



TOWN OF
NEW LONDON, NEW HAMPSHIRE

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BOARD OF SELECTMEN
MEETING MINUTES
November 29, 2010

PRESENT:

Tina Helm, Chair, Board of Selectmen
Mark Kaplan, Selectman
Peter Bianchi, Selectman
Jessie Levine, Town Administrator

ALSO PRESENT:

Ann Bedard, Budget Committee
John Wilson, Budget Committee
Debra Perkins, New London resident
Hugh Chapin, New London resident
Bob & DJ Lavoie, New London residents
David Seastrand, Police Chief
Richard Lee, Public Works Director
Sean Carroll, Intertown Record

Chair Helm called the meeting to order at 8:00 AM.

Public Hearing on FEMA Funds: Chair Helm opened the public hearing to accept FEMA funds pursuant to RSA 31:95-b. Chair Helm asked Ms. Levine to provide background on the FEMA funds and summarize the request from the Emergency Management committee.

Ms. Levine referred to her memo of today's date, which stated the following:

The Town of New London received \$17,034.19 from FEMA as reimbursement for expenses arising from the wind storm event that occurred from February 26-March 3, 2010. The New London Emergency Management would like to request that \$11,588.16 of the funds be authorized for the following emergency purposes:

<i>Emergency Operations Closet, Sydney L. Crook Room</i>	<i>\$ 2,500.00</i>
<i>5-watt portable radios and two six-bank chargers</i>	<i>\$ 3,840.16</i>
<i>Dedicated Portable Generator and Wiring for WSCS Radio Transmitter</i>	<i>\$ 2,000.00</i>
<i>Emergency Management Mailing to Homeowners</i>	
• <i>Brochure & Window Display Copies: 0.18 each x 2500 x 2 = \$900</i>	
• <i>Window Display Reflectors: 0.20 x 2500 = \$500</i>	
• <i>EMC Refrigerator Magnets: 0.18 x 2500 = \$450</i>	
• <i>Envelopes: \$279</i>	
• <i>Postage: 0.41 x 2000 = \$820</i>	
• <i>Handling (Accumail): \$299</i>	<i>\$3,248.00</i>
TOTAL	<i>\$11,588.16</i>

The remaining funds would go into the general fund as unanticipated income.

Mr. Kaplan said that according to the memo, the Emergency Management Committee seeks to expend \$11,588.16 of the FEMA funds. He asked what happened to the balance of the funds, and Ms. Levine stated that it would go into the general fund as revenue. Mr. Kaplan asked if the Emergency Management Committee could use the additional funds, and Ms. Levine said that although there might be needs in the future, the Committee thinks that its request satisfies the needs for now and the remaining funds can offset the operating budget.

Chair Helm said that she was surprised that it was possible to put unspent money into the general fund. Ms. Levine explained that RSA 31:95-b allows the Board of Selectmen to accept and expend unanticipated funds.

Mr. Bianchi questioned the amount of money to purchase the portable generator. Richard Lee explained that it is for a small generator and the amount should be appropriate.

Chair Helm asked about the estimate for the closet in the Emergency Operations Center. Ms. Levine said she is developing a scope of work and will advertise for proposals.

Mr. Bianchi moved to accept \$17,034.19 from FEMA and to expend \$11,588.16 of that amount as presented Ms. Levine's memo dated November 29, 2010, with the remainder going into the general fund. Mr. Kaplan seconded the motion.

Chair Helm opened the floor for discussion. There being none, Chair Helm closed the public hearing. She called for a vote and the **motion was approved 3-0.**

Meeting Minutes: Mr. Bianchi moved to accept the minutes of November 12, 2010, seconded by Mr. Kaplan. There was no discussion and the minutes were approved 3-0. Mr. Bianchi moved to accept the minutes of November 15, 2010 with minor corrections, seconded by Mr. Kaplan and approved 3-0.

Fiscal Year Change: Chair Helm said that she had asked Ms. Levine to put this back on the agenda so that once and for all there could be a 15-minute conversation to be sure Board of Selectmen know exactly what they're talking about, and she's not sure it needs to be beaten into the ground because there has been lengthy conversation on the subject, but she thought it important for Board of Selectmen to be on the same page in understanding.

Ms. Levine said that she had done some more work on the timelines yesterday and created a new spreadsheet this morning to show, in a different way, the cumulative impact of the fiscal year change. She distributed the new spreadsheet.

