



TOWN OF
NEW LONDON, NEW HAMPSHIRE

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BOARD OF SELECTMEN
MEETING MINUTES

January 6, 2020

6:00 PM

PRESENT:

Nancy Rollins, Chairman
Janet Kidder, Selectman
John Cannon, Selectman
Kim Hallquist, Town Administrator
Wendy Johnson, Finance Officer

ALSO PRESENT:

John Raby, New London Resident
Michael Williams, New London Resident
Ed Andersen, New London Police Chief
Minette McQueeney, *Intertown Record*
Doug MacMichael, New London Resident

Selectman Rollins called the meeting to order at 6:00 PM.

Appointments

Volunteer Position: Information Technology Officer

Michael Williams submitted a proposal to establish a volunteer Information Technology Officer position. Mr. Williams has been assisting the Town Administrator in looking at vendors that provide computer support. Selectman Kidder asked Mr. Williams about the vendors being considered, and whether they are local and able to respond rapidly. Mr. Williams stated that they still needed to do some research but there are very few companies to choose from. One company they are looking at is located in Montpelier, Vermont so they are two hours away which isn't ideal but in terms of their skill set, they are much better than what we have now. He explained that in September he attended the New Hampshire Municipal Association conference to see what vendors were there and found only one that had the appropriate skill set. He is looking for a company that is comfortable working with municipalities. Mr. Williams commented that the town should improve the precautions in place for its computer systems.

Kim Hallquist stated that Mr. Williams would be a good fit as he has the expertise for this position that none of the current staff has. This would be an advisory position that would meet with the Town Administrator, department heads and vendors in order to find out what the town needs.

Ms. Hallquist also stated that Mr. Williams should speak with Primex because they provide insurance coverage for these issues and have training.

IT WAS MOVED (Janet Kidder) AND SECONDED (John Cannon) to establish the volunteer appointed position of Information Technology Officer and to appoint Michael Williams, subject to a criminal background check. THE MOTION WAS APPROVED UNANIMOUSLY.

Public Comment

Doug MacMichael asked the Board where the town makes the most money from recycling; is it from the transfer station, the stump dump or the highway department? Ms. Hallquist stated that she was unsure of the actual numbers but suggested that the stump dump collects metal which is probably where they would make the most money; it is her understanding that all recycling markets are flat where once the town made money on some products it is now costing the town to dispose of them. Ms. Hallquist pointed out that the town report lists the amounts that they receive for various things.

Consider gift of land on Bog Road from Beth Greenawalt – Map 119/1/0/0/0/ - 0.150 acres

Ms. Hallquist noted that the property owners contacted the office about possibility donating a small piece of land to the town, as it is of no use to the property owners. The Board reviewed a map showing the property in question that abuts the town-owned Clark Pond Conservation Area. The owner has property across the street, and she receives a tax bill for this small piece of land. It is not useful to her so she would like to donate it. The value of the land is \$6,700. Ms. Hallquist explained that if the Selectmen wants to accept the property, they would put it on the warrant for town meeting.

IT WAS MOVED (Nancy Rollins) AND SECONDED (John Cannon) to recommend that if Town Meeting approves, that the town accept the gift of land on Bog Road from Beth Greenawalt. THE MOTION WAS APPROVED UNANIMOUSLY.

Consider request from Riverbend Community Mental Health for \$3,500 in FY2021 funding

A letter of request from Riverbend Community Mental Health Center in the amount of \$3,500 was received on December 11, 2019. Ms. Hallquist reported that the Budget Committee acted on this and decided not to fund it.

IT WAS MOVED (Nancy Rollins) AND SECONDED (John Cannon) to not fund the request from Riverbend Community Mental Health in the amount of \$3,500. THE MOTION WAS APPROVED UNANIMOUSLY.

