

TOWN OF NEW LONDON, NEW HAMPSHIRE

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BOARD OF SELECTMEN APPROVED MEETING MINUTES March 16, 2015

PRESENT:

Janet Kidder, Chairman Nancy Rollins, Selectman Peter Bianchi, Selectman Kimberly Hallquist, Town Administrator Wendy Johnson, Finance Officer

ALSO PRESENT:

Jason Lyon, Fire Chief Kyla Pillsbury, Gena Edmunds, Kurt Thomas, Sam Cahan, NLFD Ed Andersen, Police Chief Donna Larrow, Police Department Administrative Assistant Josh Fisher, Rick Mastin, David Keith, Marshall Osgood, James MacKenna, Russell Lamson, Tom Anderson, NLPD Heidi Dunlap, New London Dispatch Bruce Hudson, John Wilson, Rob Prohl, Phyllis Piotrow, Budget Committee Members John MacKenna, Tracey MacKenna Katherine & Owen Keith Caylyn Bowser Isaac Lamson Steve Ensign, New London Resident Katie Laurie, New London Resident Jim Wheeler, New London Resident Linda Hardy, Town Clerk/Tax Collector Bob & Emma Crane, New London Residents Tina Helm, New London Resident Bill Helm, Planning Board Chair Patricia Beauchesne

Chair Kidder called the meeting to order at 6pm.

Public Hearing - Acceptance of Mary D. Haddad Trust

Chairman Kidder opened the public hearing for the acceptance of a bequest from the Estate of Mary D. Haddad. The funds to be held by the Trustees of Trust Funds for the purchase, preservation and maintenance of open land, park land, forest land and trails or paths for the benefit of the citizens of New London. Chair Kidder noted that the balance of the fund in July 2014 was \$759,477.63

Chair Kidder asked if there was anyone present who wished to speak to the issue of acceptance of the funds. There were none.

Town Administrator Report

Ms. Hallquist noted that on Thursday, March 12, 2015 the town website and email of office staff was down. This was the result of the town's domain name (nl-nh.com) registration expiring. Ms. Hallquist noted that she contacted former Town Administrator Jessie Levine who was kind enough to offer her assistance on ways to resolve the issue (Ms. Levine was involved in securing the domain name in 2006). The situation was resolved by 11AM on Friday.

Ms. Hallquist noted New London's portion of the sewer flows to the Sunapee Wastewater Treatment Plant for January were 59.94% and for February: 53%.

Eversource Energy (formerly PSNH) has notified the town that there will be planned power outages for approximately 328 New London customers on Wednesday, March 18th from 9AM-1PM for system upgrades. All affected customers have been notified, as well as all town departments.

The Public Works Department announced that the roads are posted for weight starting on Wednesday, March 18th and will remain that way until after mud season.

Ms. Hallquist noted receipt of an email from a Sutton Road resident to the Selectmen and Planning Board suggesting that a discussion be held to consider whether zoning regulations should address the installation of solar arrays as more and more are being installed at commercial and residential properties.

Life Saving Award Presentations - Ed Andersen, Police Chief

Officer James MacKenna

Chief Andersen presented Officer James MacKenna with a Life Saving Award for responding to a suicide call on February 21, 2015. Officer MacKenna had to forcibly enter the subject's residence and apply direct pressure to his self-inflicted knife wound while waiting for medical personnel to arrive on scene. The man was taken to New London Hospital where he was able to recover. Without Officer MacKenna's assistance on February 21, 2015, the man would have perished. The Board of Selectmen thanked Officer MacKenna for his good work, and he was recognized by all in attendance with a round of applause.

