



TOWN OF NEW LONDON, NEW HAMPSHIRE

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BOARD OF SELECTMEN MEETING MINUTES August 17, 2015

PRESENT:

Nancy Rollins, Chairman
Peter Bianchi, Selectman
Janet Kidder, Selectman
Kim Hallquist, Town Administrator
Wendy Johnson, Finance Officer

ALSO PRESENT:

Ed Andersen, Police Chief
Richard Lee, Public Works Director
Minette Sweeney, *Intertown Record*
Will Kidder, President of the PLPA
W. Michael Todd, Zoning Board
Katharine Fischer, Zoning Board
Vahan Sarkisian, New London Resident
Naomi Praul, Nobis Engineering

Bruce Hudson, Budget Committee
Steve Ensign, Board of Firewards
Jay Lyon, Fire Chief
Ranjan Lal, Donor & resident of South Cove Road
Deborah Hoover, resident of South Cove Road
Robert Scott, resident of South Cove Road

Chair Rollins called the meeting to order at 6:00pm.

Public Hearing – To consider acceptance of up to \$40,000 to pave a portion of South Cove Road

It was noted that a public hearing was required, pursuant to RSA 31:95-b to accept unanticipated funds in the amount of \$40,000 to pave a portion of South Cove Road from Newport Road to the driveway at 119 South Cove Road, which is about ¼ mile in length.

Public Works Director Richard Lee said he would like to see the Town accept the gift of \$40,000 to pave a portion of the road, noting that there is a bad spot on the road and a couple of years ago there was a significant problem during mud season. Chief Lyon said in the spring months they are concerned with access and the road doesn't have a water supply on it. The Fire Department requires access to 30,000 gallons of water within 1500' of the houses. In the event of a springtime thaw, they can't run their tankers down that road. He feels it would be beneficial to get the road paved so that the apparatus and ambulance could make it down South Cove Road.

Mr. Lal, potential donor and resident of South Cove Road, thanked the town for considering the request. He explained that he and his wife purchased the house on South Cove Road in December and they look forward to being there for many years and appreciated the support of town officials of his request.

Chair Rollins announced that the following property owners submitted comments on this issue: (1) Tyler Woolson, 179 South Cove – in favor, would like entire road paved; (2) M. MacNaughton & RH Scott, 165 South Cove Road – in favor; (3) Donna & John Ferris, 147 South Cove – in favor, would like entire road paved; (5) Mary Morris, 201 South Cove Road – in favor ONLY if entire road is paved; (6) Constance Leathers, 191 South Cover – in favor, would like town to pave the remaining portion.

Deborah Hoover of 39 South Cove Road addressed the Board and noted that she has 600' of frontage on the road. She was not for the paving of the road but felt if it was to be paved, the entire road should be. She was mostly concerned with stormwater runoff from a paved road. It is a very nice neighborhood and she respects her neighbors but is concerned with those issues. Mr. Todd asked how much was left to pave after the quarter mile was done. Mr. Lee said a quarter mile would be about half the length of the road.

Robert Scott, a homeowner on South Cove Road, said the town is currently putting material on the gravel road each year and what runs off the road goes right into the lake. By leaving it unpaved they are contributing to the sediment running into the lake and he felt that paving the road would make the situation better, not worse.

Selectman Kidder asked Mr. Lal if he intended to give the town \$40,000 regardless of the eventual cost of paving the road to his driveway, Mr. Lal agreed that he would donate \$40,000 regardless of the cost to pave the portion in question. Selectman Kidder asked Mr. Lee if there were funds available to continue the paving of the road. Mr. Lee said he could take the funding from this year's paving budget. Selectman Bianchi asked Mr. Lee if this road was on the list to be paved in town. Mr. Lee said it was not high on the list. Selectman Bianchi stated that he is against paving the whole road as the town has a schedule of paving gravel roads to adhere to and if they use monies to pave South Cove, it would be taking money from other roads that are on the list to be paved.

There were no further comments from the public.

Selectman Kidder asked if other priority roads could be paved if they accepted this money. Mr. Lee said yes; Parkside and Brookside roads will be shimmed. He noted that the funds to pave the road on the gravel road list do not come from his operating budget, the funds come from a capital reserve fund. Mr. Lee noted that he is not suggesting using capital reserve funds to pave the portion of South Cove, he is suggesting using his operating budget funds stressing that the town accepts gifts for things all the time that are for the projected future; and paving this road is something the town would eventually do anyway. Using some of the current budget to finish paving South Cove would mean a reduction in shimming of existing paved roads but he felt that it is worthwhile to do so.