Town Administrators Report

Ms. Hallquist provided the following report:

- Mel Furbush, Public Works Department, has achieved the status of Road Scholar I. This training is done through the University of New Hampshire Technical Center.
- The Superintendent of schools has offered to take the Selectmen, and anyone else that is interested, on a tour to see the renovations that have been done at the SAU office. The Selectmen will arrange to tour the renovated areas.
- An anonymous letter was received today questioning whether Planning Board member Jeremy Bonin is currently a resident of the town of New London. Ms. Hallquist called Mr. Bonin and confirmed that he is indeed a resident of the town of New London, so he can continue being a Planning Board member. The Bonin's did sell their house, but they also own a business which has two apartments and he is living there.
- The sign up dates for elections, including the Kearsarge School District, begins Wednesday January 22 and ends Friday January 31, 2020. This information will be included in *Municipal Matters*.
- The last day to submit a petitioned warrant article is Tuesday, February 4, 2020.
- There have been some issues with two Public Works trucks. One truck was in for repair that will cost approximately \$14,000. Near the end of the fiscal year a decision can be made whether the

capital reserve fund will be used to pay for the repairs; this will be done if the operating budget is insufficient.

Committee Meetings & Reports

The Building and Facilities Committee will conduct interviews with three firms on Thursday for the upcoming Buker study and hope to have a recommendation to the Selectmen at the January 27th meeting.

Meeting Minutes

IT WAS MOVED (Janet Kidder) AND SECONDED (John Cannon) to approve the minutes of December 16th meeting. THE MINUTES WERE APPROVED.

Upcoming Meetings & Special Events

- Next Selectmen's Meeting – Monday, January 27th – 6:00 PM
- Budget Committee – Wednesday, January 8th – 7:00 PM
- Buildings & Facilities Subcom. – Thursday, January 9th – 9:00 AM
- Buildings & Facilities Committee – Thursday, January 9th - 6:30 PM
- Planning Board - Tuesday, January 14th – 6:30 PM
- Conservation Commission – Wednesday, January 15th – 8:30 AM
- Recreation Commission – Wednesday, January 15th – 5:00 PM @ Whipple Hall
- Master Plan Committee – Thursday, January 16th – 8:30 AM
- **Town Offices CLOSED – Monday, January 20th – Martin Luther King Jr. Day**
- Listening Sessions with State Reps. Karen Ebel & Dan Wolf – Monday, January 27th – 5:00 PM
- Citizen's Advisory Committee – Saturday, February 1st – 7:30 AM

Other Business

IT WAS MOVED (Janet Kidder) AND SECONDED (John Cannon) to enter into a nonpublic session pursuant to RSA 91-A:3, II (a): the dismissal, promotion, or compensation of any public employee or the disciplining of such employee.

Roll call vote: Rollins: Yes; Cannon: Yes; Kidder: Yes

The Board entered nonpublic session at 6:20 PM.

The Board reentered the public session at 6:50PM PM.

IT WAS MOVED (John Cannon) AND SECONDED (Janet Kidder) to seal the nonpublic session meeting minutes. THE MOTION WAS APPROVED UNANIMOUSLY.

The Board discussed the request of an employee to exceed the number of leave hours that may be carried over; the maximum amount allowed is 240 hours. Board discussed the request and noted that it is not unusual for one or more employees to lose leave time at the end of the year because they are at 240 hours; the Board declined to make an exception as requested.

Items to be signed

- Accounts Payable Voucher
- Warrant - Wastewater

- Employee birthday cards

Applications Approved &/or Denied

Sign Permits – all approved

- Permanent Sign 19-017 – Kristina Lafiosca, Cow Face Yoga Studio, 428 Main Street, TM 085-041-0-0-0 for two signs.

Building Permits

- Philip & Sarah Sprunger, 62 Fox Run Lane, TM 043-009-0-0-0. Finish basement for ADU. BP 19-063 APPROVED
- John Raby, 938 Morgan Hill Road, TM 007-002-0-0-0. Roof mount solar 6.78 kW. BP 19-174 APPROVED
- David & Sue Andrews, 114 Turkey Hill Run, TM 051-024-0-0-0. Roof mount solar 10.75 kW. BP 19-175 APPROVED
- John & Jane Walsh, 108 Job Seamans Acres, TM 060-015-0-0-0. Roof mount solar 8.77 kW. BP 19-176 APPROVED

IT WAS MOVED (John Cannon) AND SECONDED (Janet Kidder) to adjourn. THE MOTION WAS APPROVED UNANIMOUSLY.

The meeting adjourned at 7:04 PM.

Respectfully submitted,

Trina Dawson
Recording Clerk