



TOWN OF
NEW LONDON, NEW HAMPSHIRE

375 MAIN STREET • NEW LONDON, NH 03257 • WWW.NL-NH.COM

**BOARD OF SELECTMEN
MEETING MINUTES
September 28, 2015**

PRESENT:

Nancy Rollins, Chairman
Peter Bianchi, Selectman
Kim Hallquist, Town Administrator

ALSO PRESENT:

Minette Sweeney, *Intertown Record*
Penny Murano, Owner of Unleashed
John Ellis, New London Resident

Chair Rollins called the meeting to order at 6:00pm.

Building permit application - Unleashed

Penny Murano, owner of Unleashed, was present to see if there were any questions regarding her building permit for the store. The Board reviewed the application as submitted and approved by the Planning and Zoning Administrator. Selectman Bianchi said the owner of the property must provide permission for this plan to be approved; she is a tenant, not the owner of the building. Selectman Bianchi said he would prefer to approve the permit contingent upon proof of permission to do the work by the owner. Ms. Murano said she could provide proof that night or the next morning. She would have the owner fax or email Lucy St. John (Planning & Zoning Administrator) the owner's permission to do the work. The Board approved the permit application subject to receiving confirmation that the building owner approved the work to be done.

Discuss Letter from DES re: Letter of Deficiency - Pleasant Lake Dam

Chair Rollins noted that DES has authorized an extension and requested that the Town approve the date of November 30, 2018 for completion of making the dam compliant. The engineering deadline for the upgrades is extended until May 1, 2017.

IT WAS MOVED (Peter Bianchi) and seconded (Nancy Rollins) to accept the amended dates presented to the Town of New London in the September 17th letter from Steve Dion from DES. THE MOTION WAS APPROVED.

Discuss Outing Club Building Permit

Ms. Hallquist said the Outing Club was very apologetic about the misunderstanding of starting construction before the permit was approved. The new snack shack does meet all the setbacks and the property owners plan to remove the original snack shack. Selectman Bianchi said he

spoke with Sumner Woodard; it was their understanding that the permit had been approved as it had been dropped off a month prior. They were unaware of the infraction until they were notified by the Town. He wondered why it would take a month to get the building permit processed. Ms. Hallquist noted that she intended to address that issue during the budget process, however, the procedure currently being used is that building permits are processed in the order they are received. So even if an application is “easy” as the snack shack application is, it may still take weeks to process if there are several permits ahead of it. She noted that a property owner should not start construction without an approved permit by the Selectmen, regardless of how long they have been waiting. Selectman Bianchi thinks they should discuss turnaround of building permits as it seems to take too long.

Ms. Hallquist wondered if the Selectmen would still charge an after-the-fact fee of \$100 for building without the permit. She said Mr. Woodard would like after-the-fact fee waived. Chair Rollins said she was fine to waive the fee.

IT WS MOVED (Nancy Rollins) AND SECONDED (Peter Bianchi) to waive the after-the-fact fee for the Outing Club. THE MOTION WAS APPROVED UNANIMOUSLY.

New Business

Discuss meeting with Sunapee Sewer Commissioners to set rate

Selectman Bianchi said New London’s percentage of the flows to the wastewater facility went from 65% to 57.83%. A 2% deduction is then applied to account for use of New London’s Georges Mills pump station by some Sunapee users. The new rate, representing the percentage of the Sunapee Wastewater Treatment Plant expenses to be paid by New London is 55.83%, Sunapee pays the remaining 44.17%.

Consider Award of Paving Work Based on Sealed Bids Received

The Board reviewed the bids received for paving work for the 2015/2016 paving. Ms. Hallquist said the budget is approximately \$220,000. South Cove Road will be paved totally from this account, it is the only gravel road to be paved this season. The rest will be used for shimming.

- Pike Industries \$68.00 a ton
- Continental Paving \$72.50 a ton
- R & D Paving \$75.40 a ton

Mr. Lee, Public Works Director, recommends using Pike Industries as the low bidder.

Selectman Bianchi wondered how much it would cost to complete the remainder of South Cove Road after the money given to the Town by a property owner was used. Ms. Hallquist said they will now get a better idea of this figure since Mr. Lee now knows the price of asphalt per ton.

