



TOWN OF NEW LONDON, NEW HAMPSHIRE

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BOARD OF SELECTMEN MEETING MINUTES

April 13, 2016
6:00 PM

PRESENT:

Bill Helm, Chair
Nancy Rollins, Selectman
Janet Kidder, Selectman
Kim Hallquist, Town Administrator
Wendy Johnson, Finance Officer

ALSO PRESENT:

Richard Lee, Public Works Director
Joe Cardillo, New London Resident
Phyllis Piotrow, Budget Committee Member
Colin Campbell, Budget Committee Member
Rob Prohl, Budget Committee Member
John Wilson, Sewer Lagoon Committee
Peter Bianchi, Sewer Lagoon Committee
Paul Currier, Sewer Lagoon Committee
Renate Kannler, New London Resident
Tom Little, New London Historical Society
Minette Sweeny, *Intertown Record*
Heather Dion, *The Messenger*

John Ellis, New London Resident
Bill Spear, New London Energy Committee
Roger Smith, New London Historical Society
Chris Lorio, Budget Committee Member
Lyndsay Lund, Budget Committee Member
Liz Meller, Planning Board Member
Peter Vedova, New London Energy Committee
Tim Paradis, New London Energy Committee

Chair Helm opened the meeting at 6:00pm.

Public Comments

Sewer Lagoon Committee member John Wilson informed the Board that he spoke with Dennis Thompson of Northern New England Field Services (NNEFS) about the two bridge sites on Brookside Drive that must be replaced. Dr. Wilson noted that he brought Mr. Thompson to Brookside Drive to look at the culverts to give an estimate on the cost to replace them. Mr. Thompson estimates that he could do both locations for \$150,000. Sewer Lagoon Committee member Peter Bianchi noted that he had a conversation with Charlie Hirshberg of CLD Engineering who suggests replacing the culverts with open bottom, concrete bridges instead of the culverts that the Town is now planning to use. Dr. Wilson thinks with the lagoon discussion coming up that evening, this may be useful information to consider given the substantial savings that could be realized if Mr. Thompson can do both locations for \$150,000 (the estimate for the one location slated to be done in FY2017 is \$250,000). Mr. Lee said the engineers the Town paid for to analyze the bridges, CLD Engineering, looked at the possibility of using concrete bridges and found that it would not be the most cost effective way to go since use of open-bottom concrete is not recommended because the water main is only six inches under where the bridge supports would go, the water main would either have to be moved or go through the bridge abutments.

Old Business

Energy Committee Request – Lighting Project

Bill Spear, Peter Vedova and Tim Paradis of the New London Energy Committee met with the Board to discuss the replacement of the town's street lights with energy efficient LED lights. Mr. Vedova explained that almost half of the cost of the lighting project is being paid by Eversource via a rebate program that the town has been approved to receive. The Phillips Company also reduced the material costs by almost \$5,000; this is a win/win for the Town on the overall cost. The return on investment would be three years, maximum. Mr. Vedova estimates that they will save \$9,000 annually on the lighting costs. The net cost to the Town for this project is \$16,500 at this point, which is less than they had quoted in their previous presentation to the Selectmen.

Chair Helm asked if there has been any feedback on the sample lighting fixture they installed in front of the Academy Building. Mr. Paradis said they have not had a lot, but they had not publicized the light because they were waiting on making sure they could still get the grant. There is a time crunch because they have until the end of the year to complete the installation. Mr. Paradis said they also have to order the lights to be manufactured; he wouldn't delay a decision on this if the Selectmen are willing to go forward. Mr. Spear said the payback is guaranteed by contract. There is no variable.

Selectman Rollins wonders what the time frame is if the Selectmen say yes to the lighting project that evening. Mr. Paradis said they would like a few weeks for people to give feedback. Once they get a sense that the public wants to go forward, they would go forward with the order. There is a three week maximum timeframe that the bulbs would be changed over.

Ms. Johnson (Finance Officer) said she looked at the budget and feels that funds they have saved in heating fuel this winter could be put towards the lighting project costs.

Selectman Rollins said she spoke with the Mayor of Manchester and they are delighted with the savings they have realized since replacing their street lights with LEDs. She noted that there are a number of projects before the Board which require funding using unexpended funds in the current FY2016 budget; she wants to make sure that funds are available to pay for the things the Board has committed to.

Selectman Kidder said there are areas in the budget where budgeted amounts will not be completely expended, such as the sand and salt lines, so it seems likely that there will be money to do this lighting project.

Chair Helm asked about the feedback timeframe noting that if there is negative feedback they may need to revisit doing this project. Mr. Paradis asked if they should give a timeframe and then report back to the Selectmen on their findings. It was determined that four weeks would be sufficient to gather feedback and come back to the Board with their results. Selectman Rollins feels the announcement about the light and the request for feedback should not only go into the *Intertown*, but also on the website and included in *Municipal Matters* if one is scheduled. Chair Helm noted that the Board will discuss this issue again at the Board's meeting on May 16th.

IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to approve the LED lighting proposal subject to feedback and discussion on May 16, 2016. THE MOTION WAS APPROVED UNANIMOUSLY.

