



# TOWN OF NEW LONDON, NEW HAMPSHIRE

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## BOARD OF SELECTMEN MEETING MINUTES October 19, 2015

### **PRESENT:**

Nancy Rollins, Chairman  
Peter Bianchi, Selectman  
Janet Kidder, Selectman  
Kim Hallquist, Town Administrator  
Wendy Johnson, Finance Officer

### **ALSO PRESENT:**

Ed Andersen, Police Chief  
John Wilson, Budget Committee Vice-Chair  
Scott Blewitt, Recreation Director  
Lyndsey Lund, Recreation Commission Member  
Minette Sweeney, *Intertown Record*  
Celeste Cook, Welfare Officer  
Erin Reed, Community Action Program  
John Doyle, Messer Pond Protective Association  
Will Kidder, PLPA  
Rob Prohl, Budget Committee Chair  
Nancy Friese, Council on Aging  
Bruce Hudson, Budget Committee Member  
Casey Biuso, Recreation Commission Member  
Pat Sheehan, President of the LLSPA  
Jack Sheehan, New London Resident  
John Ellis, New London Resident  
Peg Burch, New London Garden Club

Chair Rollins called the meeting to order at 6:00pm.

### Old Business

#### *Status of the 1941 Building*

A meeting was held by the School Board Building Committee the previous week to discuss the 1941 building. Attending for the Town were Planning Board Members Bill Helm, Bill Dietrich and Selectman Kidder as well as Selectman Bianchi and Town Administrator Hallquist. Selectman Kidder said the building committee is proposing that the 1941 building be razed and the area be used for parking. The building committee also requested that the Board of Selectmen and Planning Board send a letter to the school board in support of this proposal. Selectman Kidder feels the voters should decide about the building coming down and the Town should not submit their approval of the plan. She suggests sending a letter to the school board asking them to hold a public hearing on their plans. Chair Rollins said she understands that the school board does not support transfer of ownership of the property but they are open to collaborating with the Town to discuss what might be done to upgrade some existing areas that are salvageable, like the cafeteria and some classrooms, to be used for meeting space and other recreational functions. It is likely they will raze the building in the next 12-18 months. They claim it is a safety

concern and have had problems with parking and egress of that area. There is a shared wall between the SAU Offices and the 1941 building. There is some discussion about the mural and it was found it is cost prohibitive to save it but they may be able to digitize it and salvage it in that manner.

Mr. Prohl said when the district was formed the towns gave their schools to it. When the schools were no longer needed, a vote was put on the warrant article to give the buildings back to the towns. Those buildings were given back and are now being used for public purposes. In New London they haven't had a discussion about what to do with the 1941 building. He feels that the Selectmen should send a letter to the district to propose that a warrant article be put forth at Town Meeting to see if the citizens of New London want the building to be given back to the town for \$1; this would help them see if this is something that is wanted. Mr. Prohl thinks the claim that the district needs the space for parking is bogus. He thinks the voters should decide what happens to the building.

Selectman Bianchi said there has been a lot of discussion from interested people in New London to try and repurpose the building. The school doesn't want to give the building to New London or to anyone else. He said the cost to do anything to the building is extremely high, even if the district gave it to the Town for \$1. The Town knows all too well the costs of maintaining old buildings and Selectman Bianchi referenced Tracy Library, Whipple Hall and the Academy Building. He added that New London voted to pay \$10,000 to hold the building for a year to study what could be done to it and how much it would cost. He doesn't recall a public outcry for the district to give the building back to the town. Selectman Bianchi feels the townspeople of New London have had an ample opportunity to voice their opinion on this matter. Many groups have tried to come up with a feasible plan for that building but traction has not been gained.

Mr. Prohl said if the building and land, once owned by the Town, was given back to the Town, and the Town tore it down for \$250,000 the land would be worth in excess of half a million dollars and they would have it for the future. Chair Rollins said due to safety concerns, the district is not interested in transferring ownership of the property. They have no intent to give up access of the fields for the school and other activities. Mr. Prohl said he doesn't buy into the notion that the SAU wants to keep the property for a future building site, if necessary. Chair Rollins said the district is open to sharing the facilities with the Town.

Casey Biuso said it is important to communicate to the community about this issue. She said King Ridge was a surprise when it was sold. They should communicate all of this so people know what is happening. She fears a lot of people don't know what is at stake with the building.