Officer Eben Lamson

Chief Andersen presented Officer Eben Lamson with a Life Saving Award. On March 7, 2015 Officer Lamson identified an impaired pedestrian on Main Street who was unprepared for the extremely cold weather conditions. The subject fled the scene when Officer Lamson attempted to make contact with him. Officer Lamson searched for the subject until he was called to another location for a high priority call. After the call, Officer Lamson went back to the area he had last seen the subject to search the area in the event the subject did not leave the area. Hearing moaning from a wooded area, Officer Lamson located the male subject suffering from hypothermia and unable to walk without assistance. Officer Lamson called for medical assistance and brought the subject up to the waiting ambulance. Chief Andersen concluded by noting that there is no doubt the subject would have died had Officer Lamson not continued to search for the subject and calling for medical assistance once the subject was located. The Board of Selectmen thanked Officer Lamson for his good work, and he was recognized by all in attendance with a round of applause.

Zoning Amendments & Appointments – Bill Helm, Planning Board Chair

Planning Board Chair Helm said that two amendments are going to a second Planning Board hearing the following Tuesday evening. One is in regards to the definition of "Family" and one is in regards to the sign ordinance. The Planning Board also changed the site plan regulations so small businesses don't have to go through site plan review for a change of use or occupancy.

Chair Helm said there is an ongoing issue of the enforcement of zoning regulations and other activities in the town. He pointed out that although the Board of Selectmen is responsible for enforcement, the Planning Board gets the heat about it. He doesn't think they (the enforcing officials) should become vigilantes but they should communicate to the residents that there *is* a procedure the Town follows and property owners are encouraged to follow those procedures. If the Town finds it is too much for the staff and volunteers to check up on things that are called to the Town's attention, perhaps they will need to hire someone to help with it.

Chair Kidder said that Ms. Hallquist plans to prepare a newsletter which could include this information; explaining the Town's method of enforcement. Ms. Hallquist noted that complaints to her office are from those who would like more proactive enforcement from the Town to make sure things are being done correctly. She noted that the complaints that she has followed up on are more the result of people who don't want to comply, than from people not knowing what the rules are. Once there is a complaint, it is usually too late as the building is usually already up. She said once someone complains, they go out that day or the next to check things out. Ms. Hallquist said the assessors go out and check things once a building permit is issued. Chair Helm said it is also a matter of tree cuttings and illegal signs; not just building permits/buildings.

Selectman Bianchi said some enforcement is nearly impossible to do. It is difficult for anyone in the Town to go into someone's bedroom and count heads to make sure they are complying with the regulations of having no more than five unrelated individuals living in a home. Chair Helm said this has been a long-standing issue in the town regarding having multiple occupants living in a home. They should start with communication rather than manpower in this situation.

Chair Helm asked the Selectmen to withdraw the appointment of John Hurley to the Planning Board as he has not come to the office to be sworn in after several efforts to contact him were made. Chair Helm noted that he would like to begin training of the new appointees, but does not want to start until this outstanding appointment is resolved.

Chair Helm said the Planning Board wants to appoint a subcommittee to discuss parking and space issues throughout the Town departments. Chair Kidder wondered if the Planning Board intended to look at the transfer station and their storage needs as well. Chair Helm agreed that the transfer station would be included as the intention is to do an across-the-board study of the town's facilities and their needs in this regard. They'd like to start getting the group together the following week.

Review Inspection of Academy Building

Jim Wheeler, former member of the Building Committee, was present and shared the results of an inspection of the Academy Building siding that was conducted by himself, Frank Anzalone, Janet Kidder, Richard Lee, Kim Hallquist and Matt Grimes, Facilities Manager. He explained that a section of the siding was removed and viewed by those present. The area showed extensive rot and failure of the sheathing. It was much worse than they hoped. It was clear to them as they walked around the building that there were another 7-8 portions of the building that also looked suspicious. They hoped it would have been much better than what they found. Mr. Wheeler said that this rot has been happening for some time now. Previously they were concerned with the roof caving in but have found that the roof is not moving. If it does start to move, they can easily stabilize it. They knew the paint was peeling a year ago but were not aware of the deterioration under the siding. Those in attendance during the inspection agreed that this is something that needs to be addressed now. They anticipate that once the siding is pulled off the building they probably will find several additional areas that will need repair. He suggests putting \$200,000 - \$300,000 towards the siding project because insulation may need to be replaced and they may find more issues.