Mr. Bianchi said that all of the discussions and all of the rationale behind going to the new fiscal year make sense, and no one with any financial background could question the need to have the fiscal year start on July 1. It makes a lot of sense and he has supported the concept in the past. In the past, before he was a Selectman, Mr. Bianchi spoke from the audience and made some statements that it all comes out in the wash. Since then, he has realized that his understanding was wrong, and despite all of the spreadsheets and timelines, at this point in time he feels that there is a cost to the taxpayers. He said that Ms. Levine's worksheets are excellent, in particular slides 1 & 2 show the switching over and how to pay for it. He tried to analyze in his own mind that if the Town changed the fiscal year and kept semi-annual billing (quarterly billing is a separate question), Ms. Levine spreadsheets cleared it up that in an 18-month period the taxpayer of that particular house is out \$1008 and if extended to 24 months is out \$672. Mr. Bianchi said that the bottom line is that there will be a cost to the taxpayers. He is looking forward to

listening to Barbara Reid tonight but his feeling now is that although the benefits are there, he can't justify the cost at this point in time. Although he would love to see it happen, Mr. Bianchi said, he can't justify asking the taxpayers to spend that extra money. He said this information was given in previous presentations and it is all there but he did not understand it and did not spend the time to go through it. Although it makes a lot of sense, he cannot ask the taxpayers to come up with that extra money with all of the things the Town has facing it in the next several years: the sewer bond, library bond, statewide property tax, plus any other increases that we have no knowledge of now but probably will be coming. Mr. Bianchi said that he has spent a lot of time since the last Budget Committee meeting trying to smarten himself. He gave Ms. Levine credit for the timelines as they have helped explain it to him.

Chair Helm said that she would like to question a couple of points. First, she thinks that we need to be careful not to talk about the sewer bond and statewide property tax in the same breath, because those will be coming down the pike. Chair Helm said we also need to be careful about saying that the transition is an additional cost to the taxpayer, as they are getting services. She looks at it more as an investment in running the town more efficiently and more realistically and putting us in line with the State and school budgets. She thinks the fiscal year change makes sense going forward, and if we don't do it now, then it could cost more to make this transition. She stated that this is a one-time expense to the taxpayer but it's not, really, because they are getting services. She said that when we buy our fuel, we have three choices: 1) to pre-pay for a whole year; 2) to pay as we get deliveries; or 3) to make level payments on a monthly basis. This fiscal year change is like a pre-payment plan, where the taxpayer will be asked to pre-pay to help the transition, but they are still going to be getting their services.

Mr. Kaplan said that the way he sees it, there isn't much change for a great deal of benefit. He pointed out that today we pay twice a year -- in June and November -- and we are always paying for the past. When we pay in June we are paying for January-June, and when we pay in November we pay for July-December. From the taxpayer point of view, he said, it makes no difference if they are paying in advance or in arrears, but for the Town it does. The difference is that having the fiscal year start July 1 gives everyone the chance to choose whether they want their Town Meeting to be in March or May, and it will be prior to the fiscal year that they approving to spend money.

Chair Helm said that she would prefer not to use the word "cost" but to use "investment" or "prepayment," because the taxpayer is investing in the transition and prepaying for their services. Mr. Bianchi said that the taxpayer will never get the money back. Ms. Levine said that the taxpayer will not get money back because they will be paying for six months of services.

Mr. Bianchi said that everything makes sense, but at the end of the day, over 18 months this particular homeowner is paying an extra \$1008 and at the end of 24 months is out \$672. He may get it back if he sells, but for 18 months there is an 11% increase in what is paid out of pocket. Mr. Bianchi agreed that he's getting services, but the bottom line is that the person is out of pocket. That is a key issue that he doesn't think, in his discussions with people, that the taxpayers really understand. Mr. Bianchi said he was not involved in the vote, and he is not criticizing the vote, but on November 29, 2010, he does not think it's worth hitting the taxpayers now.

Mr. Bianchi said that no matter how the Town funds the fiscal year change, it comes from the taxpayers. He is in favor of the concept and it makes a lot of sense, but he can't see his tax bill going up \$1500 more in the next 18 months than if we did not change. He does not see how anybody can argue that, and whether it's worth it is an individual choice. He said that he does not know if the Hospital or College is tax-exempt, but bigger taxpayers will get hit much harder than he will.

Ms. Levine said that she thinks the transition would pass if it had the support of all of the Board of Selectmen and the Budget Committee, but the discussion needs to be reframed. She said that if the majority of both boards does not want to go forward, then the Town should stop wasting time on it.