IT WAS MOVED (Peter Bianchi) to approve the gift of 40k to pave a portion of South Cove Road but to not pave the remainder of the road with Town funds.

The motion was not seconded.

Selectman Kidder disagreed with Selectman Bianchi's motion and feels they should pave the whole road. At the last Budget Committee hearing with the public, gravel roads were a concern for many people.

IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to accept the \$40,000 gift and use Town funds to pave the remainder of South Cove Road.

Chair Rollins said Mr. Lee is diligent keeping track of the roads that need to be paved and feels it prudent to pave the entire road; once they are there they should complete the task.

Chair Rollins called for a vote:

THE MOTION PASSED. Bianchi voted no.

Update on the Sewer Lagoons – Naomi Praul, Nobis Engineering

Ms. Praul, Nobis Engineering, met with the Board to update them on the status of their sewer lagoon closure investigation. She explained that a wetlands permit will be required due to the disturbance of the area but they have been told there would be minimal impact to the Lyon Brook buffer. The application fee will be the minimum of \$200 fee. There are testing requirements for the sludge in the lagoons and there is a possibility they could reuse the material. This will require testing no matter what. If it passes certain thresholds, it can be used anywhere. Material could be reused on the site and the amount would be determined by nitrate amounts.

Ms. Praul said there is a possibility that DES could possibly finance the testing component if it was done by July 2016. DES is required to be present for oversight testing and will determine where the soils are taken and how much should be tested. It is a few thousand dollars that they may pay for the testing.

Ms. Praul noted that the town can (1) remove and dispose of material off-site, (2) reuse the material, which would likely need to be amended to make a topsoil mix to be used on or off site, or (3) leave the material in place and cap it. DES does not feel the latter option is the most cost effective due to the need for on-going monitoring for a 10-30 year window. This monitoring would be based on the results of the testing. If DES regulations change in the future, the town may still need to pull out the soil and deal with it.

Ms. Praul explained that there is water in the lagoons and an issue is how to best get the water out. A groundwater discharge permit would be required to take it away or spray it into the woods to let the soils filter it. Another issue is the possibility of plastics in the sludge material. If so, there would need to be another screening process. In the event of plastics in the sludge, the recommendation would be to dispose of the material off-site. It is unknown the quality of the fourth lagoon. Based on their calculations, it looks like there will be excess material so it will need to go elsewhere even if they mix it and use it on the site.

Nobis is working on the cost estimate for each of the approaches she mentioned above. She has reached out to Resource Management Inc. (RMI), which is based in Holderness, NH. This company handles the whole project beginning to end. She also contacted Casella Organics from Portland, ME. They are primarily in charge of transportation and disposal and generally subcontract the work on site.

RMI came to the site and met with Mr. Lee. The engineer had some good ideas for dewatering and how to get through the process but also had worries about the fill in the covered lagoon. He was less concerned as far as the presence of plastic materials. Based on the analysis done a number of years ago, it looks like the materials are decent and have potential for reuse. The next step is to pull together a final cost estimate. The lower the quality of the material they find, the higher the cost will be to dispose of it.

Chair Rollins asked about a timeframe for the cost estimate. Ms. Praul thinks RMI will get back to her that week; Cassella is hoping to get their information to them within the next week or so. Once this information is received by Nobis, the final report can be prepared.

Selectman Bianchi asked what the 2006 study they were referring to actually tested. Ms. Praul said she didn't know but assumed it was the sludge material they tested. The DES considers the water on top of the lagoons to be wastewater as it has been in contact with the sludge. Selectman Bianchi asked what they would mix the sludge with to be able to reuse it. Ms. Praul said they would use wood ash or other things to bulk it up. They either need to use it once mixed, or haul it away.

Selectman Bianchi asked if the water could be pumped to the Sunapee wastewater treatment plant. Ms. Praul said possibly, or at the dry pond on Frothingham Road. Mr. Lee said if the water is what they call "hot" it cannot be brought to the wastewater treatment plant. If it tests correctly, it could be put into the plant. Based on the testing done in 2006 they are assuming the material in the lagoons will not be problematic.