Mr. Wheeler said the tower area needs attention and some of the trim has fallen off. He thinks it should be done at the same time. He said that Mr. Anzalone suggests taking off the siding, repairing what needs repaired, and then putting a tar paper or a spray-on-membrane instead of a tyvek which does not seal like these other materials. Mr. Wheeler reminded those at the meeting that Mr. Lee has received one quote for \$150,000 to replace the siding. To that estimate Mr. Lee added in \$10,000 for repairing the sheathing underneath. Chair Wheeler proposes exploring a time and materials contract rather than a fixed contract with whomever does the work.

Chair Kidder said it would make sense to bond at least \$200,000 for this work. If they find they need to bond even more for Whipple Hall, they could roll this bond into that one. They would have \$317,000 available between the Building Maintenance Fund and the \$200,000 bond this year. She thinks if they have a slide presentation at Town Meeting of the building and what needs to be done, the voters would vote in favor of doing it.

Mr. Prohl asked Mr. Ensign if he had any ideas on this, as he was their "resident banker." Mr. Ensign said they are using the word "bond" instead of "borrowing" which can confuse people. He said the Town has a lot of projects they are planning to do over the next few years. If they approach Town Meeting with an article to allow the Selectmen to borrow up to "x-dollars" over a period not to exceed two years for instance, they could use it as a line of credit. With a bond, they have to take all the funds and they may not need it all. This is like borrowing money on a short-term basis and paying only the interest as it is being used.

Selectman Bianchi asked what the Town would pay if they borrowed \$300,000 on a line of credit. Mr. Ensign said they would pay only the interest on a quarterly basis. The Town could pay on the principal prior to the maturity date (along with the quarterly interest payments) if that is what the Selectmen chose to do. The principal would come in the form of a bond. Selectman Bianchi said down the road, there is no guarantee that the taxpayers would approve a bond for which to pay back the line of credit. Mr. Ensign said if the bond isn't approved, it would add a couple hundred thousand to that year's budget in order to repay the line of credit when it became due.

Ms. Hallquist said what those in favor of borrowing like about going that route is that the payments are spread out over a number of years, with no one big year when a payment is due. Since the amount in question is over 100,000, a public hearing must be held and it requires a 2/3 vote at Town Meeting to approve.

Bill Helm said he would be concerned with interest rates going up in the next couple of years. It may be a good idea to lock in interest rates when they are low.

Chair Kidder mentioned that Mr. Lee has been aware of the needs of the Academy Building all along and warned it needed extensive work done to it, as was found upon inspection.

Consider Establishment of Solid Waste Committee

Chair Kidder said the Transfer Station as it is currently configured is not suitable for changing the way the town handles recycling, such as accepting rigid plastics or going to a single stream recycling program. She thinks the Board should wait for the report that will be given by the Planning Board after they look at the facility and make suggestions about adding things to the site or moving it, before establishing a Solid Waste Committee. The Board concurred.

Selectman Bianchi asked about when the Board will decide about borrowing money for the Academy Building. Chair Kidder noted that they can decide after they meet with the Budget Committee on March 30th. Selectman Bianchi said he doesn't think it necessary to meet with the Budget Committee about this. Chair Kidder thinks they should have some input from Steve Theroux, Town Treasurer. Mr. Theroux, Wendy Johnson (Finance Officer), and Kim Hallquist could discuss it and come up with an appropriate scenario. They will then have a firm recommendation from the financial minds in the Town. The amount of \$200,000 was what they are thinking at this time. At the next meeting they will hopefully have the recommendation and they could discuss it then. Selectman Bianchi is worried that \$200,000 won't be enough. If they decide to use a line of credit, it might work better than borrowing \$200,000. Selectman Bianchi said they didn't say anything about the windows. Ms. Hallquist said the inspection was only looking at the siding as that has been identified as the critical issue. Ms. Hallquist said the Budget Committee wants the Selectmen to do some work using capital reserve money, including the fire station floor and some things at Whipple Hall.

