



# TOWN OF NEW LONDON, NEW HAMPSHIRE

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## BOARD OF SELECTMEN MEETING MINUTES

August 24, 2009

### PRESENT:

Larry Ballin, Chair  
Mark Kaplan, Selectman  
Tina Helm, Selectman  
Jessie Levine, Town Administrator

### ALSO PRESENT:

Linda Hardy, Town Clerk/Tax Collector  
Cotton Cleveland, Town Moderator  
Ann Bedard, Budget Committee  
Kathy Bianchi, Budget Committee  
Celeste Cook, Budget Committee  
Bob Meck, Budget Committee  
Jack Sheehan, Budget Committee  
John Wilson, Budget Committee  
Bob Lavoie, New London resident  
DJ Lavoie, New London resident  
Sarah Crane, *The Villager* newspaper

Chair Ballin called the MEETING TO ORDER at 6:04 PM.

Changing the Fiscal Year: Chair Ballin explained that Town Administrator Jessie Levine would be giving a presentation on changing the fiscal year from January-December to July-June. Ms. Levine opened by stating that some of the information being presented may be redundant to some, since she had made a similar presentation to the Budget Committee about two years ago. This time, she gave a PowerPoint presentation that outlined the advantages and disadvantages of the calendar year and the fiscal year and the process that would have to be followed in order to make a change.

She summarized the advantages and disadvantages of the current system to be that “It works because we have not had to borrow in anticipation of taxes...yet. But we collect money in arrears and spend for three months without budget approval.” She summarized the advantages and disadvantages of the fiscal year by saying that “Changing fiscal year has a number of benefits [including having the budget approved before spending money, having the Town on the same accounting year as the school and the State, and improving the efficiency of departments], but the transition will be challenging for taxpayers and Finance Office.”

The transition would be challenging due to the fact that the town must budget for 18 months to last from January 1 in one year to July 1 in the following year. They must cover this 18 months of budget in 12 months. Also, the tax rate would be set once in October during the 18-month period. Additionally, they would need to modify the computer system for the transition.

Ms. Levine explained that there were four options that could be used (alone or in combination with the other options) to pay for the conversion.

1. Tax Rate – Collect the tax for the 18 month period in one annual tax bill, or in quarterly tax bills.
2. Borrow – Bond the amount to be paid back over a period of up to 20 years.
3. Create a Capital Reserve – Over time, funding to be saved by the town but must be approved by voters each year.
4. Use Fund Balance – Essentially the same cost as saving via Capital Reserve, but does not need Town Meeting vote.

Cotton Cleveland voiced her concern with public relations and reporting. She stressed that she wouldn't want people to get the impression that changing one tax year would cause that kind of a change for each year. Ms. Levine reminded everyone that the only part of the taxes to be adjusted was the town portion. Ms. Cleveland said that it was a one-time adjustment; not an increase. She opined that the town should make sure to emphasize that it is an adjustment, not an increase in taxes. She wanted to make sure that "adjustment" was the term used in place of the word "increase." Ms. Levine agreed to change that in the PowerPoint presentation and in any future educational pieces.

Bob Lavoie asked if the quarterly billing would remain after the adjustment should this be the method of choice. Ms. Levine said that was something to be determined by the voters. Linda Hardy, Tax Collector, said that if they spent the money to change the system to a quarterly collection, they shouldn't change it back to an annual collection. She shared that people she has spoken with have indicated that it doesn't feel like such a big hit if they can pay their taxes over four payments instead of two.

Mr. Wilson asked if they could choose a combination of the options to raise the balance. Ms. Levine answered in the affirmative.

Ms. Levine used a side-by-side comparison of the options available to pay for the conversion:

<b>Option</b>	<b>Term</b>	<b>Amount</b>	<b>Tax Rate Impact</b>	<b>Impact on \$400,000 house</b>	<b>Total Impact over time</b>
One-Time	1 yr	\$9,377,348	\$6.12	\$684	\$684
Fund Balance	5 yrs (?)	\$609,363	\$0.61	\$244	\$1,220
Capital Reserve	10 yrs(?)	\$304,681	\$0.30	\$120	\$1,200
Bond	20 yrs	\$200,000	\$0.20	\$80	\$1,600

Ann Bedard asked how the total tax impact for the quarterly billing option would be charged. Ms. Hardy said that half of the total from the previous year would be collected on the first two bills. Ms. Bedard then asked what the interest rate was on the bond that Ms. Levine used in the table. Ms. Levine said that she used a 3% interest rate.