Mr. Bianchi said that it had received the unanimous vote of the Board of Selectmen and Budget Committee, so he is not sure what the procedure would be now. He said that it's obvious that he is the only Selectboard members opposed and he thinks that at Town Meeting, people have to know the true facts.

Chair Helm brought the conversation to an end by saying that it's all how it is presented by the Selectboard. She said that if we go up to someone and say "you know this is going to cost you money," their back hair is going to go up, but if we go up to that same person and preface the comments by saying "we are in favor of this and now is the time to do it and here are the numbers," then it may not be of concern. She encouraged the Selectmen to emphasize the positives and address how both boards have been spending a lot of time on this to make this work.

Ms. Levine said that if the boards are not unanimously in favor of going forward, then it doesn't make sense to change the fiscal year. She said that there is too much work involved to be trying to educate the public while the minority is working against them. Mr. Bianchi said that a vote was already taken, but his conscience says that the Selectboard cannot move this forward.

Chair Helm asked Mr. Kaplan if he would strongly encourage the Budget Committee to move forward with their charge to examine the full budget, because if they deliberate over the fiscal year change much longer then they are going to fall behind. They have an agenda to discuss the rest of the budget, which is their purview. She asked Mr. Kaplan to strongly encourage them to move forward with this and then it is the Board of Selectmen's responsibility to push this forward in a positive way.

John Wilson took exception to Ms. Helm's recommendation to Mr. Kaplan to report to the Budget Committee. Mr. Wilson said that he would hope that since this change is \$1.68 on the tax rate or about 1/3rd of the tax rate, that the boards expend all of the time needed to understand this completely. He said that this discussion started in 2004 and it is a wonderful thing, and we have to be able to present it in a way that the Town understands that there is a cost to doing this over a certain period of time, and that is real money.

Lamson Lane Project: Chair Helm referred to the attachments on the Lamson Lane project and Ms. Levine's memo summarizing communications with the NH Office of Homeland Security and Emergency Management. Ms. Levine said that in 2007, the Town applied for a hazard mitigation program grant to repair Lamson Lane, and it finally appears that the grant will be funded. This would require the Town to come up with \$110,000 in matching funds, which Ms. Levine recommended funding over two years. Chair Helm asked Richard Lee to explain the benefits of accepting the grant to repair Lamson Lane.

Richard Lee said that from the new 9-foot culvert on Lamson Lane to the end, the ditches are on the edge of the road and there is not much room to get a good ditch in some places. In addition, some of the culverts are undersized for the drainage, and with the road being so close to the lake, the last time it washed out it took 400 yards of material to fix the road and all of that material is all in the lake. He said that the road is on the left hand side of the right-of-way, and on the right is a big bank, and the water comes down through the woods, so if we set the bank back we need to do something with the drainage to compensate for the runoff. He said that we applied for the money to do the engineering work and the construction work itself. We developed a rough idea of what it would cost in 2007, and it's possible that those costs have changed. He said that the road washes out numerous times in different places, and if one

culvert or ditch plugs up then it sends the water to the next ditch or culvert, which does not have room to take that water, and it causes real problems. He said that with the road's proximity to the lake, the Town is not doing the lake any favors anytime it gets washed out. Mr. Lee said that the Town has tried to clean the ditches as much as possible but without doing this work, it will be hard to do.

Mr. Bianchi said that he read through the e-mails and memo on this subject and understands Ms. Levine's frustration with the State and with FEMA. He asked Richard Lee to comment on the accuracy of the \$335,000 construction estimate. Richard Lee said it is an attempt for an estimate for the application, and they would not have more accurate figures until the engineering is done. He said that the difference in cost is about \$112,500 for us, which is about \$55,000 for two years. There is also the possibility of \$15,000 in soft match, and Mr. Lee said he will look to see if there is more work that can be done by the DPW.

Mr. Bianchi said that if this project goes forward it would amend the budget to add \$55,000 this year and again in the next year. Ms. Levine said that is true, but it could be offset by revenue from the local and regional transportation fund, if the Selectmen would like to do that. Ms. Levine said that it would first make sense for the Selectmen to decide if they wanted to accept the grant and do the project. Mr. Kaplan said that he definitely wants to do the project.

