



TOWN OF NEW LONDON, NEW HAMPSHIRE

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BOARD OF SELECTMEN MEETING MINUTES November 6, 2017 6:00 PM

PRESENT:

G. William Helm, Jr., Chairman
Nancy Rollins, Selectman
Janet Kidder, Selectman - Excused
Kim Hallquist, Town Administrator
Wendy Johnson, Finance Officer

OTHERS PRESENT:

Sue Stuebner, President, Colby-Sawyer College	Steve Ensign, Chair, Board of Firewards
Ed Anderson, Chief of Police	John Wilson, New London Resident
Jay Lyon, Fire Department Chief	Celeste Cook, Welfare Director
Scott Blewitt, Recreation Department	John Doyle, Messer Pond P.A.
Richard Lee, Department of Public Works	Frank Anzalone, Library Trustee
Sandra Licks, Library	John Garvey, Library Trustee
Jean Connolly, Center for the Arts	Sue Showalter, Messer Pond, P.A.
Joe Kubit, New London Resident	Don Sheffield, New London Resident
Jack Sheehan, Little Sunapee Protective Association	Patty McGoldrick, Chamber of Commerce
Gerry Gold, New London Resident	Sarah Christie, Chamber of Commerce Pres.
Tim Monahan, New London Hospital EMS	Lisa Cohen, New London Hospital, CFO
Leigh Bosse, <i>The Messenger</i>	John Raby, <i>Intertown Record</i>
Nancy Mahar, Library Trustee	Gordon Terwilliger, Library Trustee

Budget Committee Members:
Phyllis Piotrow, Bruce Hudson, Joe Cardillo, Lyndsay Lund, Suzanne Jesseman, Christopher Lorio, Tyler Beck. Excused: Rob Prohl

Chair Helm called the meeting to order at 6:00pm

The Board of Selectmen offered their condolences to David and Janet Kidder for the recent loss of their son, Stowell Townsend "Stowe" Kidder.

Update on Colby-Sawyer College

Sue Stuebner, President of Colby-Sawyer College, attended the meeting to give an update. President Stuebner reported that she is into her second year as President of the college and appreciates the partnership with the town, residents and businesses in the area. She feels this is a collegial and cooperative partnership. She explained that it is a challenging time whether a public or private institution. In the New England area there is an expected 5% rate of decline in enrollment in the next 5 – 7 years. For the entire Northeast region, a 10% decrease is expected. Those are the primary admission markets for Colby-Sawyer, so this will have a significant impact. This is also the most heavily populated region for number of colleges and universities. Massachusetts has 114 colleges, New York has 260 and Pennsylvania has 182 so there is fierce competition. The price of college is higher than ever, and the focus is on student debt and how families are paying for college. The economy has been stagnant. In the last ten years most families, regardless of income, have seen an increase of 5% or less in their median household income. This is compared to the last two decades, where there was at least a 5% increase, if not more, in growth.

President Stuebner noted that in the private sector, institutions are subsidizing the cost. They are negotiating different prices for each individual student. The average discount rate for private four-year colleges last year was 50%. At Colby-Sawyer they are ahead of that. The average family, just looking at tuition is paying less than half of the cost. The schools that have just tried to reduce the cost have seen lower enrollment. There is an assumption of high price, high quality. At every institution she has been at, she has seen families choose a higher cost institution because the school gave the student a higher scholarship even though they had to pay more to attend that school.

President Stuebner observed that it's a competitive time and the challenges are not specific to Colby-Sawyer College alone. There are a number of strengths that the College has that will help through this time.

80% of the students are from New England. There are students from 27 states and 26 countries. Some things that differentiate us from other colleges are that 43% of students at Colby Sawyer College are the first in their family to go to college and 35% are eligible for Pell Grants, which means they come from families that collectively earn \$60,000 or less. President Stuebner feels they are populating a special group of young people and the gains they make at Colby-Sawyer are tremendous.