Lyndsey Lund asked why no school board members were in the room that evening to talk about this. The school and the Town don't ever seem to be communicating. They can't poll the entire town and get the right information if no one bothers to show up. As a taxpayer and parent this frustrates her.

Chair Rollins said she would consider a subsequent meeting with some representatives from the school to get some answers. She agrees that the cost to salvage the building would be extremely high. The Town would need to pay the cost of demolition or anything else. The district has been open minded about the Town's needs.

Selectman Bianchi said at the last two meetings he has attended with the representatives the district isn't interested in giving anything back to the Town. He feels the issue, from the school board's view, is dead.

Mr. Prohl said he would be satisfied to have a public meeting with the school board and the town to have a question/answer time. Chair Rollins feels this would be worthwhile for the townspeople to voice their opinion. Selectman Kidder feels the school district needs to voice their opinion about their plans for the building. She feels the meeting would be well-attended and the meeting should be led by the district, not the Selectmen. Chair Rollins said an invitation from the Board of Selectmen and the Town of New London should be made to the School District to present their position and invite the townspeople.

Mr. Ellis said if the district gave the property back to the Town they could sell it and use it as capital to improve or move the Transfer Station.

2015 Tax Rate and Unreserved Fund Balance to put Towards the Tax Rate

Wendy Johnson, Finance Officer, explained that last year the Town used \$450,000 to offset the tax rate. A year prior, they used \$400,000 to do the same.

**IT WAS MOVED (Janet Kidder) AND SECONDED (Peter Bianchi) to return \$450,000 of the unassigned fund balance to reduce the New London portion of the tax rate.  
THE MOTION WAS APPROVED UNANIMOUSLY.**

Receipt of Merrimack County Notice of Taxes Due

Ms. Hallquist noted that the tax notice for Merrimack County had been received by the Town. The sum of \$3,260,232 is payable by December 17, 2015.

Current Lawsuits against the Town

Ms. Hallquist noted the following lawsuits have been filed against the Town:

- Herrick Cove Partners – over abatement dispute
- Gilman Trust – over abatement dispute
- Gilman Trust – over drainage issue on Davis Hill

Budget Preparation

**Non-profits**

*New London Garden Club – New Request*

Peg Burch, President of the New London Garden Club, met with the Board to present the Club's request for town funding in the amount of \$1,000 to help with their civic beautification program. Selectman Kidder remarked at the great amount of work done by the Garden Club and said the town looked great.

*Community Action Program*

Erin Reed from the Community Action Program, located in Warner, was present to answer any questions. She explained that they are asking for an increase in funding due to an increase in service dollars spent on New London residents, and the fact that they haven't asked for an increase since 2006. Lower funding is being provided at the State and Federal levels. Ms. Reed explained that among other things they provide emergency services, fuel service, and a food pantry. They do home visits to meet with people who can't get to Warner. This past year they provided assistance to New London residents in the amount of \$46,328. In 2014: \$32,620 and in 2013: \$26,152. This past year they helped 70 people from New London with fuel assistance, 27 with the emergency food pantry, and weatherized one home. They are the first place that people call when they need services. Also, they work to forward these people to other places that provide assistance before they contact the Town's welfare system.

Ms. Cook said dollars spent through the Community Action Program are dollars New London would otherwise be spending if the organization wasn't there. The Program services many more people from New London than Ms. Cook sees.

Ms. Reed said they work with other agencies like KREM. They work with the VNA, schools, senior centers and daycare centers. They try to reach as many people as they can before they get into an emergency situation. They continue to have one full time and one part-time employee.

Selectman Bianchi asked about the increase of 58%. Ms. Reed said the trend of federal funding decreasing has something to do with this. She also needs someone else full-time and is asking other towns for increases as well.

Mr. Prohl asked if people are asked to pay the towns back when they receive assistance. Ms. Cook said in her ten years, only one person has paid the town back but the requirement for reimbursement does appear on the application people are required to fill out to receive assistance.

#### *Lake Protective Associations*

##### **Little Lake Sunapee Protection Association (LLSPA)**

Pat Sheehan, president of the LLSPA was present to answer any questions. She explained that this year they had a "save" by one of the paid lake hosts. A boat came to their launch ramp and it was being inspected by a paid lake host. The lake host noticed a weed on the boat, which had been in the Connecticut River, which is known to have many invasive species. The weed was sent to the State and after being analyzed was found to be invasive in nature. She explained that this example shows the value of the funds they get from the town and the NH Lakes Association. It is very expensive to eradicate invasive species from the lakes. Ms. Sheehan said the LLSPA has asked for the same amount of money as they have the past several years. They always return unused funds to the Town.