Mr. Bianchi asked if the Town would set up a capital reserve, and Ms. Levine replied in the affirmative. Mr. Bianchi said that although this is needed, his experience with these grants is that they are nothing but paperwork, so he thinks the Town should tackle this on our own. Ms. Levine said that she would not make the decision based on the amount of paperwork – this is a FEMA grant and not a Federal Highway Grant or sewer grant, so the requirements are different. She said that she did not think the Town should give up \$300,000 in matching funds due to paperwork.

Mr. Kaplan said that this is our road and it risks being washed out again in major storm. If the Director of Public Works says it will cost \$450,000 to repair, and we hear that they may give us \$337,000 to do that, then he thinks that we should put away the money to do the job. He said that he's looking at it from the long range point of view, and if we don't do these things we will be overwhelmed at some point in the future. We can't keep putting the projects aside.

Mr. Bianchi asked if the budget increase would still be under 2% and Ms. Levine said it would not.

Chair Helm agreed that we should go ahead with the grant but should put off the approval until 2012 and start \$55,000 then. Ms. Levine said that since the grant funds would be available in 2012, we would have to fund all \$110,000 at that time.

Ann Bedard asked what would happen if we set aside the \$55,000 this year and the grant does not come through. Ms. Levine said in that case, the following Town Meeting could vote to close the account and give the money back. Mr. Kaplan said that is true, except we would still have the problem with Lamson Lane. Ms. Levine said that the warrant article might be able to include a contingency to return the funds, but she is not sure if the Department of Revenue Administration would let that happen. Ms. Bedard asked if the improved road would be paved or gravel, and Mr. Lee said that it would stay gravel. Ms. Bedard asked if the Town had spoken to the people of Lamson Lane spoke and Mr. Lee said that there was a lot of discussion the last time the road was inaccessible for three days.

John Wilson, who lives on Lamson Lane, asked at what point the neighborhood gets input on this. Ms. Levine said that if the Selectmen authorize moving forward, there is every intention of talking to the property owners leading up to Town Meeting and very much so during the design phase.

Debra Perkins, who lives on Lamson Lane, said that she is glad to hear there will be a phase when the residents can speak about the way the other peoples' water runs on other peoples' land. She said this is welcome news and she is happy to hear about it. Too many times she has had the knock in the middle of the night by the police to get a car onto the other side of the brook before it washes out. She said that Richard Lee has done a good job keeping the road together best he can.

Ms. Levine said that the road has seen the results of water running down hill, and the more upstream development, the more downstream impact. She said that the last time there was a washout, ice from the woods blocked up the stream and caused water to run in the wrong place. When that happens, the culverts don't function.

Mr. Kaplan moved to put away \$55,000 in 2011 and 2012 to be used for Lamson Lane in the event the federal government gives us the hazard mitigation program grant. Mr. Bianchi seconded the motion for discussion.

Mr. Bianchi said that he is in favor of starting a capital reserve fund to fix this problem but he is not in favor of starting it this year. He has not come up with an amount to start this but thinks that we are spending too much and though he knows he will not get Christmas cards from the folks on Lamson Lane, he cannot support this motion now as it should have been in the Capital Improvements Plan and should have been part of a more thorough discussion. He knows it has been discussed in the past but reading what has gone on, it is not a fait accompli.

Ms. Levine agreed that she would have also liked to have seen a longer-term CIP for this project, but that the grant was not certain and the three years since the grant was applied for coincided with the three years of cuts to the CIP, so it did not seem like a good time to add this project.

Chair Helm called for a vote and the motion passed 2-1 (Bianchi opposed).

Whipple Hall window cleaning: Chair Helm referred to three estimates from Bell, Foster, and Pearson's. She asked for discussion about the three proposals. Chair Helm asked where the funds were coming from and Ms. Levine said it would most likely come from the Town Building Maintenance Capital Reserve Fund.

Mr. Kaplan move to approve the proposal from Pearson's Window Cleaning LLC for \$2500 to clean the windows in Whipple Hall, seconded by Mr. Bianchi. No discussion – approved 3-0.

Sunapee Sewer Project: Ms. Levine distributed estimates of a Phase I and complete sewer upgrade project to the Board of Selectmen to consider in advance of December 16 meeting. Mr. Bianchi asked for these to be sent to the Town's engineer for peer review. Mr. Bianchi said these estimates include both the full and phased project but noted that this Board of Selectmen is on record in support of the full project.

Ms. Bedard said that when she read through the Budget Committee meeting minutes, the State's bond reimbursement was unclear. Ms. Levine said that the State grant included a 20-year bond, and if that fell through then the Town would seek to bond on its own for 30 years.