The annual operating budget for the college is \$65 million, and tuition, room and board, which is the primary source of revenue, only covers about 40% of that total cost. This current fiscal year they are offering over \$25 million dollars in financial aid. Their endowment is about \$37 million dollars. The Board of Trustees typically authorizes a 5-7% draw on a three-year trailing average, which equates to about \$2.5 million dollars. \$1 million dollars is raised each year from the Colby Sawyer fund or gifts from donors which is budget relieving. This still leaves a fairly significant gap however between the cost of educating each student and different revenues they have. 99% of students receive financial aid. There is no such thing as a full fee-paying student. Even those that have the ability to pay receive a fair amount of aid. The average student debt load is about \$27,000 which equates to about \$300 a month once they graduate. Only 3.5% students of each graduating class are in default. The majority of students are employed and able to pay the loans back.

They are a combination of students studying arts and sciences and professional majors. Top majors are business, nursing, biology, psychology and exercise and sport sciences. The college requires an internship and a senior capstone project from each student. 98% of the last class was employed or in graduate school within the first 6 months. 51% received a job offer from their internship site.

President Stuebner noted that her focus moving forward is stabilizing enrollment, reviewing costs and focusing on philanthropy. For enrollment, this has gone up and down in the last several years. 300 per class or 1100 total seems to be the right number. There is enough residence hall space and can compete effectively in this environment and not erode quality. This current year, they enrolled 274 with a goal of 300 so it was close. This was a 25 student increase from last year. They are closer to a 70/30 female to male ratio which is something they want, and the GPA of the current class has gone up.

Related to the town, students who visit the campus are much more likely to attend Colby-Sawyer, so they are encouraging campus visits. They are also focusing on encouraging students to apply early. 70% of classes apply early and this helps to figure out if they are on target to meet goals. They did introduce a four-year residency requirement last year. One reason was being able to know what total size would be early on. There is enough room on campus to do this. The housing units built on Cottage Lane by Harry Snow were built to accommodate 8 people but they currently house 5 people each because of the town's zoning rules. Having this type of housing available will increase the number of seniors that can have a more independent lifestyle. They are in conversations with Mr. Snow to continue that partnership long term but will be coming back to the town to see if it is possible to change the rules to allow the units to house 8 students per unit instead of 5.

President Stuebner informed the Board that in an effort to reduce costs, there were a number of layoffs last year. This cut \$2 million dollars last year and they still had an additional million to cut this year. They are balanced for FY2018 due to contributions the board allowed including a 7% spend from their endowment and a small use of their unrestricted bequests. It includes an additional \$800,000 in

reductions from expenses. They won't have to do any more layoffs but have saved on health insurance and in other areas.

President Stuebner feels there are a number of reasons why this is a short-term problem including the fact that they are dealing with a decision that was made for a "price to graduation" promise that cost the college a million dollars in revenue for the next three years. Once that is over, she feels they can move forward.

She would also like to have a dialogue with regards to short term relief on taxes. She knows this has been done in the past and greatly appreciates that. They currently pay over \$400,000 per year and the biggest amount is on the residence halls which are valued at \$23 million dollars.

They are lucky at Colby-Sawyer that some of the biggest donors are local townspeople. She encouraged everyone to visit the Center for Arts and Design. It is a \$7.4 million dollar building that was funded almost entirely by gifts and donations over the past 10 years. It is going to be a wonderful place for the college community and for everyone in town. They are in the midst of a campaign that has raised 36 million dollars towards a 60-million-dollar goal. They are working to revitalize this campaign according to their strategic plan. Thanks to donations in this past year from trustees, they renovated the entrance to campus, technology infrastructure and a new trail out at Kelsey Field.

President Stuebner assured everyone that the college has been there for 180 years and she has every confidence that this will continue. They have a sense of urgency to get back on a solid foundation.

Selectmen Rollins inquired if there were any other capital projects in the works. President Stuebner replied that she doesn't see any new projects, more just upgrading residence halls and the theater. Chair Helm wanted more information about the Cottage Lane properties, asking if the occupancy was to expand, would the college be the financial beneficiary of that or would Mr. Snow. President Stuebner noted that at the present time, the way the lease is arranged, the college benefits very little, other than having more independent living for the students, which is critical. With 5 occupants per unit, the college does not see any revenue. They have had preliminary conversations with Mr. Snow and if they were to go to 8 occupants, he would allow the revenue from the extra three to benefit the college. All of the contracts need to be redone within the next year. Chair Helm clarified that if they ask for the occupancy to be increased, it would be to benefit the college, not an individual. President Stuebner agreed.