Mark Kaplan asked if instead of a collection in December, if the DRA would allow them to collect half of the taxes in December and half in April. Ms. Hardy replied in the negative, as the town can only set the tax rate once. Ms. Hardy also said that they would need all the money to get from 2009 into 2010. Mr. Kaplan asked if the State allowed the town to catch up in arrears, why won't they let the town pay in

April for that particular year. Ms. Hardy explained that it is because the town can only collect at 50% of the previous year's tax rate.

Ms. Levine shared that if the Town opts to collect the expense of the six-month transition in one tax bill, there can be a line on the tax bills that calls out the adjusted amount, showing that it is for the town portion of the taxes only.

Ms. Levine noted that one way of increasing the fund balance would be to increase any overlay monies that the Board of Selectmen add to the tax rate every year to offset abatements. For instance, they could add \$100,000 of overlay each year. She said that this would be a way of budgeting so there is money left over to fund the conversion.

Mr. Lavoie noted that one of the big benefits of the fiscal year is that it helps with planning, and all agreed

Ms. Levine shared that when consulting the Town's auditor, the only problem they saw was some cramping of time for the filing of the MS-5, but he indicated that it was not a huge problem.

Ms. Levine said that if the Board of Selectmen and Budget Committee opt to proceed, the time line for the conversion to begin would begin at the 2012 Town Meeting. She would recommend that the 18-month budget preparation would begin in September 2011. The one-time billing option would be due December 2012 and the full fiscal year would start July 1, 2012. She also noted that in order to proceed with the fiscal year plans, a unanimous vote of the Selectmen, along with the approval of 2/3 of the Budget Committee would be required. She added that if the Board of Selectmen and Budget Committee did not want to make the decision, it could also be passed by voters at Town Meeting.

Cotton Cleveland asked about the rescheduling of Town meeting. She wanted to know if it would be a separate decision by the town. Ms. Levine stated that is also a decision that would have to be made by voters at Town Meeting.

Kathy Bianchi asked if Town Meeting would also be approving the way the Town would raise the funds or if they would just be approving the concept. Ms. Levine said that it would depend on which option is chosen, as they would have to approve some of the methods, such as bonding or creating a capital reserve fund.

Tina Helm asked how the retiring of the finance officer and the hiring of a new officer would work during the conversion. Ms. Levine said that she would recommend having the new finance officer overlap with the current finance officer, Carolyn Fraley, by about two weeks. She also noted that the timeline wasn't set in stone and that they could very well push it back a year. Chair Ballin asked what type of timeline are they looking at, with regards to the Board of Selectmen. Ms. Levine indicated that they would need to move as a board to approve the concept and to send it to the Budget Committee. It was also noted that it was possible to go to the 2010 Town meeting in March to gain approval to start the process.

Ms. Levine referenced the hand-out she had distributed at the start of the meeting and indicated that it included an article written by Barbara Reid of the Local Government Center on changing the fiscal year. The hand-out also included memos that she had presented to the Budget Committee and Board of Selectmen in July 2007 as she acquired information and as she received details from the switch from different towns in the state. Lastly, the hand-out included a list of new reporting and other deadlines that would need to be met once a May Town Meeting was in place (basically, the March deadlines are extended by two months).

Jack Sheehan commented that roughly 25 towns/municipalities out of 237 in the State were on a fiscal year basis. Tina Helm asked if other towns/municipalities were currently working on the change. Ms. Levine said that Hinsdale and Lisbon were in the process and North Hampton was looking into changing its Town Meeting date. She commented that Holderness just went through the conversion successfully.

Bob Meck said that it seemed to him that there is always a question that they are spending three months of money before the money had actually been approved, and what if the town said "NO" at Town Meeting. He said that they'd find themselves in a hard situation. Mr. Meck then asked Linda Hardy, Town Clerk/Tax Collector, if she had any comments on the issue.