IT WAS MOVED (Peter Bianchi) AND SECONDED (Nancy Rollins) to authorize the contract with Pike Industries for FY2016 paving work. THE MOTION WAS APPROVED UNANIMOUSLY.

Selectman Bianchi said he would like to know what the plans are for roads to be paved in 2016.

Town Administrator's Report

Ms. Hallquist said they are up over \$300,000 at this point for the work at the Academy Building as additional areas needing repairs have been discovered. They have set aside \$25,000 for the cupola at Whipple Hall. Members of the Bandstand Committee met with the contractors, Richard Lee and Ms. Hallquist to discuss the work to be done; the construction fencing will likely be put up within the next week. Additionally, the group discussed that it appears that a ramp will need to be added to comply with the ADA.

Ms. Hallquist said she is attempting to get a meeting together with the Selectmen's employee committee on compensation and benefits. It is difficult to get a date when all can meet. Ms. Hallquist said a dispatch meeting with the Sutton Selectmen was happening that night, attended by Selectman Kidder and Chiefs Lyon and Andersen. They would wait to hear back from them to report at the next Selectmen's meeting.

Chair Rollins asked Ms. Hallquist if she has heard anything about the Municipal Records Retention Committee or the Heritage Committee. Ms. Hallquist said she will contact the Municipal Records Committee members to set up a date. She has contacted the study committee on a Heritage Commission and they will likely begin meeting soon.

Ms. Hallquist informed the Board that she and Ms. Johnson met with a representative from David & Towle about possibly getting insurance coverage from that company. The town's current insurer, Property-Liability Trust (PLT), may discontinue writing coverage for towns so new coverage may be necessary. Coverage for the town's two dams may be difficult to get from this agency as some companies do not like to take on that type of exposure; PLT and Primex cover many towns and do not have issues with covering all exposures related to towns. Getting coverage from a new agency will likely result in increased rates.

Ms. Hallquist noted that Bill Helm, Planning Board Chair, said the plan is to have a public hearing for the Capital Improvement Plan in November and will pass it on to the Selectmen and Budget Committee once that is completed.

The Board noted receipt of an email from Rob Prohl concerning the status of the 1941 building. Chair Rollins asked if there had been any follow up with the committee from the district. Ms. Hallquist said the ad hoc committee that the Selectmen met with were to give their recommendation to the full School Board; she was not sure of what the status is. Chair Rollins asked for her to follow up with them to see what is going on.

Committee Meetings & Reports

There were none.

Approval of Minutes

IT WAS MOVED (Peter Bianchi) AND SECONDED (Nancy Rollins) to approve the minutes of September 8, 2015, as circulated. THE MOTION WAS APPROVED UNANIMOUSLY.

IT WAS MOVED (Peter Bianchi) AND SECONDED (Nancy Rollins) to approve the minutes of September 14, 2015, as circulated. THE MOTION WAS APPROVED UNANIMOUSLY.

IT WAS MOVED (Peter Bianchi) AND SECONDED (Nancy Rollins) to approve the minutes of the joint BOS/BC meeting of September 14, 2015, as circulated. THE MOTION WAS APPROVED UNANIMOUSLY.

Upcoming Meetings & Special Events

- Next Regular Selectmen's Meeting – Monday, October 5th – 6:00 PM
- Archives Committee – Tuesday, October 6th – 9:30 AM
- Recreation Commission – Tuesday, October 6th – 5:00 PM
- Planning Board – Tuesday, October 6th – 6:30PM

Other Business

John Ellis – Citizen Requests

Mr. Ellis said he would like to recommend that the Selectmen institute mandatory recycling in New London beginning January 1, 2016 with glass and plastic; January 1, 2017- everything should be recycled but paper; and beginning January 1, 2018 it would include paper. He provided material on recycling for the Board to review.

Mr. Ellis made a recommendation that they change the name of “Dump Road” (where the Stump Dump is located) to “The Selectmen’s Road” to honor all the Selectmen that have served New London. He explained that he felt that “Dump Road” is negative while “Selectmen” is positive.

Lastly, Mr. Ellis said he rides the Dartmouth Coach regularly and suggested the Town purchase two trash bins to be installed immediately at the bus station. Trash is stuffed behind the seats in the shelter at the bus station and should be disposed of properly.