Chair Helm also asked if she had any thoughts on the tax issue. President Stuebner replied that looking at the assessments would be an area to see if there is any wiggle room there. New Hampshire is one of the only states that require colleges and universities to pay taxes. Chair Helm felt that once earlier in the history of the college, an accommodation was made. President Stuebner agreed and noted that the college is very grateful for what the town has done in the past and she feels this is a two-year situation and noted that a short term relief could go a long way for them.

Chair Helm questioned the savings in health costs that she mentioned earlier. President Stuebner explained that they had five levels of shared premiums and they went to 7. They previously stopped at \$60,000 and they added two more at the higher level of pay. The highest levels of pay now absorb 35-40% of the premium. That got the increase down to 6%. They are at a higher deductible. It changes every year, but this year they only had 9 employees that exhausted their deductible.

The Board thanked President Stuebner for coming to the meeting and giving an update on the college, President Stuebner thanked the Board for the invitation to attend.

Public Comments: None

Warrant for 2017 Taxes

Sign Warrant for collection of 2017 taxes: tax rate of \$16.01. (New London-Springfield Water Precinct: \$1.11). Chair Helm shared that at the last meeting they agreed upon the amount of money the town would contribute from the undesignated fund to lower the town tax rate. Tonight, they are signing the warrant which will go to the tax collector so that tax bills will go out. Chair Helm reported that the town tax rate will be \$4.32, down .03¢ from last year \$4.35.

Solid Waste Facilities Study

The Board noted receipt of the draft solid waste study as prepared by Sanborn, Head & Associates, Inc. The Solid Waste Committee has not met to discuss the draft study. This will be moved to a future agenda.

Gerry Gold stated previous documents related to the study have made reference to Shepherd Pit as a possible site for a new transfer station. He would like to look at the draft. Ms. Hallquist noted that she would post it to the town's website. Richard Lee stated that the draft does not talk about a site; it includes conceptual plans only. One is to revise the existing site and the other of what you would need for a new facility. Location would be in the next phase.

Future Municipal Facilities

Selectmen Rollins asked where we were in the CIP and Planning Board process. Ms. Hallquist noted that the Planning Board would review the draft CIP at its next meeting, November 14, 2017, for possible adoption. Once the Board receives the final CIP, the issue of Capital Reserve Funding can be discussed.

Town Administrators Report

Ms. Hallquist provided the following report:

The welcome to New London signs have been installed. One is located at the Transfer Station and the other at Crockett's Corner. Richard Lee will be removing the two signs that are in front of the sign at Crockett's Corner.

Approval of Minutes:

IT WAS MOVED (Bill Helm) AND SECONDED (Nancy Rollins) to approve the minutes from the October 16, 2017 meeting with a spelling change and to add Richard Lee to the list of attendees. THE MOTION WAS APPROVED UNANIMOUSLY.

The minutes from the 13th or the 30th will be approved at a future meeting.

Upcoming Meetings

Bruce Hudson wanted clarification that the next meeting would be on November 20, 2017. The update will be given to the budget committee by December 6, 2017. Chair Helm asked if need be, could the discussion of the budget be postponed until November 27, 2017. Most of the committee was agreeable to this.

Joint Meeting with the Budget Committee

Library – Sandra Licks, Library Director, attended the meeting along with four trustees, John Garvey, Nancy Mahar, Frank Anzalone and Gordon Terwilliger.

Ms. Licks distributed a revised budget request. The new request is \$5,200 lower than the request submitted in September. This is due to revised Health Insurance figures and also changes to other smaller areas such as telephone and special projects. The new total is \$52,570. This is an increase over the previous year of 8%.

Notable increases for FY2019 are wages. They are requesting an additional \$15,000. This is for phase 2 (and the final phase) implementing the recommendations of the wage study that was conducted for library employees. Also, there is an increase for the line item for alarm system for \$3,000 to install security cameras outside on the library property. They are also asking for an increase of \$10,000 in repairs and upkeep so they can continue to address the needs of their large and aging building.

There were a few decreases as well. Fuel was decreased and cleaning. Lyndsay Lund questioned the security cameras and wondered if the cameras were commercial grade. Ms. Licks read the specifications and stated that they would be installed a professional security company that was recommended by the Police Detective. They will focus on the parking area and in the back yard where there has been theft.