Ms. Hardy said that it doesn't make a big difference in the tax collecting except for reporting and that it doesn't make a difference when it is actually done. She believed that Town Meeting in May would be better than the middle of March. She had no objection to quarterly billing. She shared that the Tax Collector's Association did not like the idea because in the bigger municipalities it is quite an undertaking. Ms. Hardy opined that it would be better for cash flow and wouldn't be such a hit to the residents if the taxes were collected four times, rather than just once.

After some discussion about the Town of Peterborough, where the quarterly billing was put forth by their Selectmen and voted down by the residents, Ms. Helm asked how the demographics differed in Peterborough vs. New London. She found it hard to believe that they wanted to pay it all at once. Ms. Levine said that it was their impression that the taxpayers just wanted to get it over with. Mr. Kaplan noted that the population of Peterborough was 6300 vs. New London's 4400.

Ms. Helm said that she thought explaining all of this information to the general public would be a real challenge. Ms. Hardy said that getting the right information out to the people in a way that would be easy to understand was something that the town leaders were good at.

Chair Ballin suggested selling the "whole package" (town meeting moving, billing and adjustment) to the town, and not to expose it to them piecemeal. Mr. Wilson said that he wanted to talk about the issue further at the next Budget Committee meeting. He was not sure about the depth of the conversation, but he wanted to at least get the concepts out and let them mature a little and to go into it further later on.

Ms. Helm suggested that Ms. Levine send her presentation to the Budget Committee members who were not at that night's Board of Selectmen's meeting so that they could be prepared with the information she had gathered. Chair Ballin asked Ms. Levine to get the details on the various funding options to the board prior to the next budget meeting so that they could decide on how best to raise the funds. He said that their next course of action would be to approve the concept and then decide on how to fund it.

Ms. Cleveland said that she liked the May meeting idea. She said that having a meeting in May would make it harder to say that the summer people were being excluded. Ms. Levine noted that Bow is in the process of asking voters to return to a March Town Meeting because attendance dropped off. Ms. Cleveland asked Ms. Levine to ask the 15 other towns that had gone through the change how their town meetings were attended in May compared to March. She was having a hard time believing that a lower attendance would occur in May vs. March. Kathy Bianchi noted that Bow didn't have the transient population as they do in New London.

Ms. Levine said that she wasn't sure how it would effect Town elections and School Board elections. She noted that the school is on a fiscal year and are in a charter, which says they have to vote on elections and the budget in March. In the event of the May Town Meeting, they would have to hold their own meeting with their own moderators and ballot clerks, etc. Ms. Cleveland asked if Ms. Levine could clarify these details to find out how this change would effect the voting days. Ms. Levine agreed to do so. Ms. Helm

suggested that when switching from a March to May Town Meeting, that the Town should provide childcare. She felt that it was a good way to encourage the younger population to attend.

Mr. Lavoie noted that the Town ought to have public education sessions about the conversion. Chair Ballin agreed and said that that is the advantage of having this conversion scheduled for a couple years out.

Chair Ballin said that he would like to discuss the conversion at the Selectmen's meeting on Monday and have the Selectmen's position decided prior to the September 21 Budget Committee meeting.

Credit Cards and One-Check services: Ms. Hardy said that she has found a vendor that would allow her office to accept credit card payments for anything they do in the office. She said that there is a transaction fee of 2.75% which is the responsibility of the person using the service. Ms. Hardy indicated that people ask, almost daily, about using credit cards to pay for things in the town and this is a way to provide that service at no expense to the Town, just to the user.

Ms. Hardy explained that the company's name is "PayGov.us" and is a private entity, not a government-run organization. She said that they can swipe cards through a mechanism at their desk, or taxpayers can use their cards online, all without fees to the town. Ms. Hardy reminded the Board of Selectmen that they tried this sort of thing two years ago without much success because cards were only accepted online and there was a much higher fee for the service. She opined that this system would be much more convenient and that being able to take cards over the counter would be very helpful.