Selectman Rollins asked if the Buildings Committee had looked at the report on Whipple Hall submitted by Dennis Mires, PA. Ms. Hallquist noted that the Building Committee did review the report and suggest that the life safety issues related to the electrical systems be addressed first, and suggest that a general contractor or an electrician be brought in to give firm estimates on costs.

Ms. Hallquist noted that during the inspection of the building, the issue of adequate funding was raised, and the thought was that the siding would be removed one side at a time. If the repairs needed are so extensive that available funds are exhausted, then further work will be stopped before the siding is removed. They do the work one side at a time and don't take all the siding off the building at once. Selectman Bianchi stressed that they should get the amount they need determined sooner than later because they are running out of time. He said they need to get more

information and do it once and do it right. Ms. Hallquist said they plan to do it once and right; they just don't know the exact amount of money it will take to do the work, and won't know until the siding is exposed and the repairs needed can be seen. Neither Mr. Wheeler nor Mr. Anzalone think \$150,000 is enough; maybe \$200,000 isn't enough either. Matt Grimes didn't want to take more siding off the building because of the condition of what was found underneath. He didn't want to expose more of the building to the elements. Ms. Hallquist asked Selectman Bianchi if he wants more boards removed to get more information. Selectman Bianchi said he thought more information should be found. It was noted that Mr. Anzalone said they wouldn't know more until they take all the siding off. Ms. Hallquist asked Selectman Bianchi who they could get to get more information. Selectman Bianchi did not know. Ms. Hallquist noted that she would ask the Building Committee if they could come up with a more definite estimate or if they knew how one could be secured.

Ms. Piotrow said Hilltop has had this same discussion and they have found that they don't know what is under the siding until they take it off. Chair Kidder said perhaps the person who gave the estimate might want to come back and give another estimate, using the materials suggested in place of Tyvek.

Selectman Rollins said they could do the line of credit for up to \$300,000 and wondered if Ms. Johnson could come up with the figures for doing that. Ms. Johnson said she would have figures for getting a \$200,000, \$250,000 and \$300,000 loan for the next meeting.

Police Officers Patrolling I-89 - Ed Andersen, Police Chief

Chief Andersen read from some research he conducted which shows since June, 2002 the Town has been called for 106,486 calls. Of these calls, 638 were calls for service on I-89. These calls from the interstate equal less than .06% of their total calls since 2002. Chief Andersen added that New London has two major arteries to I-89, which are exits 11 and 12. If they clock a car speeding on Route 11 or Newport Road, the car is pursued onto the interstate. In subzero weather they check the highway at least once on a midnight shift to make sure there are no stranded motorists. Officers also use the interstate to access certain parts of town instead of running lights and sirens through town. Over \$5,000 in money seized from the New London portion of I-89 was awarded to the Town. If an officer stops a car on the interstate, it is part of New London, however they know they should be patrolling back and main roads in town rather than the interstate. Chief Andersen said he didn't think the officers were abusing their time running radar on the interstate. Although it is in their town, their primary focus is on New London's main intown roads.

Selectman Bianchi said he is 100% for what was listed for calls for service on the interstate, including accidents/State police requests for help. The problem he has is that people call him and say that there is a New London cruiser sitting on the side of the road doing nothing. The person making the query doesn't know the circumstances. If an officer's shift gets boring, he doesn't think going to the highway to catch speeders helped the Town. He has had two calls on one weekend of a cruiser sitting between exist 11 and 12, and one on the on-ramp in the southbound lane. He has no problem with what they are doing. The calls for service speak for themselves and are valid. Sitting on I-89 to catch speeders isn't something he thought they should do.

