

**KCC/ '41 Ad Hoc Committee
Board Meeting Minutes
December 28, 2012**

Present: Tina Helm, Mark Kaplan, Cicely Markoff, Casey Biuso, Steve Theroux, Dave Kidder,

Meeting called to order at 9:00 am.

Meeting Minutes. A motion was made to accept the Board Meeting Minutes of 12.17.12. The motion was seconded and approved.

Committee Reports:

Fundraising Committee- Cicely spoke about needing to create a better presentation of our project before going out to donors. Casey and Cicely to work on presentation and brochure to answer that need.

Building Committee- Dave and Rob met with Eric Paulson. Eric continues to express interest in the project and will visit the site to reassess and re-evaluate as necessary. Will also cost out addition of ADA bathroom and office space addition to project (within the Cafeteria space). Dave also spoke with NLFD. It was requested that we keep the water valve to 1 coming into the building.

Some discussion around ownership VS. Long term lease- Cicely has received some feedback that people might be less inclined to invest in the project if the only under lease (long term or not). It was noted that originally the school board had discussed a buy or lease option but that most recent discussions had only been around lease options. It was agreed that exploring a lease-to-buy option with 2 windows (first: after 4-5 years and second: after 40/50 years) would be favorable it will provide a record of success to community before purchase. As response to inquiries as to why purchase option is not first- It would be much longer and more complicated process to purchase the property while a lease would allow us to take the property sooner stemming any further decay of property.

Need to develop Operations Committee that will develop daily processes.

Old Business-

Compiled donor list handed off to Cicely by Steve.

\$20,000 initial funding provided by LSB- just waiting on NKCC checking to officially handoff

New Business-

501c3 Handoff: Dave and Steve to meet with NKCC to further discuss potential transition.

Brochure: Cicely likes the idea of working with a local company (perhaps Echo Communication or Lee Morrill of On Track). Casey and Cicely will discuss key information.

Adding members: Ask NKCC members to come aboard

Calendar Items: Casey to work on working calendar

Action Items:

Steve will meet with Bruce King to discuss the project before going to Wellness Director. College President will be approached at a later date.

Other items:

Phasing could be opening Cafeteria and ADA bathroom based on private donations. Prove success and build up programming and then open older building based on town voted bond.

Follow up with the following people as future contacts:

Nancy Dutton- To help with the potential historical grant aspect

Reed Clarke (and Destination NL)- to represent the local businesses

Meeting adjourned at 10:00 am.

Respectfully submitted,

Casey Biuso
Secretary/Chair