Ms. Hardy explained the "One-check" service, which is not connected to the PayGov vendor. In the process of doing things such as vehicle registrations, the taxpayer is currently required to write two checks, one to the Town and one to the State of NH. With this new process, taxpayers can write just one check instead of two. The check would be made payable to the Town of New London and the Town would transfer funds electronically daily to the State. She said that this also helps with credit card transactions. Transactions would be made to the town and not split. Ms. Hardy said that she has spoken to Finance Officer Carol Fraley and Steve Theroux, Town Treasurer, and asked about their thoughts of electronically sending funds. They had no issues and thought it would be easy to process. She indicated that the Recreation Commission does credit card transactions all the time and so they are used to the way the funds flow in and out. She also said that she does not think that there is a fee involved with the Recreation Department's processing of credit cards because they purchased proprietary software.

Chair Ballin admitted he was a bit curious about PayGov, as it only serves five towns in the State. He said that he doesn't have any problems with the "one-check" program. Chair Ballin said that he didn't particularly care for the name of the company and would like to hear from the Secretary of State's office that they don't see any red flags. Ms. Hardy shared that the Town of Grantham just went live with the system.

Mr. Lavoie asked if the five towns had had much experience with the company and if they had been using them long. Ms. Hardy answered in the negative and explained that the state statutes just changed to allow such a thing to occur. Chair Ballin added that if this is a new system, perhaps they should wait to see if any new vendors would come along.

Ms. Helm asked Ms. Hardy if she sees this system as a help to her. Ms. Hardy said that she sees it as a help to the customers who come in, but not exactly a help to her. She remarked that at least 50% of the people who come into the office are surprised that they can't use their debit/credit cards to pay for transactions.

Ann Bedard asked if the Town would have to sign a contract. Ms. Hardy said that they did not and that it was a month to month agreement that could be cancelled within 30 days.

Ms. Hardy said that Harris Computers, the Town's financial software vendor, also has their own credit card system. She shared that Harris was the company that bought Munismart, the vendor of their current software. She opined that perhaps their system would be more reputable and that it was something she would look into.

Civil Forfeiture for Dogs: Ms. Hardy had another subject to go over with the Board of Selectmen, and that was regarding unlicensed dogs in the town. Ms. Hardy indicated that after letters and reminders of fees are sent out, dogs that are still not licensed can be seized by authorities and sent a list of summons to court dates. Ms. Hardy said that there were still dogs in the town that had not been licensed, even after many notices had gone out.

Chair Ballin asked how many letters went out. Ms. Hardy said that licenses are due in the month of April. She said that reminders of the upcoming licensing were sent out to dog owners in March. Ads were also placed in the Intertown Record and the Kearsarge Shopper. Dog owners who had still not licensed their dogs were sent another notice in May. These letters referenced civil forfeiture and were sent by certified mail. Before sending the last letter, she called each person to give them a chance to come in and license their animal(s). Once they receive their civil forfeiture letter, \$25 would be added to the fee for licensing their dog(s). Ms. Hardy said that in the civil forfeiture letters she gave the taxpayers until the end of July to come in and license their dogs and about 11 dogs are still not licensed.

Ms. Hardy said that the State requires that this licensing is done. She said that Police Chief Seastrand does not generally issue court summons. He goes to the person's house to tell them that if they don't follow through within three days, the Police will have the right to seize the animal(s) and the owners will have to appear in court.

Chair Ballin asked if anyone had any comments on the issue. There were none, and so he made a motion.

IT WAS MOVED (Larry Ballin) AND SECONDED (Tina Helm) that the Town Clerk be authorized to send the civil forfeiture notices, regarding violation of the dog licenses, to the police department for collection. THE MOTION WAS APPROVED UNANIMOUSLY.

Approval of the minutes from August 11, 2009: Tina Helm indicated five places where letters should be capitalized, or the tense should be changed. The changes were grammatical in nature and no text or wording was adjusted. Ms. Levine took note of the changes and said she would incorporate them into the document.

IT WAS MOVED (Mark Kaplan) AND SECONDED (Tina Helm) to approve the minutes from the Board of Selectmen's August 11, 2009 meeting, as amended. THE MOTION WAS APPROVED UNANIMOUSLY.

West Part Cemetery: Ms. Levine indicated that bids for stump removal, loaming and seeding of West Part Cemetery were due Aug. 21 and that there were nine bidders. KDL Construction out of Newport/Sunapee area won the bid at the price of \$11,300. Richard Lee's recommendation was to accept the bid subject to receiving an insurance certificate. Ms. Helm said that she saw the work had already been started. Ms. Levine indicated that only the logging had begun, but the site work and stump removal had not started yet.