Chief Andersen said the officers go by gut feeling sometimes and he doesn't feel they are abusing their time by going to the interstate to make a random stop. He didn't expect them to be there for an hour at a time.

New London Bandstand Committee

It was noted that the Bandstand Committee has requested \$11,024 for their band performance program for 2015. Selectman Bianchi thought the committee ran their program from the restricted account but didn't think those funds would generate enough interest to draw from. They are now dipping into the unrestricted fund.

IT WAS MOVED (Nancy Rollins) AND SECONDED (Peter Bianchi) to approve the request for \$11,024 for the New London Bandstand Committee.

Selectman Bianchi didn't think it should be called the "New London Bandstand Committee," but rather just "The Bandstand Committee." Chair Kidder said the committee is bringing music to New London and the concerts all take place in New London. That is what the fund is intended for.

Chair Kidder called for a vote. THE MOTION WAS APPROVED UNANIMOUSLY.

Request on Behalf of New England Organ Bank

Ms. Hallquist noted that this organization was asking that the Town fly their "Donate Life" flag on their flag pole for the month of April to bring awareness to organ donation. It was also noted that the Town of Newbury has been doing this for the past few years. Bill Helm said this is not an appropriate thing to allow just before the Planning Board tries to present their sign zoning ordinance amendments.

IT WAS MOVED (Peter Bianchi) AND SECONDED (Janet Kidder) to deny the request by the New England Organ Bank. THE MOTION WAS APPROVED UNANIMOUSLY.

Ms. Hallquist asked the Selectmen if they would consider issuing a proclamation proclaiming April as "Donate Life Month" in New London.

IT WAS MOVED (Nancy Rollins) AND SECONDED (Peter Bianchi) to proclaim April as "Donate Life Month" in the Town of New London. THE MOTION WAS APPROVED UNANIMOUSLY.

Town Clerk/Tax Collector Update - Linda Hardy, Town Clerk/Tax Collector

Town Meeting

Ms. Hardy said that last week after the results of the Kearsarge School Election, which were not well attended, she wondered if the Selectmen had any inclination to support putting on to the warrant an article to move Town Meeting back to March. Ms. Hardy noted that she hasn't said anything for four years but it just gets more dismal every year with very low attendance. She

thought there were people who would put this on by petition, but thought it would get better reception if the Selectmen put the recommendation out to move it back to March.

Ms. Hallquist said she would be in favor of the move back to March because of the hype from the media in March for Town Meetings might encourage voters to think about it and come out and vote. Since there are so few May town meetings, the media does not cover it as well, resulting in less media coverage. On the whole, fewer people are voting. With regards to their budgeting, the move makes them have to guess three months earlier than they are now, but they are essentially guessing for their future needs anyway; a few more months won't make a big difference. If their goal is to get a lot of people to the meeting, March is better than May. It was recalled that the vote taken last year on whether to keep the meeting in May or move it back to March was a close one, taken by the raising of hands. Perhaps a paper ballot would be appropriate this year.

Chair Kidder said the thing about the last voting session was that there was no difference in the budgets. She said a lot of thought went into moving the meeting to May from March. Selectman Bianchi said if there was ever an educational issue in the vote, the school board would love to have good representation in New London as historically, New London has been the biggest supporter of education in the district. They haven't had this support the last couple of years.

Selectman Bianchi said he is fine with moving Town Meeting back to March. Nancy Rollins said she is fine to put the question out to the voters. Chair Kidder said she is fine either way. It was decided they would put this on the warrant.