Selectman Bianchi said he knows the New London police monitor the park and ride but the State maintains the property. It was thought that the State wouldn't mind if the Town put a trash bin there but would then expect the Town to empty it. Mr. Ellis said he would empty it. Ms. Hallquist said she would call the State to get permission. Chair Rollins said they would also need to work out logistics about emptying the trash bins on a regular basis. She appreciated Mr. Ellis' offer to empty the bins but said she would prefer to coordinate this with the Highway Department.

Selectman Bianchi noted that there had been a recycling committee that recently recommended the Town not move forward with single stream recycling. He added that he doesn't like the word “mandatory” and feels the Town needs to do more to get people to recycle voluntarily. He understands the Town's recycling percentage is very good. Selectman Bianchi explained that in New London, they don't recycle glass; they grind it and use it. They recycle cardboard, aluminum, newspapers and various kinds of plastics. He thinks they should put more effort into pushing recycling to those using the transfer station.

Chair Rollins noted there is a Solid Waste Committee that is active. Mr. Ellis said he has provided an application to join the committee should a space open up. Chair Rollins said the transfer station at this point is not equipped to handle recycling of the magnitude Mr. Ellis is suggesting. She asked if he was familiar with the Upper Valley Lake Sunapee Regional Planning Commission, which has done a lot of research and work with recycling. He was not familiar with the organization.

Mr. Ellis suggested having the first Saturday of the month be a recycling day. Chair Rollins suggested engaging with Colby-Sawyer on this as there are many students there who are involved in sustainability. Mr. Ellis said he would be meeting with President Galligan on October 13th and would suggest this. Chair Rollins feels this would be a good avenue to push this idea through. Mr. Ellis said he would go to the next Solid Waste Committee meeting on October 14th at 9:00am and asked that he be placed on their agenda.

Selectman Bianchi said he preferred to keep Dump Road as is; he appreciated the suggestion. Chair Rollins said they would discuss this further at their next meeting; it would be on the agenda.

Application for Building Permit

- New London Outing Club, 191 Parkside Road, (083-100-000) Construct 8x12 Shack with Deck. Permit 15-092 APPROVED
- 35 Little Sunapee Road LLC, 35 Little Sunapee Road, (060-073-000) Add vinyl siding and replace bay window. Permit 15-105 APPROVED
- Penny Murano/Unleashed, 277 Newport Road, (059-008-000) Install 2 windows in exterior rear. Move interior wall & grooming tub. Create door to expand into retailer next door for inventory space. Permit 15-107 APPROVED
- Peter & Katie Vedova, 123 Parkside Road, (073-008-000) Construct 12 x 8 garden shed. Permit 15-108 APPROVED
- Anne & David Wustrow, 575 Forest Acres Road, (119-020-000) Remove existing structure and build new 3 bedroom home w/attached garage. Permit 15-109 APPROVED.
- Bucklin, Cox, Reddy & Stearns, 617 Little Sunapee Road, (033-010-000) Lift Bucklin boathouse and repair sills. Permit 15-103 APPROVED.
- George & Margaret Martens, 370 Fieldstone Lane, (106-018-000) Cover breezeway to connect house with garage. Permit 15-097 APPROVED.

Requests to Use Town Property

- Little Common (Near Info Booth) by Lake Sunapee Region Coalition for the 99%, Saturday, October 10 & 24, 2015, 9:00am to 3:30pm – Clare Sheehy, 279 Shaker Street
- Sidney Crook Conference Room by Mary Anne D'Alton at 86 Hilltop Place for New London Bridge Club. June 6, 13, 20, 27, July 11, 18, 25, August 1, 8, 15, 22, 29, September 12, 19, 26, 2016
- Town Common and Sidney Crook Conference Room by New London Garden Club by Sue Jaggard 1113 Main Street, for Antique Show July 21, 22, 23, 24, 2016.

Sign Permit Application

- First Baptist Church, 461 Main Street, TEMPORARY sign for Community Pork Dinner
- First Baptist Church, 461 Main Street, TEMPORARY sign for Rummage Sale

Ms. Hallquist suggested the Selectmen review the report she gave them from Nobis and she would contact them to come in if they would like.

IT WAS MOVED (Nancy Rollins) AND SECONDED (Peter Bianchi) to adjourn the meeting.

THE MOTION WAS APPROVED UNANIMOUSLY.

The meeting adjourned at 7:23pm.

Respectfully submitted,

Kristy Heath, Recording Secretary
Town of New London