IT WAS MOVED (Mark Kaplan) AND SECONDED (Tina Helm) to approve KDL Construction for the stump removal, loaming and seeding of West Part Cemetery. THE MOTION WAS APPROVED UNANIMOUSLY.

Personnel Reviews: Ms. Levine announced that it was time again for personnel reviews. As has happened in the past, Ms. Levine said that she would do the reviews of the Department Heads and of the staff in her office. She asked the Board of Selectmen to let her know if they had any remarks or requests from the Board of Selectmen regarding any particular individuals. Ms. Levine indicated that she has asked the Department Heads to be done with their staff reviews by the second week in September. She also reminded the Board that they will have to review her, and that she would provide the form for that review to be filled out in the next couple of meetings.

Elkins Transportation Enhancement Grant: Ms. Levine gave an update on the grant application. She said that she has spoken to Nate Miller about the changes proposed by the Elkins subcommittee during the meeting on Friday, when the subcommittee asked to have the purchase and repair of the Mesa building included in the project if possible. Nate Miller said that he did not think that it would be likely that they would get parking included, which was another subcommittee request. Ms. Levine said that the grant emphasizes modes of transportation other than motor vehicles and parking does not fit within the guidelines. Ms. Levine said she felt that the proposals from the subcommittee were good, but she is concerned that the more that is added to the application, the less likely it is to be approved. She said that she has further questions about the building because of the constraints on using the space as a tourist welcome center or historic museum. There is a question of whether or not part of the building could be used for commercial use since it is in the Commercial District.

Chair Ballin thought the subcommittee meeting brought about some interesting suggestions. He added that they weren't adamant that their requests such that they would need to be met "or else." Ms. Helm felt that the meeting was a good opportunity for dialogue to begin about the possible project.

Fiber Project – NTIA Grant: Ms. Levine distributed a copy of the press release on the application for grant funding for broadband. She shared that the Town didn't apply for the grant in conjunction with the state. Instead, they sent it in on their own. Ms. Levine indicated that Community Development Finance Authority – one of the economic development organizations in the state -- had given tax credits to the North Country area for broadband and the tax credits have not been purchased. She said that there was some talk about transferring the funds from the North Country to WCNH's project.

Safe Routes to School: Chair Ballin said that the Town has asked for extension for the Pleasant Street project for next year. Apparently there is an historic house on the street that will require additional engineering and permitting. He explained that this course of action was a federal requirement. He also said that if the Town was doing this project on its own, with its own funds, it wouldn't matter. However, when using federal funds, the requirements are there.

High Pine Pump Station: Ms. Levine said that they are negotiating a contract with United Construction and that they would be bringing it to the Selectmen next week. She said that she, Ed Rushbrook and Richard Lee met with United last month and carved out what work the Town could do themselves and what would be done by the contract. This brought the estimate down from \$81,000 to \$62,000. As soon as new pumps arrive, they hope to undergo the installation and have them up and running by November 15, 2009. With regards to the old pumps, they thought they'd get a credit for them but it doesn't look like they will. If the old pumps are not credited by the vendor, Bob Lavoie suggested listing the pumps for sale on the Craig's List website and Chair Ballin suggested using the eBay website.

Committee Meetings:

Planning Board: Tina Helm reported on the July 28, 2009 Planning Board Meeting. She said that the Colby Point easement plan that was on the agenda was asked by the Cleveland family to be taken off the agenda for now. She said that they needed to discuss it more amongst themselves before coming before the Planning Board. She said that there was also a Preliminary Site Plan for the new Windy Hill School at Colby-Sawyer College. She indicated that the College seemed to be very cooperative with the Town. She added that due to financial restrictions, they will do the basic building and the second phase will be done at a later point when they raise the rest of the funds. Ms. Helm also shared that there was a public hearing on proposed amendments to the Site Plan Review process. The purpose of the changes in the regulations was to make them more streamlined for the taxpayers. She said that there was little discussion but that the goal was to be able to have a fast-track application and to define what the Zoning Administrator would do as opposed to the Town Planner. Ms. Helm reported that the Planning Board approved the amendments. There was also a public hearing on Land Subdivision requirements, designed to improve the submission and recording to do as much as possible through Zoning Administrator instead of the Town Planner.

