



TOWN OF
NEW LONDON, NEW HAMPSHIRE

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**NEW LONDON PLANNING BOARD
SITE VISIT
Draft Meeting Minutes**

Tour of New London Police Department
Thursday, October 16, 2014
8:00 a.m.

MEMBERS PRESENT: Paul Gorman (Vice-Chair), Jeremy Bonin, Bill Deitrich and Liz Meller (alternate). Liz arrived about 8:45 a.m.

MEMBERS ABSENT: Bill Helm (Chair), Peter Bianchi (Board of Selectmen's Representative), Michele Holton and Emma Crane.

STAFF: Ed Andersen, Police Chief and Lucy St. John, Planning and Zoning Administrator.

The site visit was conducted as part of the Capital Improvement Program (CIP) process for the Planning Board members to more clearly understand the facility needs identified by the Police Department for the CIP discussions.

Chief Andersen provided a comprehensive walk through of the facilities, including the areas used by the Recreation Department and the attic space of Whipple Hall. The facilities include a number of rooms, several of which are small and do not meet the space needs for their intended purposes. He outlined the process on how police officers' conduct their work, from dispatch, to the booking room, to detainee space, equipment storage, evidence storage, records storage and training space. Some of the space may be used for other purposes, such as the training room, however currently evidence is stored in there. The training room space is also used as the Town's emergency animal shelter. Pet supplies are stored in the closet. For a few of the small rooms or closets, the doors couldn't be opened without moving other materials or equipment.

The space is on several levels, some areas are not handicapped accessible or comply with fire/life safety codes. He identified water and flooding concerns, concerns regarding the operation components of the equipment used to run the computers and other vital police operations. It was asked if the Town had ever conducted a facilities needs assessment for the department or for this space. Chief Andersen conveyed he was not aware of any such study.

The Chief was asked if an option were presented for a new facility at some point in the future would that be his choice, he agreed it would be his choice.

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Jeremy Bonin left about 9:15 a.m. The site visit concluded at 9:25 a.m.

Meeting Minutes Prepared By:

Lucy A. St. John, AICP
Planning and Zoning Administrator