John Doyle, Messer Pond Protective Association, said that making boaters aware of issues by having the lake hosts there is important and it is worth the money. The MPPA is asking for \$3,300 which is what they have asked for in years past.

Selectman Bianchi said the Town's budget has a line item for "milfoil" as it is a common invasive species. They once had a milfoil capital reserve account but decided to close it as what they had saved wouldn't touch the cost to eradicate it from one of their lakes. He feels that giving financial assistance directly to the protective associations is a wise and economical method to keep their lakes free from invasive species.

#### *Lake Sunapee Protective Association (LSPA)*

It was noted that the LSPA is asking for the same amount as in years past, which is \$5,000.

#### *Pleasant Lake Protective Association (PLPA)*

Will Kidder, President of the PLPA, was present to answer any questions. He said the request from PLPA is the same as previous years, which is \$5,000. He said it is the best preventative money you can spend and it makes sense to do it. The 7 years they have asked for the same amount of money, they are doing all they can to hold that money firm and not ask for an increase.

#### *Lake Sunapee Region Chamber of Commerce*

The request for the Chamber of Commerce is \$12,500. It was noted that this is level funding from last year.

Scott Blewitt said the Recreation Department is constantly partnering with the chamber and noted events such as Hospital Days, the Strawberry Festival, and Winter Carnival.

*Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC)*

The amount of \$5,852.41 is being requested this year, which is up about \$100 from last year. Ms. Hallquist said this amount is for membership dues and Ms. St. John will address another portion of funding in her budget. Chair Rollins said State and Federal dollars are secured from this organization for use by the towns that belong to the commission. The Town of Grantham just had a huge study done on the culverts and were able to create a priority list of culverts that needed to be tended to. They also plan to undergo a study on transportation between Grantham to New London and the Hanover/Lebanon area.

*Lake Sunapee Region VNA/Hospice*

It was noted that the request is for \$12,556 which is up a couple hundred dollars from last year.

*CASA*

The amount of \$500 is requested, which is the same as last year's request. New London children are served by this organization.

*Council on Aging/Chapin Senior Center*

Nancy Friese, Director of COA was present to answer any questions. She said there are eight other towns besides New London that are served. There is a very strong need in New London for these kinds of services. She said in 2014 the Town of New London residents received 12,893 miles that were driven through the transportation program. This is over 1,000 hours of driving and 522 rides. The total "Units of Participation" (when a service is used or a resident enters the door) in 2014 was 6,739 units.

Jack Sheehan asked if COA received funding from the other towns. Ms. Friese said they do. They get \$65,000 from all nine towns combined. They do not collect any fees or membership from those using their services. It has been their philosophy that they receive a lot more in donations when conducting their annual and spring fund drive because people feel they are getting something for nothing. They do well with these fundraisers. They also are getting good at finding other funding sources. Last year, COA partnered with the UNH Institute on Disability and received \$10,000. This year they received \$20,000. Partnerships like this are vital to maintaining a healthy non-profit.

Selectman Bianchi confirmed that rides are free and drivers provide their own cars, time and gas and are not paid back. Ms. Friese said there are administrative costs associated with the transportation service, which is about \$2.50/mile. She said if COA wasn't there to provide transportation, the need would go right back to being the Town's responsibility.

*American Red Cross*

The request for funding is in the amount of \$1,500. It was noted that the Town has never funded them. Mr. Ellis asked why the Red Cross was not funded. Selectman Bianchi said they try to fund programs that directly affect the residents of New London.

Jean Connolly, Center for the Arts, said she was there to support Scott in the Recreation Department. She explained that the Center for the Arts provides a service to the Town in a variety of ways and have about 1,500 people a year that come to the free events each month all year round. There are 1,800 people on their e-calendar and businesses benefit from the events held in the town as well. They have never thought of submitting a request to the Town and they work hard to get members and sponsors. They are doing OK

but wonder if there is a deadline for submitting requests, noting that it would be a tremendous help for their non-profit if they were able to get assistance from the Town as some other nonprofits get. She asked if the Center of the Arts could submit a request. Ms. Hallquist said reminders are sent out to current recipients of funding; new requests can be made at any time the Selectmen agree to entertain the request, as long as the request comes in before the public hearing on the budget that is held in February.

