

Buker PD Subcommittee
Building and Facilities Committee – Buker Subcommittee
Minutes of 1-9-20
Syd Crook Room, 9:00 am

Members Present: Cross, Beasley, Sherman

Absent:

Also present: Kim Hallquist, Chief Ed Andersen, Bowers, Bianchi, Lewis

The meeting was called to order at 9:00 a.m.

1. *Minutes of 12-19-19 meeting*

Minutes were approved unanimously

2. Interviews

Architectural firms Dennis Mires, P.A., Cowan Goudreau Architects and The H.L. Turner Group, Inc. were interviewed at 9:00 am, 10:30 am and 1 pm, respectively. After discussion subsequent to the three interviews, and hearing input from others in attendance, it was unanimously agreed that the subcommittee recommend to the Buildings and Facilities Committee that they recommend to the Board of Selectmen that Dennis Mires, P.A. be retained to generate the work requested in the RFP. This recommendation is pending a reference check, which Mr. Beasley agreed to do. The subcommittee felt that Mr. Mires presented the most orderly approach to understanding the myriad issues involved, was most sensitive to the needs of construction within an operating police station and had conducted a survey of other police stations in New Hampshire that might be useful in understanding baseline needs. Further, there were some benefits gained in his understanding of the building developed through his 2014 work. Mr. Mires fee also appears to include all work necessary for this exercise, which fees quoted by others may not be all inclusive. Ms. Hallquist noted that

during a previous project on which she had worked with Mr. Mires, one or more deadlines were not satisfied, therefore schedules should be explicit and agreed to by all parties.

3. *Other*

During the interviews, it became clear that the proper terminology to be used for the result of the requested work, which is intended to be suitable for presentation to a town meeting, is schematic, not conceptual, design. All agreed that the line between these levels of design is not well established, but that schematic design is the more appropriate term.

The meeting adjourned at 2:45 p.m.

Respectfully submitted,
Philip Sherman, Chair