Deputy budget

Ms. Hardy said she is a little short on money for the remainder of the fiscal year for her deputy hours. The FY2014 budget was based on Joan Pankurst being there for the full year. When Ms. Pankhurst left in the first of September and a part-time person was hired, 25 hours was the amount of time estimated for a part-time deputy. The FY2015 budget for the deputy was based on 25 hours per week, however it is now clear that 25 hours is not enough. Ms. Hardy noted that she now has someone who is doing a very good job and is learning a lot and willing to spend the hours to do so. If Ms. Hardy wants her there an average of 30 hours/week until the end of June, she will be short on funds to do so. She noted that the new deputy has six full-day trainings coming up and won't be in the office but will be paid to attend the trainings. Ms. Hardy said that she still has not been able to take a week's vacation due to the deputy needing to be trained in the early months. Taking a week's vacation would necessitate the deputy working a 40 hour week. She said other towns close their offices when the Town Clerk/Tax Collector goes on vacation. She doesn't want to have to do that.

Ms. Hardy said there is not much of a history to go on when figuring out the part time needs of the office. She would like to ask for an additional \$3,400 plus \$600 to cover taxes, coming to a total of \$4,000 total between the deputy Town Clerk and Tax collector positions. This will get them to the end of June. Ms. Hardy offered that she has \$1,400 in overtime pay that is budgeted and hasn't been used. She would be willing to say she isn't going to go on vacation in the next

three months to enable her to put these funds towards the \$4,000. This would make the request \$2,600.

Selectman Bianchi said he didn't have a problem with the deputy but did have a problem with how the office is being managed. It was Ms. Hardy's decision of how to handle the hours. Ms. Hardy said the 30 hours/week initially had to do with training needs. Selectman Bianchi feels the situation she is in is because she brought it upon herself by increasing the Deputy's hours from 25 to 30. He complained to Ms. Hallquist earlier that raises were given to some individuals in the middle of the year without the Selectmen knowing. Ms. Nicklos was given a 5% raise half way through the year. Now Ms. Hardy is asking the Selectmen to bail her out. He is not happy with the way this happened. There should have been another way to manage the hours.

Ms. Hardy said she made the decision on her own to do this. She worked with the deputy to come to an hourly rate they could both agree on. The dollar amount was her decision because it went almost to the midpoint the salary range. With the way the raises have been going around Town, if an employee doesn't get to the midpoint pay-range quickly, they never will. Selectman Bianchi agreed with this thought.

Selectman Rollins said she understands Selectman Bianchi's point but the 30 hours seems as though it is being utilized. She is OK with the request but this issue, and Selectman Bianchi's points, reinforces her feeling that the business of employee compensation and the system they are using right now is in need of review. Chair Kidder said the Town is getting a service they want and they want to keep the office open. She didn't think that Ms. Hardy shouldn't take a vacation. She is OK with Ms. Hardy's request.

Chair Kidder said it is a complicated job they perform and can't imagine it can be learned in six months. Ms. Hardy said the flexibility of the deputy is invaluable for her. The deputy can't take another part-time job because she needs to be flexible for the Town.

Committee Meetings & Reports

Planning Board

Selectman Bianchi said they had two planning board meetings since the last Selectmen's meeting. They allowed "NH Kittens" to have a home occupation. There was a hearing on zoning amendments. The college had their top administrative people and a lawyer there as they were concerned that they keep their grandfathered rules with regards to the number of unrelated people living in a home together. There will be a second hearing the following Tuesday evening where this will be discussed, along with the newly proposed sign ordinance.

Recreation Commission

Chair Kidder said as of March 3, 2015 the balance in the Recreation Department's Revolving Fund is \$21,000. There were trips planned during school vacation, there is a logo contest happening to help publicize the Strawberry Festival in June. There has been very little turnover of staff for summer programs. Funds for renovations of the Elkins bathroom will be taken from the Recreational Facilities Capital Reserve Fund. Ms. Hallquist said this will be on the warrant. Chair Kidder said there would be some landscaping at Bucklin Beach to prevent runoff from Route 114 from going into the lake.

<u>Approval of Minutes</u> IT WAS MOVED (Nancy Rollins) AND SECONDED (Peter Bianchi) to approve the minutes of March 2, 2015, as circulated. THE MOTION WAS APPROVED UNANIMOUSLY.