New Business

Proposal from ZBA to Request Requirement for Survey Plans for Building Permits

Mr. Todd, Zoning Board member, met with the Board to discuss a situation that arose when a property owner had to apply for a variance because no survey was performed and the property owner had a well installed on abutting property, and the house was built too close to the property line. The owners had to re-drill their well. If a survey was required prior to issuing a permit, none of this would have happened. The ZBA feels that requiring a survey should be required by the town to avoid these kinds of miscalculations. Ms. Fischer said people are relying on the tax maps which are vague and this is not a unique situation with the ZBA. Mr. Todd said it astonishes him that someone would purchase one of these valuable properties and not read the deed, which would determine where the land is. The ZBA feels this would be beneficial to help these unfortunate instances from happening. Mr. Todd said there is a lot of merit to a boundary line survey.

Selectman Kidder said that surveys are expensive and questioned what about people who have a large piece of property and want to put the building in the middle of the property? Mr. Todd said it becomes a judgment call unless they require this kind of survey. Selectman Bianchi said he is 100% against this idea and feels it is a hardship on the property owner to require surveys to get a building permit. He suggests hiring a reputable contractor or builder and make sure they know where the property lines are. If they make a mistake, it is on their dime, not on someone else. He understands there have been cases where people are depending on the tax maps but anyone worth their salt knows that that shouldn't be done.

Mr. Todd said if they had the requirement on the front end, they wouldn't be in this situation in the ZBA and trying to point the finger at the contractor. Selectman Bianchi doesn't think the board is expected to judge what the people have done; it is the people's problem. Mr. Todd said it is the ZBA's problem because they can either approve or deny the variance. They then can fine them although that hasn't been done because by the time people come to the ZBA, the situation is so mixed up they have to give a variance. Selectman Bianchi said if someone hasn't done due diligence, the ZBA should make them take the building down if it is in the wrong place.

Mr. Todd took issue with the assertion that surveys are a prohibitive expense. He said the Board of Selectman can determine if it is needed for new construction only or for all footprint expansions. Selectman Bianchi was against the idea. Selectman Kidder agreed with Selectman Bianchi; suggesting that it is the property owner's responsibility to know their property bounds and it should not be mandated that surveys be done.

Mr. Todd said several other towns in the area have this requirement as part of their building permit process. Some required it for new construction only. These are communities with a lot less lake frontage than New London. Selectman Bianchi said when he puts in a septic system he uses an approved plan by a licensed septic designer. Builders should do the same. Mr. Todd noted that monuments have been known to move on occasion.

Mr. Anzalone asked if they could make it up to the discretion of the Zoning Administrator or the Zoning Board to determine when a survey is necessary. People are accidentally building on other people's

properties with the best intentions. This is being requested to not only prohibit the builder from encroaching on other's property lines, but also to protect the neighbors from getting their property built on illegally.

Mr. Todd said the ZBA doesn't see these cases until there is a problem and the building has been built; by then it's too late. They need this survey done up front to prevent the mistakes. Ms. Fischer said maybe there is some other way to decide when a survey has to be done. Mr. Anzalone said they should be able to prove where property lines are when people are on the waterfront or if they are trying to build something on a small piece of property. People should know what they are doing when building on their own property.

Selectman Bianchi wondered how long a survey would be good for. Mr. Anzalone said it can last for a long time but it doesn't cost that much to have a surveyor come by to check the lines that are there already. Mr. Todd said if the survey is done and registered with the county that is fine; it is done.

Mr. Hudson said a development he built within was surveyed for the exterior boundaries only; not the interior plots within the property. He paid \$2,500 for a site plan when he positioned his house. After the survey was done in 2006, his neighbor spent tens of thousands of dollars and landscaped part of his property in error.

Mr. Ensign said in the past, Peter Stanley had asked him to measure the distance between one area and another to make sure the setbacks were met. There needs to be some way to use this kind of discretion. He hears that some homes are put up in good faith but some are not done in good faith; they should have to take the buildings down if they are put up where they shouldn't be. The Town should stand behind this and make the people pay the price. Mr. Anzalone said the land in some areas has been disturbed to build a structure, especially in the waterfront. To ask them to then take the structure down further disturbs the land.

Request to Refinish Floors at the Fire Station – Jason Lyon, Fire Chief

Chief Lyon reminded the Board that money to refinish the fire department garage floor was redistributed in the budgeting process, coming out of the operating budget and instead to use capital reserve funds. He noted that he spoke to Ms. Hallquist after Town Meeting and found it made sense for them to do the resurfacing in the spring or in the fall but not too far into the fall due to fire prevention activities at the firehouse involving many visitors from the schools. He would like approval to use \$11,800 to get a 3-part epoxy finish on the Fire Department floor. The floor will be easy to clean and safer for moving materials and apparatus on.