#### *Recreation Department*

Recreation Director Scott Blewitt said a few lines in his budget increased over last year. The Special Events budget has a slight increase. Special Events include things like the Halloween and Easter activities, Hospital Days, Winter Carnival, and the Strawberry Festival. These are free events and he would like to be able to have funding to hire entertainment.

Mr. Blewitt pointed out that waterfront wages has been increased to \$52,000. This line item has historically been overspent and underfunded. With the increase in training that is being done, costs go up. Everyone is there at once for the training, so it can be expensive. Training is generally conducted at the end of the previous year's budget and they use the Town's insurance company to facilitate the training. The Fire Department does water training too. Mr. Blewitt noted that he has had great luck retaining employees since they have increased the wages to \$9/hour.

Chair Rollins said the Town has received many letters commending the staff at the beaches and the facilities. Mr. Blewitt said he has a great staff and training is essential in keeping it this way.

Mr. Blewitt notes that he would like to increase maintenance at the beach and would like a professional company come clean the bathrooms like the other town buildings. Selectman Bianchi said it would be helpful for him if Mr. Blewitt broke down the figures he has increased. Mr. Blewitt said he would provide the background information to the Selectmen.

Selectman Bianchi observed that some department heads included salary recommendations but Mr. Blewitt did not. Mr. Blewitt said this was true as he preferred to see what the trend of the other department heads were first before suggesting a number.

Selectman Kidder asked how many days the beaches were closed last summer. Mr. Blewitt said less than five, which was about the same as last year. They never had to cancel a day of swim lessons, however. Everyone was working, every day. Ms. Cook said her granddaughter worked for Mr. Blewitt this year and had a wonderful experience. She added that the beaches are overcrowded and wondered if visitors could be charged to park. It is hard to get on to the beach as a resident and she wondered if there was a way to make the beaches more available to residents.

Ms. Lund noted that she has counted over 200 people at Elkins Beach after 5:00pm. She thinks the facilities need to meet public health standards and codes. The young adults who are life guards do a good job but they can't expect them to adequately clean the facilities.

Mr. Blewitt said he would like to withdraw \$12,500 from the capital reserve fund to purchase two new rafts for Elkins, similar to those that were purchased at Bucklin Beach.

Mr. Blewitt said he would like to create a capital reserve fund for the recreation van. He would also like to raise and appropriate \$15,000 to be added to that fund. Over the summer he applied for and received a \$15,000 donation for a new recreation van. He would like to put these two donations together and

fundraise or use user fees for the rest of the cost of the van. The current van has 50,000 miles on it and is a 1999. It passed inspection but has a problem with rust which will cause it to need replacing long before mechanical reasons would do so.

It was shared that Mr. Blewitt has won a Rowland “Kim” Perkins award from NH Parks and Recreation for special event programming excellence for the Great Pumpkin Race event. Mr. Blewitt said he found out about the award that day. Ms. Biuso said she would forward the information about the award to the *Intertown Record*.

Mr. Ellis wondered about undercoating the van to prolong its life. Mr. Blewitt said that is a possibility and he is looking into it.

Mr. Ellis wondered about requiring a bathing suit badge to match the car sticker to help police people who should not be at the beaches. Ms. Biuso said this would tend to get confusing when considering those who invite families to their second homes and bringing multiple people to the beach. Chair Rollins expected Mr. Blewitt to continue the discussion with the Commission to discuss the traffic on the beach.

Mr. Kidder wondered if they have considered moving the post office next to the bandstand. It was noted that this had been considered in the past.

#### *Conservation Commission*

There was no increase over last year. The request is for \$14,725.

#### *Health and Welfare*

Ms. Hallquist pointed out that she recommends an increase in the salary of the Welfare Director to put it line with the Health Officer Salary. The recommended budget request is increased to reflect increased welfare payments.

#### *Archives, Patriotic Purposes/Care of Trees*

These requests are level from last year.

#### Town Administrator’s Report – Kim Hallquist, Town Administrator

Ms. Hallquist said the Records Retention Committee met that day and plan to meet monthly. They are going through statutes and are checking on the dates and figuring out who has custody of which documents.

