Slope n' Shore. He described his department as having eight full-time officers, including himself and a full-time detective, as well as a second detective who splits his time as a patrol officer. There are also four part-time officers who help with staffing, all but one of which is full-time certified. He said that his department is also award winning in that the detective recently received recognition from the NH Attorney General for his work combating cyber crimes.

Traffic has been the main activity for the Police Department; over NASCAR weekend, the department used a patrol grant to enforce speed on Route 11, stopping over 125 cars and issuing tickets to  $\frac{3}{4}$  of those stopped. His department also has a 24-hour dispatch center that dispatches for New London agencies and a number of neighboring towns.

Chief Seastrand said that property crimes are up, although not for residential burglaries. Recent crimes include shoplifting and burglaries on Main Street. His department has been more aggressive in resolving issues; New London is not immune to the problems that face larger communities. There have been some domestic incidents in New London recently, including a shooting.

Storm Connors asked Chief Seastrand to describe the tasers recently purchased by the Police Department. Chief Seastrand described how the tasers work – he should know, since he experienced first-hand how it feels to be “tased.” He said that his staff went through an eight-hour training session on the weapon, which is used by 80% of the agencies in the country. He said that the taser has not yet been used in New London, and that the goal is to not use them. Mr. Brigham thanked Chief Seastrand for this information and suggested that if it were advertised that the department had tasers, they could have an immediate effect. Chief Seastrand noted that his department had an aggressive campaign to let people know the tasers had arrived.

Myck Simon asked how New London compares to other places. Chief Seastrand said that New London is comparable for its population and commercial base, and that the crimes here tend to follow demographics for income and age. New London has experienced computer crimes against the elderly, and he admitted that the department needs to do a better job of alerting people to the possibility of crime without making them worry about the safety of the community they live in. He cautioned people to take the keys out of their cars when left unattended – New London gets 1-2 stolen vehicles per year.

Don Bent, Health Officer: Dr. Bent introduced himself and said that theoretically he is a part-time volunteer, but he is actually always available to assist. New Hampshire is unusually deficient in its public health infrastructure, which makes his job more important and more difficult. Of the 234 towns & cities in New Hampshire, only two have full-time public health departments, and eight communities have full-time health officers. Every municipality is required to have a health officer, though they differ in how they are used. In New London, he oversees test pits for new septic systems and encourages good health practices.

New London is a member of the Greater Sullivan County All Hazards Region, which has been meeting over the last few months to create an all hazards plan as part of attention being paid to pandemic planning. He is on the medical surge committee, which is preparing for a situation in which 40% of the workforce is demobilized, and addressing concerns such as whether to require or permit visitors or non-residents to go home in a pandemic environment.

Dr. Bent encouraged non-residents to test their water using sample bottles and instructions that are available at the Town Offices. He recommends testing for radon, uranium, and other radiological parameters, especially if it is a brand new home. He also recommends testing every five years to monitor water quality on an ongoing basis.

Mr. Brigham asked Dr. Bent about his qualifications as a health officer, and Dr. Bent responded that he is a microbiologist who has been working in the public health field for his entire career. Mr. Simon asked if the Town is monitoring possible toxin exposure of employees at the Transfer Station. Dr. Bent said that he is not; most toxins are not allowed at the Transfer Station and his primary concern is fluorescent bulbs. He wishes residents would wash out containers prior to disposing of them.

Ms. Clough thanked the Department Heads for their presentations. In other updates, she informed the audience that the Town had formed a new Solid Waste Committee, which will meet again on August 27 at 5:00 PM, and an Energy Committee that will meet on September 10 at 7:00 PM. Jessie Levine gave a brief update on the roundabout, stating that it would go to bid on October 1 and, hopefully, come in close to the budget this time around. Ms. Clough added that construction on repairs at the Library would begin on August 20, 2007.

Ms. Clough invited questions from the audience. Arthur O'Hara asked Norm Bernaiche whether there were any changes in the sale price of waterfront properties that would affect their assessed values. Mr. Bernaiche replied that what he has seen is that people are not selling their properties because the market is not hot right now. Sale prices have not dropped, but properties are not moving as fast. Sales remain close to assessed values. If nothing sells, it is difficult for assessors to determine what is happening. On big Lake Sunapee, a property just sold for \$3.7 million in Sunapee, so the right property is still selling at a high price.