New Business

Set Sewer Rate: Ms. Levine distributed a summary of the sewer expenses and revenues to-date and anticipated expenditures by the end of the year. She said that she felt comfortable recommending no

change to the sewer rate, which is \$12.50 for operating expenses and \$0.50 for capital. Mr. Bianchi asked if the connection fees listed under revenue included payment from the Ruedig family for connection to the force main, and Ms. Levine said it did not.

Bob Lavoie asked if these rates are based on our percentage payments to Sunapee, and Ms. Levine said these rates are based on the current percentage of 67%, which dropped to 65% as of July 1, 2010.

Mr. Kaplan moved to approve the sewer rate of \$13 per 1000 gallons, seconded by Mr. Bianchi. There was no further discussion and the motion passed 3-0. Ms. Levine said that she will have a warrant shortly for the Selectmen's signature.

Ms. Levine noted that since the Town took over the Sewer Department, the annual budget has come down by 7%, and that includes increased principal and interest payments for borrowing.

Set Meeting Schedule: The Board of Selectmen approved the following meeting dates:

- Monday, January 10 – 8:00 AM
- Monday, January 24 – 6:00 PM
- Monday, February 7 – 8:00 AM
- Tuesday, February 22 – 8:00 AM
- Monday, March 7 – 8:00 AM
- Monday, March 21- 6:00 PM

The Board of Selectmen also approved (motion by Mr. Kaplan, second by Mr. Bianchi) the following 11 holidays for the Town Offices:

Monday	January 17, 2011	Martin Luther King, Jr. Day
Monday	February 21, 2011	Presidents' Day
Monday	May 30, 2011	Memorial Day
Monday	July 4, 2011	Independence Day
Monday	September 5, 2011	Labor Day
Friday	November 11, 2011	Veterans Day
Thursday	November 24, 2011	Thanksgiving Day
Friday	November 25, 2011	Day after Thanksgiving
Friday	December 23, 2011	Friday before Christmas
Monday	December 26, 2011	Monday after Christmas
Friday	December 30, 2011	Day before New Years

Planning Department Changes: Ms. Levine said that in light of the departure of the Town Planner and the changes in the Zoning Administrator's job description, she would like to change the Zoning Administrator title to Planning and Zoning Administrator to better reflect the new role with the Planning Board.. This would not result in any change of hours or pay for the next 18 months, and should be reviewed after that time.

Mr. Kaplan moved to approve the change of title from Zoning Administrator to Planning and Zoning Administrator, seconded by Mr. Bianchi. No discussion and the motion passed 3-0.

Pay Night Dinner: Chair Helm read aloud Chief Jay Lyon's letter requesting permission to serve alcohol at the Fire Department Pay Night Dinner on December 6, pursuant to the alcohol ordinance. Chair Helm noted that there will be a crew designated that will not be consuming alcohol.

Mr. Kaplan move to approve the Fire Department's request, seconded by Mr. Bianchi. No discussion, approved 3-0.

Request to Waive Property Tax Interest: Chair Helm referred to the letter from the Connolly Law Offices requesting a waiver of property tax interest for their clients, the estate of Marion Barrett. Mr. Bianchi asked what are the relevant laws relating to this request. Ms. Levine said that the Board of Selectmen may grant an abatement, which includes interest, for "good cause shown," and generally that good cause relates to financial hardship. In this case, the request has more to do with the timing of the settling of the estate and confusion over how and when the bill should be paid. Ms. Levine said she would not recommend waiving interest under these circumstances. Mr. Kaplan said that this would create a precedent that we should not be doing.

Mr. Bianchi moved to deny request for waiver of property tax interest. Mr. Kaplan seconded. There was no discussion and the motion passed 3-0.

Town Administrator Report

Town Employee Health Insurance Meetings: Ms. Levine reported that the health representative from the Local Government Center held three separate meetings with Town employees to discuss the new health insurance plans. Ms. Levine said that she was primarily concerned that employees understand that the new plan does not necessarily reduce coverage, but it changes the way in which health care was administered. She thinks the meetings went rather well.

Ambulance Study: Ms. Levine said that there is a meeting of the Hospital and seven towns its serves today at 3:30 to talk about the ambulance and whether to proceed with a study. She said that it has become apparent over the last two weeks that the Hospital has put a new option on the table, and that is keeping the ambulance in place as long as Hospital does not incur a loss. Chair Helm gave Ms. Levine credit for convening this group to discuss the study. Mr. Bianchi will attend the meeting on behalf of Board of Selectmen.