Ms. Lund asked if there ever has been vandalism inside or into the building. Ms. Licks responded no, there is currently a security system inside but doesn't include cameras.

Bruce Hudson wanted clarification for what constitutes the increase in the line item for maintenance. Ms. Licks said they've been learning as they go. They are trying to be as proactive as possible with the varying issues that the building has. They are trying to do as much as they can out of their operating budget.

Joe Cardillo inquired about the telephones. Back in September they estimated it may cost \$5,000 to replace the telephones. After talking with Kim Hallquist, who recently did a similar phone upgrade, it was done under contract with TDS so she removed it as it would save money. He also wanted more information about the \$2,000 in interest. At the recommendation of the bookkeeper, the \$2,000 in interest that is seen each year comes from a gift fund. The bookkeeper suggests that the gift fund income be kept completely separate from the operating budget. This income will show in the town financial report. He asked how the auditing is done. Is this a flat fee of \$2,400 each year? Ms. Licks asks Wendy Johnson for that number. The bookkeeper and the minute taker are contracted and paid directly.

Chris Lorio asked about wages and what the expected annual increase would be? For FY2020 and going forward it would be what the trustees approve. She has three full-time employees and 9 part-time employees. The part time hours range from 6 hours to 28 hours per week. He also asked if any more investing would be done with computer systems. Ms. Licks responded that they have a lot of digital resources and belong to a consortium for downloadable e books and audio books through the state library.

Phyllis Piotrow inquired about the cleaning contract. The \$15,000 amount is a cleaning contract for a 5 time a week cleaning. The smaller cleaning line item is supplemental for cleaning carpets or window washing. This is for anything extra over and above the regular cleaning contract. Ms. Piotrow also asked about special projects. Sandra stated this is hard to predict. If a gift is earmarked for a specific purpose it is shown as a receipt in a gift line item but it might be expended as a special project because it hadn't been attributed to a line item that had been budgeted.

CASA - Request for \$500.

Ambulance – Tim Monahan, Director of EMS for New London Hospital and Lisa Cohen, CFO at New London Hospital, attended the meeting. Mr. Monahan explained that they did about 600 calls this year which is an 11% increase from last year. They are requesting a 3% increase. This is still 20% less than two years ago.

They will also be implementing the Mobile Integrated Health program which involves visiting patients after recent hospital stays.

Lake Sunapee VNA – Request for \$12,566

COA – Request for \$35,000

Other Conservation

Messer Pond Protective Association – John Doyle attended to discuss the request of \$3,400. This is \$200 more than last year. Volume at the boat launch has been higher and they have been backfilling hours with volunteers so are trying to balance that. They stressed the importance of catching invasives before the boats go into the water so boat inspection is important.

Little Sunapee Protective Association – Jack Sheehan attended to discuss the request of \$5,500 for FY2019. This is the same amount as last year. During the past year, they did daily ramp coverage from Memorial Day through Labor Day for 10 hours per day. They have four paid lake hosts and 14 volunteers. They did a total of 1100 inspections but this includes boats going and out. They didn't find any invasive species.

Ms. Lund asked what the pay rate is for the lake hosts. Mr. Sheehan responded that the pay rate is between \$10-\$11 per hour.

Pleasant Lake Protective Association – John Wilson attended the meeting to discuss the request of \$6,500. This is the same amount as last year. They examine the lake three times a year. Lakes that do inspections thoroughly seldom have exotic or invasive weeds. They had about 1,850 inspections and this is a busy launch. Mr. Cardillo asked why boats are inspected on the way out of the lake. Dr. Wilson stated it is to make sure they didn't pick something up in the lake and sometimes invasive weeds don't make themselves known at first. By monitoring what is coming out you can get a sense of what is in the lake. They pay \$12.00 per hour.

Lake Sunapee Protective Association – Request for \$5,000

New London Garden Club – Did not submit a request for this year.

Advertising and Regional Association

Upper Valley Lake Sunapee Regional Planning Commission – Chair Helm noted that he is the Commissioner and reported they are requesting a \$59 increase. This is 1% increase in dues for each town based on population. A large benefit is that we are paying a membership rate for Planner Adam Ricker as opposed to the regular rate.