Ms. Helm also reported on the August 11, 2009 Master Plan work session and Planning Board meeting, which also included a lengthy discussion for the proposal of reusing the former middle school bldg. She opined that the discussion was a bit awkward because the questions were not pertaining to the request from the School Board. Ms. Helm said that the School Board wanted to put a sprinkler system in a portion of the building, excluding the 1941 part, and to just paint, clean and wire it for the computers. There were a number of questions from the Planning Board and from the floor related to the fact that such minimal work was necessary before the building could be used. Chair Cottrill asked Ms. Helm to ask the School Board to get some information out to the Town, as there seemed to be a lot of questions. Ms. Helm said that she wanted to talk with Dan Wolf about this but was not able to before he went on vacation. She reported that many questions at the meeting were not answered. She said that there were some very valid questions asked but did not know if it was the Board of Selectmen's place to find the answers. Chair Ballin opined that they should encourage the School Board to do whatever they can to repopulate the building and make it a part of the Town environment again. He said that people are still upset that the school left New London and that is driving the questions. Ms. Helm believed that the School District should try to do a better job to respond to people's questions. She also was confused at the fact that the School Board found money in the budget to take on this new project merely by re-appropriating funds. She said that the Town of New London is trying to keep tax rates low and to be responsible to the citizens, and the townspeople need a response to their questions. Ms. Levine suggested contacting Jerry Frew to ask the questions. Ms. Helm opined that it was not the Board of Selectmen's responsibility to host a public meeting, rather it was the School Board's. The Board agreed.

Mr. Lavoie said that he also attended the meeting and felt that there were two major issues: 1) the new school was sold on the idea that the present building was unsafe and falling apart, and now it is being used for very little money; and 2) how to use the building for the benefit of the entire district. Mr. Lavoie said that there were other potential uses for building shared at the meeting. Some at the meeting wanted to form a committee to help decide on what the uses of the building should be. Ms. Levine said that at one point the School Board and Mr. Wolf had discussed having a citizen committee, although at that point outside uses were also still being considered.

Ms. Helm said that the remainder of the August 11 meeting included a review of the water resources and watersheds chapter of the Master Plan. She said that it was a very long meeting and didn't end until almost 11:00 PM.

CIP Meeting of August 12, 2009: Ms. Levine said that the CIP meeting on August 12 included a review of Table 20 and the remaining deposits of capital reserves were approved by vote. She said that they are still waiting for the School District and the Water Precinct to submit their CIP comments for the first draft.

Scenic Byway: Ms. Levine said that at the Scenic Byways meeting on August 20, members of the committee reviewed a slideshow to share with communities to educate on the Byways program. She said that there is some question as to whether New London had made the decision to participate, although she had been to all the meetings and told them that they were definitely on board. Ms. Levine suggested getting a letter of support from the Selectmen to the Scenic Byways Committee, which she would draft.

Economic Development Committee: Chair Ballin said that Colby-Sawyer College President Tom Galligan attended the meeting on August 21 and that the meeting included a good, open, wide-ranging discussion of the impact of the College on the town. He shared that the school has a larger incoming freshman class than the prior years and total enrollment is up to 1117 from last year's 1004. He said that the College is getting to the point where they have to seriously consider whether or not to put up a new building. They don't want to grow too fast for fear they would lose their New England college look and feel. Mr. Kaplan agreed with the sentiment. Chair Ballin said that the college was looking at this year as a "bubble year" because the demographics show that the student population pool they draw from is dropping off dramatically.

Joint Board of Selectmen Meeting – September 10, 2009: Ms. Levine asked if the Selectmen still wanted Peter Stanley to give a brief presentation about the Workforce Housing Overlay District. Chair Ballin stated that a brief discussion would make sense and that it would be in the front end of the agenda. He noted that it is State mandated to have a way to allow affordable housing within the town. Chair Ballin also indicated that they will need to get some funding for pizza and drinks for the meeting, probably about \$100. DJ Lavoie suggested presenting the information on the Workforce Housing Overlay District to the CAC.

IT WAS MOVED (Mark Kaplan) AND SECONDED (Tina Helm) to adjourn the August 24, 2009 meeting. THE MOTION WAS APPROVED UNANIMOUSLY.