Doug Carroll asked about the household hazardous waste day, and said that he would like to see the Town charge Transfer Station users to take hazardous waste such as pesticides that he has in his barn in large quantities. He said it would benefit the Town to know where these toxins are, and it would be nice if the Town would offer to dispose of this stuff. He also suggested that the Town could offer tire disposal for \$5 apiece and people would make use of it. Richard Lee said that most auto garages will dispose of tires for a small fee, and people can take their tires to Gobin's facility in Newport, which also provides disposal. He also noted that the Town cannot connect hazardous waste on an ongoing basis without a collection license and a special building. The first hazardous waste day that was held in June cost \$1500 to setup and \$6300 total. If the contractor knows in advance that an unusually large quantity is coming, then generally make special arrangements. Richard Lee also noted that the Public Works Department now takes electronic waste for a charge.

There being no further questions from the audience, Ms. Clough thanked everyone for attending the meeting, and the non-resident taxpayers' meeting came to an end.

Town Assessor – Colby-Sawyer College and Barn Playhouse: At 9:40 AM, the Selectmen were joined by Norm Bernaiche and Kris McAllister, Assistant Assessor. Norm Bernaiche referred to the Selectmen's meeting on February 26, in which they met with Doug Atkins from Colby-Sawyer College regarding the Colby Farm property (f.k.a. the DiLorenzo house). At that meeting, Mr. Bernaiche had recommended that the Colby Farm property be taxed as 59% taxable and 41% tax exempt. The College had applied for 100% tax exemption, but Mr. Bernaiche did not determine that the whole building met the tax exemption requirements. The College filed an abatement with respect to his decision, and also asked him to review all of the College property for consistency.

He and Ms. McAllister have recently completed their review of the College property and he has done additional analysis. As a result, he recommends the denial of the College's application for an abatement

on the Colby Farm property, and further he recommends a \$12 million increase in the taxable value of the College. Mr. Bernaiche, Ms. Levine, and Larry Ballin met with Doug Atkins last week to review Mr. Bernaiche's recommendation, and Mr. Atkins stated that he did not see anything wrong with Mr. Bernaiche's analysis.

Ms. Levine said that the result of the increased valued at the College would be a 7-cent tax rate offset for remaining taxpayers, if all other values remained as-is and the budget and revenue remained as predicted. She said this is not a tax rate reduction, since the tax rate has not yet been set, but that the assessment increase would offset the tax rate for other taxpayers.

Mr. Bernaiche explained to the Selectmen that he used two independent approaches to valuing the property: the cost approach, which is based on the cost of construction using some of the College's own construction estimates and used construction cost information from Dartmouth's recent dormitory construction; and the income approach, which measured the College's investment into the dorms and the amount recovered from students as part of their tuition. He explained that on the income approach, it costs \$39,000 per year to attend Colby-Sawyer College. Students who live off-campus may deduct \$10,000 from that amount, of which \$3400 is attributable to the meal plan. The remaining \$5600 is the cost of a dorm room, which, when multiplied by the number of students, results in a gross income figure that is then reduced by costs. Interestingly, Mr. Bernaiche noted, both methodologies came out with similar results that affirmed the other approach.

Ms. Clough asked if these assessments are similar to those of other private colleges. Mr. Bernaiche said that Hanover's assessments of Dartmouth are "strong," but the analysis is the same used by other towns with private schools.

Mr. Ballin said the College raised no real questions with the analysis and expressed that they will pay their fair share as the rest of the taxpayers do. It appeared to him that the College saw the fairness of the analysis.

Mr. Bernaiche said that he had wanted to take a closer look at the College, because he knows that it has not been reviewed closely by assessors in the past. The last dormitory was constructed in 2000, and Doug Atkins had stated that the cost of constructing that building today would be \$5.5 million. If one inflates the 2000 construction cost by 10% per year compounded, the result is also \$5.5 million. Mr. Bernaiche said that assessors need to approach an analysis like this from a number of directions in order to feel comfortable, which he has done.

Mr. Bernaiche said that if the Board of Selectmen agree with his analysis, he would ask them to deny the College's application for an abatement. Mr. Kaplan moved to deny the abatement, seconded by Mr. Ballin and approved 3-0.