Selectman Bianchi said he didn't know yet that they would have any funds left over after addressing the Academy Building work that is in process. Chief Lyon said he is asking for the reserve account for Town Buildings, not the funds that are allocated for the Academy Building. Ms. Hallquist said she asked Chief Lyon to wait to ask for the funding until they got a better idea of the cost of the repairs to the Academy Building, and now that they have a better idea that the repairs should not exceed the \$350,000 allocated for repairs, that using some of the town buildings capital reserve funds should not present a problem. Selectman Bianchi said he hasn't seen any figures saying this yet. Ms. Hallquist noted that the funds for the refinishing of the floors, and some repairs to the Elkins Post Office were approved by the Budget Committee to come from the capital reserve fund.

IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to appropriate \$11,800 from the Town Buildings Capital Reserve Fund for refinishing the garage floor at the Fire Department.

Selectman Bianchi said he doesn't have a problem with this project but doesn't see that the fire department floor should come before the repairs needed at Whipple Hall. Chief Lyon said fire department personnel have painted the floor four times, replaced grates, and the concrete is spalling. They have had some new stainless grates installed which seem to be working. They want to make sure things are clean and people respect the building. Right now it is shabby and unsafe. They take care of all the maintenance of the building themselves, but this needs to be done by a professional.

Chair Rollins called for a vote on the motion: **THE MOTION PASSED.** Bianchi was opposed.

Selectman Bianchi said he wasn't against the project but was against the timing. Chief Lyon said they can't wait until winter due to the materials needing to cure.

Request for Trial Fire Station "Live-In" Program – Jason Lyon, Fire Chief

Chief Lyon said retention of firefighters is difficult and housing is an issue. Many other programs in the area have opportunities for those in training to be housed at their firehouses. They are compensated for responding to various calls. This helps not have to hire additional people and decreases the time it takes to respond to a call. He is interested in having access to housing where these individuals could live while training. They are having a difficult time trying to find a place in town to live.

Mr. Ensign said a former student at Colby-Sawyer College has now enrolled in the Fire Science program in Laconia. The Town would be providing housing at the firehouse and would have a list of duties and expectations for the student. It would be an interesting trial for them in the department and it is someone they already know. The towns of Belmont and Gilmanton cycle the students through their firehouse in this way. Firewards are supportive of the recommendation to do this. The student would pay for housing through labor provided to the Fire Department.

Ms. Hallquist said she was only concerned with getting the compensation correct; the town must pay people for their work and the proper employment taxes must be paid as well. Chief Lyon noted that he would get the policy to Ms. Hallquist for review.

Correspondence

Chair Rollins noted receipt of a letter from the 1941 Building Committee who is supportive of the Town's discussion with the School Board to look into acquiring the 1941 Building and site.

Chair Rollins noted receipt of a letter from the Kearsarge Community Food Pantry thanking the New London Police Department for the recent "stuff-a-cruiser" event that helped fill their shelves.

Vahan Sarkisian said he was there as a citizen to complain about the no parking signs along Main Street near the Barn Playhouse. He wondered why the signs are along the whole front of the neighboring properties; he understands that the signs were initially put up to keep people from parking in people's driveways. Mr. Sarkisian noted that he spoke with Chief Andersen and commended him for promptly removing the signs except for those directly before and after people's driveways. Mr. Sarkisian said he did not like the bright orange signs and said they didn't look good. He hears a lot of people complain about them as well. He observed that property owners can't prevent people from parking on the streets. Mr. Sarkisian noted that he hoped the town could get better looking signs for next year.

Mr. Ensign said in Maine they put a yellow line along the pavement that shows where people are not allowed to park. Some of these are on Pressy Court. There may be other ways than signs to get people to understand where parking is/is not allowed other than the signs.

Chair Rollins noted receipt of an email from a Camp Sunapee Road Grandparent commending instructor, Ms. Elizabeth, for being an outstanding swim instructor.

Chair Rollins noted receipt of a letter from the League of Women Voters who took note of the outstanding help they received from Scott Blewitt when hosing candidates' night at Whipple Town Hall.

Old/Pending Business

Academy Building Replacement Windows

Mr. Anzalone was there to discuss windows to be replaced at the Academy Building. They have two options for the windows; 12 over 12 panes or 2 over 2. Research shows the building had 12 over 12 initially but in the 1880's they had 2 over 2 and the building was painted brown. The 2 over 2 windows would be a savings of \$12,000. Jim Perkins, Town Archivist, said when the building was white they used the 12 over 12 panes. If they used 2 over 2 panes he would prefer that the building also be painted brown. Ms. Hallquist said changing the color of the building to anything other than white was against the deed granted to the Town by Colby-Sawyer.