Other Business

Carr Property Abatement Request

The Board reviewed a memo as prepared by Chief Assessor, Norm Bernaiche. In it, he observed that New London has regularly abated due to fire. Ms. Hallquist said if there is a fire, the property owners are required to file for abatement within 60 days; in this case the property owners missed the deadline. The owners claim that this notification went from Kris McAllister (Assistant Assessor) to the manager of the property who didn't relay the information to the owner. The result is that they missed the deadline. Ms. Hallquist asked the Selectmen what they wanted to do.

Chair Kidder feels this is the owner's responsibility to get the abatement in on time.

IT WAS MOVED (Janet Kidder) AND SECONDED (Peter Bianchi) to deny the Carr abatement request. THE MOTION WAS APPROVED UNANIMOUSLY.

Town Report Dedication

Chair Kidder suggested the Town Report be dedicated to Bob MacMichael, Norma Marston, and Winnie Williams. She suggested asking Shannon MacMichael to write the memorial for her dad, Wendy Johnson to write the memorial for her mother, Winnie, and Debbie Perkins to write the memorial for Ms. Marston. Ms. Heath (Recording Secretary/Office Assistant) said she would work on getting the memorials and suitable photographs for the Town Report dedication pages.

Elkins Project

Ms. Hallquist said there was still no notice to go out for bid. She said the exact amount they will need is unknown but they will have to spend more than was originally thought. A construction engineer will be needed for 20 weeks to oversee the work. Because the road will be done the same time as the project, and the road work is not part of the grant project, the construction oversight for the road portion will have to be paid 100% by the town. 80% of the construction engineer portion for the rest of the project will be paid for from the grant and 20% by the town.

Appointment Withdrawal

IT WAS MOVED (Peter Bianchi) AND SECONDED (Nancy Rollins) to withdraw the Select Board's appointment of John Hurley to the Planning Board as the appointee did not present himself to the Town Clerk to be sworn in. THE MOTION WAS APPROVED UNANIMOUSLY. <u>Upcoming Meetings and Special Events</u> Conservation Commission – Wednesday, March 18 at 8:30AM Planning Board Meeting – Tuesday, March 24 at 7:00PM Selectmen/Budget Committee Joint Meeting – Monday, March 30 at 6:00PM – Budget Committee to join meeting at 7:00PM Selectmen's Meetings – April 13 and April 27 at 6:00PM

Application for Building Permit

- Rabitah H. Cricenti Rev. Trust of 2005 43 Murray Pond Road (045-002-000) Frame and install a half bath in basement APPROVED
- Anne Cushman 99 Knights Hill Road (083-004-000) Install 5.4kw rooftop solar electric array – APPROVED

Application for Use of Whipple Hall

Chris McKee – Sunapee Region Board of Realtors. 3/25 8:30am – 12:00pm. APPROVED

Sign Permit Applications:

Northern New England Repertory Theatre Co. – Sandwich Board at Info Booth 4/16-5/11 -APPROVED

Mary Berube – Sandwich Board at 191 Old Main Street for estate sale 3/20 & 3/21 - APPROVED

Other Items to be Signed:

- Application for Current Use Sunapee Trust, James Wheeler, TTEE 196 Hastings Landing Road (116-002-000)
- Applications for Elderly Exemptions (2)
- Auction Permit NO SIGNATURE REQUIRED FYI ONLY
- Pole License Petitions (2)
- Tax Abatement Form (2)
- Appointment Cards for members of the Recreation Commission
- Employee Birthday Cards

IT WAS MOVED (Nancy Rollins) AND SECONDED (Peter Bianchi) to adjourn the meeting. THE MOTION WAS APPROVED UNANIMOUSLY.

The meeting adjourned at 8:15pm.

Respectfully submitted,

Kristy Heath, Recording Secretary Town of New London