Mr. Bernaiche then moved on to discussing the application by the New London Barn Playhouse for property tax exemption for the residential property at 56 Whipple Court. Mr. Bernaiche said that the theater on Main Street is still owned by a for-profit corporation, but the Whipple Court property is owned by a non-profit organization and is used as free housing for the actors. The only portion of the property that is used for charitable activity – the arts -- is the barn, where the property is used for storage of props and costumes. Therefore, it is his recommendation that this building be given tax exemption, but not the remainder of the property. The Board of Selectmen concurred.

Ms. McAllister said that the two assessors are  $\frac{3}{4}$  of the way through their data collection update of Hilltop Place, where they have had better success than at the Seasons. There are 63 different building styles at Hilltop Place, which has required quite a bit of correction of the physical data.

The assessors departed at 10:05 AM.

Meeting Minutes: Ms. Levine noted that page 5 of the July 30, 2007 meeting minutes contained errors in the discussion about the Sewer Department's Capital Improvement Plan. She will correct that entire paragraph. Mr. Kaplan moved to accept the minutes as amended, seconded by Mr. Ballin and approved 3-0.

Comcast Franchise Negotiations: Ms. Levine said that she has spoken to Kate Miller of Donahue, Tucker & Ciandella, and franchise negotiations with Comcast will begin late summer/early fall. She has received numerous comments and requests from residents for assistance with Comcast.

Old Business:

Flow Study: Ms. Levine reported that she and Richard Lee met with John Callawaert, head of the Community & Environmental Studies department at Colby-Sawyer College, and there is a student available for a fall internship who has GPS experience. The student will be used to map the sewer system and to continue the project into a senior project this winter. Bob Lavoie asked when the findings of the flow study would be available, and Ms. Levine said she anticipates meeting the September 30 deadline required by the settlement agreement with the Attorney General.

Parks Memorial: Ms. Levine said that September 29, 2007 at 10:00 AM is a good date for all for the dedication of the plaque in memory of Lincoln and Anna Parks. The family approved the language for the plaque.

Volunteer Appointments: On the subject of Zoning Board of Adjustment, Mr. Kaplan moved to appoint Doug Lyon to the open seat on the ZBA, and to appoint Sue Andrews as an alternate. Mr. Ballin stated that he stood by his position that Jeff Horten should be moved from the alternate seat to the full member position, and circulated letters that he had received from Everett Yelton and DJ Lavoie in support of his position, and also referred to an e-mail from Bill Green, ZBA Chair, in support of the same.

Ms. Clough stated that she had spoken to all three candidates and all three indicated to her that they were comfortable with any decision made by the Board of Selectmen. Jeff Horten had told her that he was comfortable to continue as an alternate if that is what the Town wanted. Mr. Ballin said that the purpose of the alternate positions is to train the alternates to move into a full spot when the position becomes available.

After reviewing the letters submitted to the Selectmen, Ms. Clough stated that she supports Mr. Kaplan's motion for the purposes of discussion. Mr. Kaplan said he knows Doug Lyon well and that his demeanor, expertise and ability are impressive and that he would be a good member of the ZBA. Ms. Clough said that she has given this decision a lot of reflection, and has called all three candidates. She noted that of the four current ZBA members, only Bill Green is experienced. The other three were appointed within the last two years. She reviewed all three applications, and she respects Bill Green's opinion as chair of the ZBA. Mr. Kaplan moved the question.

Bob Lavoie asked why the Selectmen were considering increasing the number of alternates. Ms. Clough stated that the law allows five alternates, and the Selectmen would like to have alternates in case they are needed when there is a schedule or other conflict. Mr. Ballin said the issue is not the number of alternates, but whom to appoint as a full member.

Ms. Clough called for a vote, and it was 2-1 in favor of Mr. Kaplan's motion.

Committee Reports:

- Planning Board: Mr. Ballin reported that the Planning Board has not met since the last Board of Selectmen's meeting. The CIP subcommittee process is going well, and department heads are streamlining issues and it is a well-organized process. The

- **Budget Committee:** There is a Personnel Subcommittee meeting tonight at 5:30 PM. The Fire Department subcommittee met with Chief Lyon and Steve Ensign, and there is nothing new to report there other than that the cost of a piece of apparatus doubles every 10 years. Mr. Ballin said he is fascinated by the amount of stuff that has been donated to the Fire Department that will result in better service to the community, including a \$25,000 rescue boat.
- **Energy and Solid Waste:** no new report

DJ Lavoie asked if there was sewer user representation on the CIP Subcommittee. Ms. Levine said that John Wilson owns a building on town sewer, as do the families of Jim Wheeler and Tom Cottrill. She said that the meetings are public and sewer users are welcome to attend. Ms. Levine said that the Budget Committee and Board of Selectmen send elected representatives who must consider the best interest of the entire constituency, including sewer users. Finally, she said that the Department Heads also have the best interests of the taxpayers and rate payers in mind. Larry Ballin assured Ms. Lavoie that those present are doing a good job.