Selectman Kidder said she has taken an unofficial poll and has found no one wants the 2 over 2 panes. It was felt that it would change the whole look of the building and the residents would not like it.

IT WAS MOVED (Janet Kidder) AND SECONDED (Peter Bianchi) to keep the windows 12 over 12 for the Academy Building. THE MOTION WAS APPROVED UNANIMOUSLY.

Rules of Procedure

Chair vs. Vice-Chair and Agenda Items

Selectman Kidder doesn't like that people had to have items to the Town by noon the week prior to a meeting. She didn't think that was being flexible and not doing the people's business. She thought there should be a time limit on meetings unless voting to continue them by the Board.

Selectman Bianchi said he doesn't have a problem with the time limit being Thursday at noon and likened it to putting an ad in the Kearsarge Shopper; people would eventually get used to the procedure/timeframe.

Chair Rollins said she feels they should remove #4: *no action will be taken, or decision made, by the Board on items not placed on the agenda by 12pm on the Thursday prior to the meeting* so that matters could be taken up by the Board, even if not received by the deadline, although it doesn't commit them to making a decision at the meeting. The Board could hear from citizens and take things under advisement for a decision at a future meeting.

Chief Lyon asked if the timeframe would be for the Department Heads. He asked what if something happened over the weekend that they needed to discuss with the Selectmen. Ms. Hallquist said this rule would preclude the Board from making a decision for two weeks although they could hear their remarks under "other business" or during the public portion of the meeting.

Selectman Kidder said she feels having number four in the rules of procedure makes them very inflexible. It is a judgment call for them as to whether they take action on an issue or not. Meeting length was added to meeting time at two hours. Ms. Hallquist said she would adjust the meeting order (page 3) to put

appointments first as the Board currently takes up appointments first. The Board agreed. Ms. Hallquist will make the changes discussed and will place adoption on the next agenda for the Board's consideration. They will also be posted to the town website.

Draft Dashboard Project List

Chair Rollins said the work remaining on this list is to prioritize it. She asked her colleagues to think about this for the next meeting.

Pleasant Lake Dam

Selectman Bianchi feels they need to act on the Letter of Deficiency (LOD) for Pleasant Lake Dam. By November 1, 2015 the town is supposed to hire an engineer. He feels they need to do this and wants to put it on the agenda for the next meeting. Ms. Hallquist noted that the town could hire an engineer now, but the money was not appropriated from the capital reserve fund so it would have to come out of the operating budget. Ms. Hallquist recommended that the Board respond to the State to let them know what the town has done so far; refaced the dam and lowered the level of the lake. She said the State has given extensions to the Town in the past because they understood funding was an issue. Ms. Hallquist suggested that Board inform the State that RFP's will be sent out in November and the engineer will be selected and start work in the spring. She noted that the Elkins sidewalk project will be almost complete by then. Once the RFP's come back, the Board will be able to request use of capital reserve funds to pay for the engineering plans.

Mr. Lee said he assumes the State took note that some repairs to the dam had been made but in their review a few months ago they saw that not everything had been done yet. They offer the Town to keep getting extensions as long as they are moving forward in good faith to get the work done. At some point they are going to hold the town to the timeline to get the work done. Chair Rollins feels if the Town agrees to fund an engineer through the March Town Meeting that it would show good faith moving forward.

Ms. Hallquist asked if the Selectmen committed to put an engineering request on the warrant for town meeting, they can send out a request for proposals before the end of the year. All three selectmen were in favor of these two items and Ms. Hallquist would create a letter to the State letting them know.

Town Administrator's Report

Ms. Hallquist said the Employee Subcommittee Meeting will be held August 26th at 8:30am. They will discuss employee compensation benefits.

Ms. Hallquist noted that there is a logging operation along Morgan Hill Road that is causing complaints about noise. Emily Major, Farm Manager, came to the Planning Board meeting to give information to concerned individuals. Ms. Hallquist noted that due to neighbor complaints, Ms. St. John got the loggers to voluntarily agree to start working at 7:00am instead of 6:30am.