Lake Sunapee Region Chamber of Commerce – Sarah Christy and new executive director Patty McGoldrick attended to discuss their request of \$12,500. They provided the past 2 budgets as well as their projected 2018 budget. Things that will be different in 2018 are that not only did they hire Patty but also hired an assistant executive director that will be handling new businesses coming in and more customer relations issues. Generally, in years past, they requested \$12,500 and that covers summer coverage to have a staffer in the booth Monday – Sunday, seven days a week from Memorial Day until Columbus Day. This year there were staffing issues and they were without an executive director for the majority of the year so the number for wages is down but that will be increased for 2018. Chair Helm clarified that they were still asking for the \$12,500 and Ms. Christy responded yes.

Selectmen Rollins asked what else they provide to New London. Ms. Christy responded that they are the major contributor for Hospital Days. They arrange for the carnival rides, chamber night and band night. They also do business after hours once a month and the business growth series. In the past, they did Chocolate Fest and they are working on trying to bring that back.

Selectmen Rollins also asked if they are welcoming new businesses as they come to town. Ms. Christy stated that they haven't been able to in 2017 so that will be what Patty and the assistant can assist with. They do want to focus on the economic development. The young business owners are flourishing. Chair Helm asked if they received funding from any other town except New London. Ms. Christy said they don't get funding from any other town and they provide resources to Newbury and Sunapee but not financial resources. The Chamber provides maps and the info guide to them. Ms. Lund stated if we don't support the businesses in town, then the tax burden gets shifted over to the homeowner. We need to maintain a healthy business infrastructure for the town of New London. Selectmen Rollins also requested an updated list of their board of directors.

Center for the Arts – Jean Connolly attended to discuss her request for \$2,500. They are working hard to provide a variety of services to the community reaching all ages from pre-school to seniors. The programs that they produce energize the economic value to the town. They are all volunteers and rely on donations from business sponsors to support the programs they provide. The programs require revenue and a lot of work. They have a lot of their programs at Whipple Hall. This year they introduced a youth arts program. They are trying to work with the schools to provide events and classes that kids can take part in. They have student artists and musicians and teachers are involved as well. They do one big fund raiser each year, Dancing with the Stars, and that has brought in some revenue for them. They produced their first publication of poetry.

This past year they grew so much that they had to hire a part time administrative assistant to manage their programs and keep track of finances. Ms. Connolly expects the growth to continue so this position may increase in hours as well.

Ms. Connolly expressed her disappointment in getting charged to use Whipple Hall. She feels the Center for the Arts is bringing programs to the community through the use of Whipple Hall. She would like the fees waived. If not, they may have to find somewhere else to hold meetings and other venues to hold events.

Selectmen Rollins commented that a fee of \$25 is charged. There were \$13,655 in cleaning fees for Whipple Hall so the concern is when the hall is used, cleaning has to be done. Ms. Connolly stated there is no additional cleaning for anything they do. They set up, break down and clean up after themselves.

She noted that New London is one of the only areas that charges for cultural use of their public building.

Ms. Lund asked if the programs that utilize Whipple Hall were in conjunction with the Recreation Department. Ms. Connolly stated that she and Mr. Blewitt work closely together on a lot of programs. There are other programs that are produced on their own and those are the ones they are getting charged for.

Mr. Lorio asked what the \$2,500 requested is intended to be used for. Is it to be spread out for lots of things or for one purpose? Ms. Connolly stated it was just to help with the overall budget. Last year they hired a part time admin so any money from the year before went towards that salary and they are still trying to make that up. The organization keeps growing and hopefully they will be doing more youth programs. If they continue to grow they will need administrative help.

Mr. Cardillo inquired as to whether they were a 501(c)(3) organization and asked if other types of organizations get charged. Ms. Hallquist stated that yes, the only organizations that doesn't get charged is the League of Women voters that puts on the town candidate debates. She noted that use of the facility is restricted to non-profit groups and they all pay the same amount. The Center for the Arts is not charged for use when they do programs in conjunction with the Recreation Center. Chair Helm stated they wouldn't be making a decision about this tonight.

