

Building and Facilities Committee
Minutes of 10-17-19
Syd Crook Room, Academy Building; 6:30 p.m.

Members Present: Bowers, Lewis, Williams, Bianchi, Cross, Cardillo,
Beasley, Sherman, Cannon, Hoglund

The meeting was called to order at 6:30 p.m.

1. *Approval of Minutes*

The minutes of the previous meeting of October 10, 2019 were reviewed by the Committee. Several on the Committee felt that the votes taken should be revised to be clearer as to the actions and intent. After discussion, the Committee agreed that the minutes as presented were correct, and that if there were questions as to the votes, the Committee should vote to rescind those votes of the October 10 meeting, and then take new votes. The minutes of October 10, were then approved unanimously.

2. *Reports*

There were no reports.

3. *Discussion of and actions on Second Report to Selectmen*

After discussion, the Committee proceeded to the following votes:

It was moved by Bianchi, and seconded by Mr. Beasley, that:

The Committee rescinds the Votes passed at the meeting of October 10, 2019, and shall proceed to discuss and vote on Motions related to the same issues as set forth in those prior votes.

The Motion passed, nine (9) in favor; none (0) opposed. The Chair abided by general rules of order and did not vote.

It was moved by Mr. Cannon, and seconded by Mr. Cross, that:

The Committee recommends to the Selectmen that the option to do nothing at the Buker building to meet the Police Department needs is not appropriate.

The Motion passed, nine (9) in favor; none (0) opposed. The Chair abided by general rules of order and did not vote.

It was moved by Cannon, and seconded by Mr. Cross, that:

The Committee recommends to the Selectmen that building a brand new building for the Police Department is not an option that should be pursued.

The Motion passed, eight (8) in favor; one (1) opposed. The Chair abided by general rules of order and did not vote. The member voting no felt that the vote should be modified by including that it should not be pursued “at present.”

It was moved by Bianchi, and seconded by Mr. Cross, that:

The Committee recommends to the Selectmen that the Selectmen retain, from funds in the current budget, a design firm or other professionals who have the appropriate background and expertise, with experience analyzing the use of police department space for better efficiencies and flow of work and personnel (“process” expertise):

- (a) to prepare conceptual plans for renovation of the current space at the Buker building, to include the space currently occupied by the Recreation Department, which will best meet the Police Department needs;
- (b) such conceptual plans to be developed with the participation and involvement of representatives of the Police Department, the Building and Facilities Committee, and the Selectmen; and
- (c) that all issues and questions which arise in that preparation of conceptual plans be pursued through the Committee, supported by that professional, with periodic review by the Selectmen, in order to obtain a final conceptual document suitable for further action.

The Motion passed, nine (9) in favor; none (0) opposed. The Chair abided by general rules of order and did not vote.

It was moved by Mr. Cross, and seconded by Mr. Lewis, that:

The Committee recommends to the Selectmen that the Recreation Department be relocated in order to provide adequate space for the Police Department in the Buker building.

The Motion passed, nine (9) in favor; none (0) opposed. The Chair abided by general rules of order and did not vote.

The Committee then discussed the Second Report to Selectmen in its proposed final form, and made minor changes to the Report as proposed.

It was moved by Williams, and seconded by Mr. Cross, that:

The Committee approves the Second Report to the Selectmen to include the foregoing recommendations, which the Chair shall send to the Selectmen prior to its scheduled meeting on October 21, 2019.

The Motion passed, nine (9) in favor; none (0) opposed. The Chair abided by general rules of order and did not vote.

4. Other items to come before the Committee

There were no other items discussed by the Committee.

5. Action Items.

- a. Chair to inquire of other towns in Merrimack County as to the number of full time officers employed and the gross sq. ft. of their police departments (held over from prior meeting, and not yet accomplished).
- b. Chair to forward the Second Report to Selectmen to the Selectmen prior to October 21, 2019.

The next meeting is scheduled to be held in the Syd Crook room on Thursday, October 24, at 6:30 p.m.

The meeting adjourned by unanimous consent at 7:30 p.m.

Respectfully submitted,
Robert Bowers, Chair