



TOWN OF
NEW LONDON, NEW HAMPSHIRE

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BOARD OF SELECTMEN
MEETING MINUTES

At Recreation Department Conference Room

July 27, 2016

8:30 AM

PRESENT:

G. William Helm, Chair
Nancy Rollins, Selectman
Janet Kidder, Selectman
Kim Hallquist, Town Administrator

ALSO PRESENT:

Steve Ensign, Chair, Board of Firewards

Chair Helm opened the meeting at 8:37am.

Dubois & King – Rendering of Pleasant Lake Dam, Options #1 & #2

The Board discussed the quote of \$1,150 as received from Dubois & King to prepare renderings of the Pleasant Lake Dam depicting option #1 and option #2 as proposed. The total cost includes attendance at a Selectmen's meeting by Dubois & King staff to explain the work. Selectman Kidder felt that it was important, and worth the expense, to have the work done as quoted so that the Board will be able to show citizens what the dam will look like after the improvements are made.

IT WAS MOVED (Janet Kidder) AND SECONDED (Bill Helm) to authorize the expenditure for \$1,150 for renderings of options #1 and #2. THE MOTION WAS APPROVED UNANIMOUSLY.

Steve Ensign attended the meeting to express the Board of Firewards interest in the on-going compensation study as it relates to Fire Department personnel. Mr. Ensign noted that he understands that the issue of the scoring for the salary grades has been discussed with Department Heads and the Town Administrator and as a result some changes have been made. Mr. Ensign noted that he is aware that Chief Lyon has submitted some recommendations for change, and Chief Lyon was under the impression that Department Heads could meet with the study author, Gary Thornton, but this never happened. Chair Rollins asked why it never happened. Ms. Hallquist explained that Gary met with the Department Heads twice during the study process and all Department Heads were all trained how to evaluate positions according to the scoring matrix. Ms. Hallquist felt that Gary's return to discuss Jay's recommended changes would not be worthwhile as the Selectmen could make changes to the grade system matrix when the time came to review it. She noted if the Board wanted to hear Gary's explanation of the scoring system, he could be asked to return and meet with the Board and Department Heads.

IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to go into nonpublic session pursuant to RSA 91-A:3, II (a) to discuss employee compensation.

ROLL CALL VOTE: Kidder – yes; Rollins: yes; Helm: yes.

The Board entered nonpublic session at 8:42am.

The Board returned to the public meeting at 12:00 pm.

IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to withhold the minutes from public disclosure pursuant to RSA 91-A:3, III. THE MOTION WAS APPROVED UNANIMOUSLY

The Board discussed the need to decide how recommended salary adjustments of approximately \$130,000 will be addressed given the \$80,000 appropriation for FY2017. The Board directed Ms. Hallquist to submit her recommendations on how salary adjustments can be made within the \$80,000 appropriated. The Board encouraged Ms. Hallquist to see if savings in wages can be realized by restructuring current positions within the Selectmen's Office. The Board asked that this information be submitted by 4:00pm on Friday, July 29th so Board members could review it in advance of the Monday, August 1st meeting when they will continue the discussion of employee compensation.

IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to adjourn. THE MOTION WAS APPROVED UNANIMOUSLY.

The meeting adjourned at 12:02pm

Respectfully submitted,

Kimberly A. Hallquist
Town Administrator