American Red Cross – Request \$750

Recreation – Scott Blewitt, Recreation Director, provided the following information:

In 2016, 114 programs (1,600+/-people) were provided for New London residents and their guest. This count does not include special events such as Halloween, Easter egg hunts, Strawberry festival, hospital days activities, daily beach users, ice skaters, visit with Santa night, pumpkin people viewers, haunted walk or some winter carnival events, which attract thousands or more over the course of the year. These programs are designed for all! Preschool kids, elementary ages, middle/high school, adults and for seniors.

2014: 95 programs

2015: 112 programs

2017: 117 to date – 1,600 +/- people

2018: expected 125 programs

Over the last 4 years my goals have been focused on 5 areas:

1. To offer a wide range of programs for all to enjoy at an affordable price.
2. To engage the community with programs/special events that inspires resident's participation and attracts visitors to our beautiful town.
3. To provide quality customer service with a knowledgeable staff able to provide follow through, respect, ability to listen and flexibility.
4. To provide safe & quality recreational facilities to residents and their guests to enjoy.
5. To serve as a team player and unite with as many other organizations/clubs/depts./schools that share in a similar philosophy of the betterment of New London and improving our quality of life.

In the 2018/2019 budget I am requesting 2 items that should be strongly considered:

1. Addition of an office assistant to the Recreation dept. This position would be responsible for front desk reception, website & social media updates, registration and program assistance, aid to help facilitate special events, trips and general organization for events at Whipple hall. This position will be budgeted for 1,300hrs (\$14 x 25 hrs. x 52 wks. = \$18,200)

As growth in the Recreation dept. continues to expand it is getting increasing difficult to meet the demands of the 5 goals referred too previously, as the spring & summer months see the most concentrated demand related to summer camps, swim lessons and general usage & questions about the beaches, The fall/winter/spring seasons have also become increasing busier with the need for more senior trips, afterschool programs, special events (planning, marketing, volunteer recruitment, implementation and clean up).

Having a dedicated & knowledgeable front desk person will allow for further progression of the dept. as well as provide relief during times Recreation director is out of the office (vacation/sick/evaluating staff or facilities or continuing education). They will also serve as the central hub of information related to the Recreation dept. goals and objectives.

2. Increasing the starting wage for the town lifeguards from \$9 to \$10.

New London beaches have had many wonderfully dedicated staff over the years that have left due to area beaches that offer a higher rate of pay. Our summer employees consist of upper high school or college students. The cost of certification (paid out of their pocket) is upwards of \$350-\$400 with the hopes that the summer will provide them enough hot, dry weather to earn the \$2,500-\$3,000 needed before returning to school. The Town of Sunapee beaches start at \$10 and state beaches start at \$12.15 per hour. If having well trained, dedicated waterfront personal is important enough to potentially save a life then we should consider paying them competitively.

The New London Recreation Department takes great pride in its staff, facilities. Relationships and programs it provides to our valued residents and their guests, and expects 2018 to be as successful as each of the last four years. Mr. Blewitt feels honored to have a very involved Recreation commission that sees the benefits of recreation and work towards our goals for the future.

Selectmen Rollins asked how many lifeguards there were. Mr. Blewitt sated they have about 12 regular lifeguards between the two beaches and a few substitutes. Selectmen Rollins discussed the cell phone for the Recreation Director and noted half the cost is shared with Sunapee. She asked how that is managed? Wendy Johnson stated she bills Sunapee for half the cost on a monthly basis. It is strictly for business and not personal use. This agreement was reached with the town managers when he was hired.

Chair Helm discussed in an original memo there was another management type/assistant beach manager position. Mr. Blewitt responded that he didn't have someone on staff in 2017 with the knowledge and leadership that could be an assistant waterfront director. He's hopeful going into 2018 that he can identify someone for this position and can adjust the rate based on existing funds. According to the write up, it looked like a new position but that is no longer his plan.

Chair Helm's concern is not only what he pays the staff, but making sure they are here long enough in the season; he asked Mr. Blewitt what will he do to make sure there are guards at the beach late into the season. Mr. Blewitt stated he was not ok with the staff that needed to go back to school early this past summer. He will discuss this in the hiring process and let applicants know he needs them until Labor Day. Some students start early due to preseason athletics. He feels it's important that the beaches stay open as there are a lot of users of the beach. Chair Helm feels that if we are going to advertise that we are open from Memorial Day until Labor Day, then we need to be able to staff for that period of time and suggested that if the town has to pay more in order keep them for the full summer, that needs to be considered.