In Elkins, the paving, sidewalks and curbing are going in. The project is about a week behind due to two days of rain. Pathways did their first payroll reporting and the State said they did an excellent job.

Ms. Hallquist noted that the president of Trumbull Nelson came to look at the Academy Building project. Work is progressing as planned; currently the contracts and Frank Anzalone are working on an air exchange system because the building will be so tight. There are no anticipated delays.

The bandstand is under construction, and fencing has been installed. On Wednesday they will have a structural person go look at the beams to determine the extent of the damage for repair. There is no exact date when the cupola at Whipple Hall will be tended to, but it still will be done.

Ms. Hallquist said there would be a Sewer Lagoon Meeting at 9:00am on Monday, November 9<sup>th</sup>. Representatives from DES and Nobis Engineering would be present, as well as Peter Stanley, former Zoning Administrator.

Ms. Hallquist said the next day she and Ms. St. John, Planning & Zoning Administrator, will meet with people from the Dartmouth Coach about the Park and Ride. They will bring up the issue about the trash, which Mr. Ellis has expressed concern with in previous meetings. Police Chief Andersen said the House voted down legislation that would have allowed the security cameras high resolution and live feed into the New London Police Station. While the cameras do work, the resolution is grainy so they are not useful for use as evidence.

Mr. Ellis wondered when the 911 button at the Park and Ride would go active. Chief Andersen said he wasn't sure. He spoke with Peter Stanley of the Dartmouth Coach on Sunday and requested that if there are ongoing discussions regarding that area that he be asked to be involved.

Mr. Ellis asked if there was anyone he could write to about the video cameras at the Park and Ride. Chief Andersen said he had a number for the Department of Transportation.

#### Committee Meetings & Reports

Selectman Kidder said she attended a storm water solutions presentation in Lebanon which was from a municipal perspective. Newbury was the town they focused on.

Selectman Kidder said at the last Planning Board meeting there was a lot merger, a subdivision, an annexation plan, and a change of occupancy; a retail vaporizer store with lounge area is going in across from where Little Bear Pottery once was. Relocation of Pike Brook Road was discussed and it is no longer being considered. The barn and house on the Gay Farm property on King Hill Road will be taken down. The Langner family plans to plant blueberry bushes and have a pick-your-own blueberry farm.

Selectman Kidder said the Recreation Commission is planning the Haunted Halloween Walk on Friday, October 30<sup>th</sup>. Trick or treating will be held on Saturday the 31<sup>st</sup>. On October 24<sup>th</sup> from 12:00pm-3:00pm is a pumpkin carving event on the green where the Pumpkin People contest winners will be announced. On October 22<sup>nd</sup> the Chad Denning Memorial Walk to School will take place.

Selectman Kidder said the Center for the Arts contributed molding for two rooms in Whipple Hall where art has been hung. Matt Grimes, Facilities Manager, will install the molding. She added that there has been some concern about Whipple Hall not being cleaned. They clean the carpet area but the main portion of Whipple not being swept. She thinks it would be nice to clean the fans.

Chair Rollins said the Employee Compensation Committee met with three representatives from Colby-Sawyer College, DHMC, New London Hospital, Ms. Hallquist, Mr. Prohl and herself. They reviewed the idea to have a philosophy of addressing employees and compensation that the Selectmen could adopt. This would be a combination of a mission statement and a philosophical statement. Step increases and some modeling will be done to give examples of what it would look like to see where current employees would fall on the scale. The potential of merit raises and bonuses will be reviewed, making sure they are objective and fair. Selectman Rollins noted that the Board may need to consider a proposal for another salary study to be done at some point. Chair Rollins said it will be critical to remain competitive and help explain how our salaries compare to surrounding towns and towns with similar populations and variables.

Selectman Bianchi asked if benefits would be part of the discussion. Chair Rollins said they haven't been yet but they have had a discussion of benefits in general as benefits are included in the entire package. They haven't gotten into the detailed items of benefit packages but it will come up.

#### Approval of Minutes

**IT WAS MOVED (Janet Kidder) AND SECONDED (Peter Bianchi) to approve the minutes of October 4, 2015, as amended. THE MOTION WAS APPROVED UNANIMOUSLY.**

#### Upcoming Meetings

Selectmen's Meeting – October 26th – 6:00 PM Budget review planned: Public Safety: Police, Fire, Dispatch, Emergency Mgt.