Committee Meetings & Reports:

GACIT: Chair Helm reported that she and Mr. Kaplan went to the Governor's Advisory Council on Intermodal Transportation (GACIT) hearing and felt that it was good that they were representing New London there, as the one major message that she heard was that we are still on the 10-year plan but the list may be changing and we need to stay on top of it. Chair Helm said that the State has only half of the money needed for the 10-year plan, so New London needs to keep going to those meetings. Mr. Kaplan said the reason the highway fund keeps shrinking is because there is less money going into the fund because cars are going more miles per gallon and therefore they use less gas and there is less money going into the fund. Ms. Levine said that is a good argument to increase the gas tax, since there is no less wear and tear on the roads and there needs to be some source of funding to maintain the State's infrastructure.

NHLGC: Chair Helm went to the NH Local Government Center conference and Mr. Kaplan went to lunch on Thursday for the Town Report awards. Chair Helm went to two very good sessions that gave her food for thought.

Upcoming Meetings:

Municipal Budget Committee: Mr. Bianchi noted that tomorrow night is the MBC's meeting on the school budget. At the last meeting, Mr. Bianchi, Jim Wheeler, John Wilson, Erle Blanchard and a Newbury Selectman were there and the MBC is going to set a target of cutting \$1 million. Chair Helm thanked Mr. Bianchi for bringing it to her attention. Neither she nor Mr. Kaplan were available to attend the meeting on Tuesday night.

Water Precinct: Chair Helm asked about how to find out when the Water Precinct meets. Ms. Levine said that they usually meet on the first Monday of every month.

There being no further public business, the Board of Selectmen go into non-public at 9:50 AM to discuss pending litigation pursuant to RSA 91-A:3 II (e). Roll call: Bianchi – yes; Helm – yes; Kaplan – yes.

The Board of Selectmen came out of non-public at 9:59 AM.

Mr. Kaplan moved to approve the assessor's recommendation to lower the Cantor's assessment from \$2,670,300 to \$2,324,703 for 2009 tax year. Chair Helm seconded the motion. Ms. Levine said that according to Norm Bernaiche, the abatement would be \$5,516.36, including interest. Ms. Levine said the abatement would come out of overlay.

Motion was approved 2-0 (Bianchi abstained).

There being no further business, the Board of Selectmen signed the following documents:

Application for Building Permit:

- Igor & Natalie Paul, 116 Knollwood Road (Map & Lot 035-042-000) demolition of home, to be burned by NLFD – Permit #10-130 – Approved.
- Allison & Peter Angus, 350 County Road (Map & lot 072-014-000) renovation of barn – Permit #10-131 – Approved.
- George & Katie Crozer, 737 Burpee Hill Road (Map & Lot 056-007-0000) replace window w/a door in pool house – Permit #10-132 – Approved.

Application for Sign Permits:

- Colonial Place Shops – 255 Newport Road (Map & Lot 059-008-000) sandwich board at information booth – fashion show to benefit hospice

Tax Abatements:

- Margaret Prew, 19 Hilltop Place (Map & Lot 144-001-019) in the amount of \$2000.00 for permanent and total veteran's disability credit was omitted from the property assessment.
- Stephen Chellis, Columbus Ave (Map & Lot 081-006-000) in the amount of \$108.00 due a decrease in assessment, a credit balance existed on the property.
- Robert & Glenda Cottrill, 320 Soo Nipi Park Road (Map & Lot 126-003-000) in the amount of \$73.83 due to a decrease in assessment a credit balance existed on the property.
- Highland Ridge Condominium Association, County Road (Map & Lot 082-030-000) in the amount of \$17.79 this property became tax exempt in 2010 therefore any balances are being abated.

- Slope & Shore, multiple properties (Map & Lots: 035-029-000, 036-001-000, 048-007-000, 035-016-000, 035-002-000) in the amount of \$653.27 - this property became tax exempt in 2010, therefore any balances are being abated.
- Striped Bass Properties, Inc. Eagles nest, (Map & Lot 111-029-000) in the amount of \$181.59, this property became tax exempt in 2010, therefore any balances are being abated.

Other items to be signed:

- Disbursement voucher and payroll for November 29 2010.
- Cartographic Associates, Inc. GIS Services Maintenance Agreement - for the time period 12/22/2010 – 12/21/2011 – Approved.

There being no further business, the meeting adjourned at 10: 15 AM.

Respectfully submitted,

Jessie W. Levine
Town Administrator