Meeting Schedule: The Board of Selectmen added the following meetings to their schedule:

- |                                 |                                  |
|---------------------------------|----------------------------------|
| • Monday, October 1 at 8:00 AM  | • Monday, November 5 at 8:00 AM  |
| • Monday, October 15 at 8:00 AM | • Monday, November 12 at 8:00 AM |
| • Monday, October 22 at 8:00 AM | • Monday, November 19 at 8:00 AM |
| • Monday, October 29 at 7:00 PM | • Monday, November 26 at 7:00 PM |

There being no further public business, Ms. Clough moved to enter into non-public session, pursuant to RSA 91:A-3 (e), litigation, and (b), hiring of personnel.

Upon returning to public session, the Board of Selectmen signed the following documents.

**Building Permits:**

- Delavan & Janet Cate, 765 Route 103A (Tax Map: 103 Lot: 001-000), permit to remove and dispose of two sheds. As well as installation of one pre-fabricated shed. – Approved (Permit #:07-094)
- Ann R. Loeffler Revocable Trust, 346 Wilmot Center Road (Tax Map: 065 Lot: 023-000), Amendment to permit number 07-071 making slight changes to location and aesthetics of the proposed garage. – Approved (Permit #: 07-071)
- Dean & Pamela Larpenter, 1554 King Hill Road (Tax Map: 129 Lot: 115-000), permit to demolish a 14' by 21' shed. – Approved (Permit #: 07-091)
- Robert M. Thomas, 98 Everett Park Road (Tax Map: 072 Lot: 025-000), permit to remove and reconstruct a porch, re-roof garage and house, and construct a farmer's porch across the front of the house. – Approved (Permit #: 07-093)
- Richard E. & Margaret N. Anderson, 129 Little Brook Road (Tax Map: 035 Lot: 036-000), permit to convert an existing deck to a screened porch, relocate a door, add windows, and remove a portion of a deck. – Approved (07-088)
- Jane Muller Trust Two 9-19-2000, 138 Herrick Cove (Tax Map: 091 Lot: 020-000), permit to demolish and re-build an existing boathouse. – Approved (Permit #: 07-089)

- James Moore – 348 Shaker Street (Tax Map: 111 Lot: 024-000), permit to replace an existing glass and aluminum sunroom with a new energy efficient sunroom of the same size. – Approved (Permit #: 07-092)
- David Sauerwein & Kimberly Whitney, 137 Pingree Road (Tax Map: 023 Lot: 003-000), permit to add a screened porch onto the kitchen. – Approved (Permit #: 07-095)
- Scott P. & Carolyn A. Ellison, Forest Acres Road (Tax Map: 105 Lot: 010-000), permit to construct a new three bedroom home. – Approved (Permit #: 07-087)

**Sign Permits:**

- Lake Sunapee Region Visiting Nurses Association, a banner to promote the designer's show house reading "Join Us, Lake Sunapee Region Visiting Nurses Association, Dates, Renaissance Shoppe Boutique." Sign to be placed on the front of the Lake Sunapee Region Visiting Nurses Association building on Main Street. – Denied (exceeds size limit of 15 SF)

**Other:**

- Application to use Whipple Memorial Town Hall by David Cleveland for readings of Christmas Carol -- December 11-15 from 6 – 9 pm and December 16 from 4-7pm. – Approved
- Application to use Whipple Memorial Town Hall by David Cleveland for readings of David Copperfield -- October 8 and 10-13 from 6 – 9 pm and October 14 from 4 – 7 pm. – Approved
- Application to use Whipple Memorial Town Hall by the NH Department of Transportation for a public meeting to review the Highway Ten Year Plan -- October 16 at 2:30pm. - Approved

The meeting adjourned at 11:15 AM.

Respectfully submitted,

Jessie W. Levine  
Town Administrator