Application for Building Permits:

- Jesse Worobel, 85 Bog Road (Map & Lot 107-021-000) demo house & garage add new addition & include upgrade to existing house according to plans. Permit # 09-080 – **DENIED** due to failure to meet front yard setback
- New London Hospital, 273 County Road, (Map & Lot 072-016-000 & 072-017-000 & 059-004-000) changed location of trailers on site – AMENDMENT – Permit # 07-073 – Approved.
- New London Hospital, 273 County Road, (Map & Lot 072-016-00) installation of temporary construction trailer for site work – Permit # 079-081 – Approved.
- John Stewart, Jr., 46 Wilmot Center Road (Map & Lot 077-020-000) 14'x 22.5' addition – Permit #09-082 – Approved.
- Lisa Higgins, 18 Elm Street (Map & Lot 077-019-000) install perimeter drain & plantings – Permit #09-083 – Approved.

Request for Tax Exempt Status:

- New London Hospital, 249 County Road, Unit 7 & 101-108, 276 Newport Road, Unit 102 & 273 County Road (Map & Lot 059-004-007, 101, 102, 103, 104, 105, 106, 107, 108, 059-015-102, 072-016-000) -- Approved.
- WFK Whitehouse Foundation, 91 Pleasant Street (Map & Lot 073-082) -- Approved.

- LSRVNA, 107 Newport Road (Map & Lot 072-039) -- Approved.
- St. Andrews Church, 52 Gould Road & 1766 King Hill Road (Map & Lot 084-083 & 128-014) -- Approved.
- Roman Catholic Bishop of Manchester, Our Lady of Fatima, 724 Main Street, (Map & Lot 077-046) - - Approved.
- New London Outing Club, Parkside Road, Knights Hill Park, County Road, (Map & Lot 083-008, 010 & 094-024) -- Approved.
- Ladies Benevolent Society of Elkins, Elkins Road (Map & Lot 077-029) -- Approved.
- Masonic Association of King Solomon's Lodge #14, 453 Elkins Road (Map & Lot 077-022-000) -- Approved.
- Kearsarge Community Presbyterian Church, 82 King Hill Road (Map & Lot 122-019-000) -- Approved.
- New London Historical Society, County Road, Keith ROW, Little Sunapee Road (Map & Lot 059-021, 022, 025-001, 025-002, 037, 038) -- Approved.
- First Baptist Church, 461 Main Street (Map & Lot 085-032-000) -- Approved.
- Elkins Chapel Society, Inc., 374 Elkins Road (Map & Lot 077-033-000) -- Approved.
- Kearsarge Area Council on Aging, Inc. 37 Pleasant Street (Map & Lot 084-075) -- Approved.
- Colby Sawyer College, 541 Main Street (Map & Lot 084-018, 085-025, 085-033, 085-035, 086-001, 095-003) – Approved in part.
- New London Barn Playhouse, 56 Whipple Court, (Map & Lot 084-011) -- Approved.
- New England Forestry Foundation, Burnt Hill, Little Sunapee Road, Route I-89, Heath Lane (Map & Lot 017-003, 030-012, 014, 016, 042-002, 043-001 – DENIED.

Application for sign permits:

- **Permanent** - Gavin Campbell, 71 Pleasant St. (Map & Lot 084-078-000) new sign showing three businesses – Approved.
- **Temporary** – LSRVNA – sign at information booth & on property –9-5-2009 – Approved.

Application for use of Sydney Crook Room:

- Adventures in Learning – Sheldon Boege – 2010 Adult classes:  
Tuesdays – January 19-March 2 – 12-4 (7 weeks)  
Wednesdays – January 20-March 3 – 9-12 & 1-4 (7 weeks)  
Thursdays – January 21-March 18 – 1-4 (9 weeks)  
Thursdays – January 21-February 18 – 9-12 (5 weeks)
- League of Women Voters committee meeting – Sept. 10, 2009 1:00-4:00 – Approved.

Other:

- Disbursement vouchers weeks of August 17 & 24, 2009 - Approved.
- Annual City/Town Financial Report – Approved.

The meeting adjourned at 8:05 pm.

Respectfully submitted,

Kristy Heath  
Recording Secretary