Planning Board – Tuesday, October 20th – 6:30PM

Conservation Commission – Wednesday, October 21st – 8:30AM

Citizens Advisory Committee – Saturday, November 7th – 7:30AM – Whipple Hall

#### Other Business

Selectman Kidder asked about the Daley property. Ms. Hallquist said Norm Bernaiche (Chief Assessor) will be sending her an email.

Selectman Kidder said they should ask Richard Lee (Public Works Director) to get estimates on replacing the gutters on Whipple Hall. They should also have the trim painted outside. Jim Perkins (Town Archivist) should be asked to get an estimate to have reproduction flags made for either side of the stage. Matt Grimes should be asked for an estimate to repair the plaster. The windows need to be cleaned as well. Selectman Bianchi said the problem with the plaster at Whipple Hall has been ongoing for the last 30 years. Ms. Burch asked about the possibility of adding a stair rail on one side of the stairs leading to the stage. This has been a concern in the past. The Board agreed to add this to the list of issues to be addressed at Whipple.

Mr. Blewitt said Matt Grimes has done wonderful work with the molding at Whipple Hall. He suggested installing molding in the main hallway as well. It would be only picture molding for displaying art. They will ask Jim Perkins first to see if it is OK, due to the building being part of the historic register.

#### Application for Building Permit

- Kate & Kipp Tyler, 9 Hillcrest Rd, 078-034-000, Repair floor. Remove, raise & replace roof. Remove & replace siding, BP# 15-111 APPROVED
- Thomas J. Rucinski, 39 Seamans Rd, 085-005-000, Refinish basement, BP# 15-101 APPROVED
- John Stewart Trust, 46 Wilmot Center Rd., 077-020-000, Adding bedroom & half bath in the basement, BP# 15-114 APPROVED
- Kearsarge Regional School Dist., 114 Cougar Ct., 073-076-000, Replace roof, BP#15-117 APVD
- Jeffery & Amanda Sullivan, 784 Pleasant St., 049-002-000, Demo. existing single family house to build new, APPROVED.
- Philip Sherman & Joyce Lai, 444 Wilmont Ctr. Rd., 056-016-000, Insulate & enclose existing shop, APPROVED.

#### Requests to Use Town Property

- Whipple Hall by New London Garden Club on Monday, May 23, 2016, 1pm to 3pm and May 24, 2016, 9am to 3pm from for Club Annual Plant Auction.

- Whipple Hall by New London Garden Club on Thursday, September 8, 2016 from 1pm to 4pm, Friday, September 9, 2016 from 8am to 6pm and Saturday, September 10, 2016 from 8am to 4pm for Standard Flower Show Educational Exhibit.
- Little Common by Lake Sunapee Region on Saturday, October 24, 2015 from 10am to 3pm for Presidential Race – Awareness for Bernie Sanders.
- Whipple Hall by Nathan Lamb on Thursday, October 29, 2015 from 12pm to 9pm for Presidential Race – Jeb Bush.

Sign Permit Application

- The Fells Historic Estate & Gardens, Newbury by Leon Huntley; Location - NL Info Booth, Saturday October 31, 2015 through Sunday, November 15, 2015
- Lake Sunapee VNA & Hospice by Cathy Raymond; Location - NL Info Booth, November 2nd – 7th, 2015
- Kearsarge Chorale, by Cerdric R Marsh; Location – NL Info Booth, November 8th – 9th, 2015
- Kearsarge Chorale, by Cerdric R Marsh; Location – Front lawn Colby-Sawyer College, November 8th – 9th, 2015
- St. Andrews Church; Location – Info Building, Saturday, December 5, 2015

Other Items to be Signed

- Investment Policy October 2015
- GIS Services Maintenance Agreement for time period 12/22/2015 to 12/21/2016 dated October 5, 2015 (2 copies)
- Boat Agent Authorization for Linda Hardy, Town Clerk and Tax Collector
- Revised Land Use Change, Cindy J H Daley Revocable Trust, Cindy J Daley, Trustee, 269 Burpee Hill Rd, 070-044-001

**IT WAS MOVED (Janet Kidder) AND SECONDED (Peter Bianchi) to adjourn the meeting.  
THE MOTION WAS APPROVED UNANIMOUSLY.**

The meeting adjourned at 8:02pm.

Respectfully submitted,

Kristy Heath, Recording Secretary  
Town of New London