Ms. Hallquist noted that the New Hampshire Retirement System did an audit of the Town's retirement reporting and it came back very well. Ms. Hallquist noted that she received a letter from the Board of Firewards concerning dispatching that she would discuss with Chief Andersen before responding. Ms. Hallquist noted that after the agenda was sent out, she received an email from Scott Ellison who wanted to thank Scott Blewitt for offering the track program this summer; he hopes it will be offered next year as well.

Ms. Hallquist noted that Selectman Kidder, Chief Andersen and Chief Lyon will be meeting with member towns to discuss dispatching in the coming weeks. The first draft of the construction schedule for the Elkins project has been created. The pre-construction meeting is slated for August 26 at 10am.

Ms. Hallquist made reference to the Kearsarge Regional School Board meeting minutes from the ad hoc committee regarding the 1941 building. She noted that Board Chair Ken Bartholomew informed her that they are waiting on an estimate for demolishing the building and they would be back in touch with the Selectmen when they had more information. She informed the School Board Chair that if the Selectmen come up with any ideas for use of the 1941 building, the Selectmen would be in touch with them immediately.

Committee and Meeting Reports

Planning Board

Selectman Kidder said at the last Planning Board meeting, some abutters from Morgan Hill Road were present. They are concerned with the cutting at the Bucklin Farm, which was recently purchased. Emily Major, Farm Manager, was there to explain the cutting was for the health and management of the forest; she volunteered to take abutters on a walk through the property to show them more.

Selectman Kidder said that the Planning Board also received information regarding a demo delay ordinance to allow for review of buildings before they are demolished.

The Rocky Ridge subdivision plan was approved as a fire pond has been established. Chief Lyon was there and is happy with the artesian well that was drilled to keep the pond filled.

There was discussion of site plan regulations for the institutional zone, parking in the institutional district, and parking in residential zones when there are no longer families but unrelated occupants are living there. They also talked about nonconforming uses.

Recreation Commission

Mr. Blewitt reviewed the events that had taken place and said Hospital Days were a success. He did an excellent job running all the events. There was a lengthy discussion of the parking area at Elkins Beach. On very hot days the Police Department would have more patrols making sure people were parking in a reasonable manner. Mr. Blewitt reviewed the fall programs, which include a "touch a truck" day at the shopping center on September 12th. Mr. Blewitt noted how nice it was to work with the Chamber of Commerce during Hospital Days.

Review of Minutes

IT WAS MOVED (Peter Bianchi) AND SECONDED (Janet Kidder) to approve the minutes of August 3, 2015 as circulated. THE MOTION WAS APPROVED UNANIMOUSLY.

Upcoming Meetings & Special Events

Next Regular Selectmen's Meeting – Tuesday, September 8th – 6:00PM

Conservation Commission – Wednesday, August 19th – 8:30AM

Planning Board – Tuesday, September 1st – 6:30PM

Energy Committee – Wednesday, September 2nd – 7:00PM

Non-Public Session

Pursuant to RSA: the Board of Selectmen voted to enter into non-public session.

**IT WAS MOVED (Janet Kidder) AND SECONDED (Peter Bianchi) to enter non-public session.
THE MOTION WAS APPROVED UNANIMOUSLY.**

Peter Bianchi: Yes, Janet Kidder: Yes, Nancy Rollins: Yes

Building Permits

- Sunapee Trust, 196 Hastings Landing Road, (116-002-000) – Replace/repair shed due to 7/18/15 storm damage. APPROVED
- Janet Prew Preble Trust, 97 Parkside Road, (073-006-000) – Interior Renovations & Exterior Improvements. APPROVED
- Waldemar & Elzbieta Fryckowski, 648 Little Sunapee Road, (060-004-000) – Construction of a new 1,392 SF single family home. APPROVED
- John M. Ellis, 37 Old Main Street, (095-036-000) – Add ; deck to existing porch. APPROVED

Requests to Use Town Property

- Whipple Hall, Saturday, December 12, 2015 and January 30, 2016, 9AM to 3PM for New London Farmer's Market/ Melissa Saccento, Market Manager

Other Items to be Signed

- New London Farmer's Market Information Booth Sign/Melissa Saccento, Market Manager
- Cartographic Associates, PWIM Services Maintenance Agreement for time period 10/16/2015 through 10/15/2016 (two copies)

**IT WAS MOVED (Janet Kidder) AND SECONDED (Peter Bianchi) to adjourn the meeting.
THE MOTION WAS APPROVED UNANIMOUSLY.**

The meeting adjourned at 8:30 pm.

Respectfully submitted,

Kristy Heath, Recording Secretary
Town of New London