Chair Helm discussed a proposal from earlier this year about the need for better facilities in town. This is not in Mr. Blewitt's current request. Chair Helm also doesn't see a provision in the draft from the CIP for a recreation facility. Chair Helm asked if this was acceptable to the Recreation Director. Mr. Blewitt said

he is not ok with it but wants to make sure it is the right time and the right facility. He feels that they may need to slow down this process to allow it to happen. Chair Helm feels a piece that is missing is how the growth that is anticipated works in the current facility. This affects the Center for the Arts, the Barn Playhouse, COA, and other organizations in town.

Ms. Lund wants to make sure enough money is appropriated for proper staffing for the entire summer. She commented that the lake hosts are being paid more than lifeguards. She'd like him to consider paying more to be able to keep them long enough.

Selectmen Rollins asked why we cannot run our own certification program for the lifeguard and swim instructors. In other towns, generally the waterfront director does it. They can see who is good and who isn't and get it done for a nominal fee. Mr. Blewitt stated that some years they have had qualified people that are lifeguard instructor certified. Currently they don't so they do a lot with the Hogan Center or Upper Valley Aquatics. Selectmen Rollins wants to reduce the cost or burden for the students. Mr. Blewitt replied that they have money in the budget if someone wants to get recertified he can reimburse half the cost.

Mr. Cardillo inquired about the lease of the van. There is a request for the \$8,500 for the lease and wanted to clarify that he will see \$8,500 coming in under revenue. Mr. Blewitt stated this is correct.

Tyler Beck asked how Mr. Blewitt splits his time with Sunapee. He is full time in New London and part time in Sunapee and he performs the same functions at both. Mr. Blewitt noted that when he does not have responsibilities in New London, he is available in Sunapee.

Welfare – Community Action Program (CAP) – Celeste Cook reported that they are requesting \$6,000 which is the same amount as last year. CAP operates with one full time and one part-time employee. This program helps with fuel assistance, rent and the food pantry. Selectmen Rollins asked if there were any increases in demand. Ms. Cook responded that it's been fairly stable.

Ms. Lund asked how often she coordinates services with other organizations. Ms. Cook stated that she frequently partners with COA, Loaves and Fishes, KREM, the food pantry and CAP.

Health Administration – Ms. Hallquist reported that Deb Langner is the Health Officer and she is paid a stipend. No change.

Conservation Commission – They requested a slight increase.

Archives – Request of \$1,000 which is the same amount as last year.

Patriotic Purposes – Request of \$300 spent annually for Memorial Day.

Energy Committee – Request of \$450.00.

This wraps up all the departments. The Selectmen will now discuss over the next few weeks.

Items to be signed

- Payroll Authorization Voucher
- Accounts Payable Voucher
- Raffle Permit by Elkins Fish & Game Club for charitable programs at Wilmot Public Library on October 3, 2018.
- Applications To Use Town Property
 - ✓ Whipple Hall on November 12, 2017 from 12:00PM to 3:00PM for “Youth Arts Painting Activity” by Nicole Southworth for *Center For The Arts*, PO Box 812, New London, NH

Applications Approved &/or Denied

Temporary Event/Sale Permits

- Lake Sunapee VNA, being held at Kearsarge Presbyterian Church for a Craft Fair to benefit Hospice on November 18, 2017 from 9:00 am to 2:00 pm. APPROVED

Sign Permits

- Temporary Sign – Lake Sunapee VNA for a 2' x 3' A-frame sign at the Information Booth for the Craft Fair on Saturday, November 18, 2017. APPROVED 11/02/17

Building Permits

- Tom Mills, 96 Burpee Hill Road, TM 082-027-001. Convert existing attached garage into a mudroom & construct a detached garage. BP 17-129 APPROVED 11/1/2017
- 189 Burpee Hill Rd. LLC, 189 Burpee Hill Road, TM 082-025-000. Install 228 (9.6kw) solar ground mount system. BP 17-119 APPROVED 11/2/2017

The Board voted to adjourn the meeting at 8:26PM.

Respectfully submitted,

Trina Dawson, Recording Secretary
Town of New London