Sewer Lagoon Closure Plans

Ms. Hallquist said she spoke with both contractors with regards to deposits required. Charlie Hanson of RMI can be flexible with regard to a deposit needed to secure his firm's work on this project; the total contract with RMI is \$20,000. Dennis Thompson of NNEFS said his \$44,000 deposit cannot be lowered because he has to purchase materials with the money to start the project. Ms. Hallquist noted that both firms appear to be motivated to work for the town and that the firms are not unknown to the Town given that Nobis and Richard Lee met with them last summer; a proposal was included in Nobis' closure report that was submitted to the Town in September. Ms.

Hallquist suggested that the Selectmen could consider taking the \$460,000 loan out now instead of waiting until July so that the project could move forward as needed. If this option is taken, the Board would have additional interest charges that would need to be found elsewhere in the budget: the FY2017 budget includes only six months of interest and no principal payment. Ms. Hallquist said as soon as Mr. Thompson is given the town's commitment, he can start right away.

With regard to the Sewer Lagoon Committee's recommendation that more of the \$460,000 loan than suggested at Town Meeting be used so that the sewer lagoon project can be completed this year, Ms. Hallquist observed that such a plan would technically be within the warrant article as approved, but she suggested that changing course like this would not be consistent with what the voters were led to believe when the Budget Committee came up with the \$460,000 loan figure. She observed that there is no question that the sewer lagoons must be closed; the Town has been planning for it since 2007 when discussions were held to establish a capital reserve fund to save for the closure expenses. Use of the lagoons was discontinued more than 30 years ago. Ms. Hallquist noted the importance of being up front with voters about what is planned in the budget; in this case, there was no discussion during the budget process of doing the entire closure project and only \$80,000 was earmarked from the loan.

Mr. Lee said the test results are back from the lagoons. Paul Currier, Lagoon Closure Committee member, said the numbers came back very low in metals and bacteria; it is pretty clean. There should be no problem land-applying it once it has been processed with other materials.

Selectman Kidder said they don't have all of the money to close even one lagoon, so she hopes the Brookside project comes in lower than anticipated. Her recommendation is to close one sewer lagoon this year. Selectman Rollins also feels comfortable closing just one lagoon at this point in time.

Mr. Prohl, Budget Committee Chair, agrees with Selectmen Kidder and Rollins. They made a commitment to the voters to complete the project over the next couple of years and there is no emergency where they need to get it all done this summer. He welcomed other budget committee members to weigh in on the subject.

Ms. Piotrow gave some history of this project and how much money had been put aside for the sewer lagoon closure project. She observed that the Town Administrator and Public Works Director recommended that \$125,000 be added to the Capital Reserve Fund. The Board of Selectmen cut the amount down to \$60,000 and then the Budget Committee reduced the amount to zero and instead went for a long term loan to include other things. In the loan, they had \$80,000 set aside for the lagoons. There was no reference in the warrant article itself as to how the money would be spent on each project. Other discussions gave numbers, but it wasn't in the warrant article. They now have a subcommittee of fairly professional people with some expertise in the area and from the reports she has read, the committee is recommending that the closure be done in 2016. According to the minutes from the last meeting, additional costs will be incurred if this project is stretched out over several years. This troubles her; she would like to see the Town get a legal opinion to see if they can spend the bond on what they want in the amount they want, and also, have a public hearing to let the citizens know that this is something the Town is contemplating. She feels most people would like to save additional costs by getting the work done all at once.

Chair Helm noted that the additional costs would be \$12,400 each time they come to mobilize the equipment.

Ms. Lund pointed out that the *Municipal Matters* article did allocate the dollar amount set aside for the four projects so that is how it was presented to the voters. Mr. Lorio agrees with Mr. Prohl that they should close one lagoon at a time. Mr. Campbell agrees that one lagoon should be closed now, but getting them all done at once has its benefit too. The voters were told what the Town would do with the money. Mr. Cardillo said he didn't want the projects they voted on to not get done. He wasn't sure if they could play with the numbers to do everything and get it all wrapped up.

Mr. Bianchi said there is a possibility that both crossings at Brookside could be done for \$150,000. If that is the case, that would mean the \$525,000 original estimate would leave \$375,000 that the Town will not have to spend on the replacement of the crossings. They could end up with a surplus of \$200,000 in the \$460,000 bond. Mr. Bianchi recommended that before the Board makes a decision to do it one way or another they should know exactly if the information obtained that day from a reputable contractor is true; the Town could save a great deal and have both crossings done at Brookside and all the lagoons closed without having to find money elsewhere. The possibility of putting in a concrete bridge should be explored.

Mr. Lee explained that if a concrete bridge was used, the existing water main would run through the footings of the arch of the concrete bridge, which is not acceptable; the water main runs only six inches below the surface. The option of a concrete bridge instead of steel culverts is something that has been explored already by the engineers, which is why the Town did the engineering study. Mr. Bianchi said Charlie Hirshberg said a bridge is favored by the State as they do not want to put culverts in any more. If the Town can do these concrete bridges for \$150,000 total, it would be a no-brainer. Another culvert is going to rot out again in 20-25 years; this is not good long-term planning. Mr. Lee noted that Mr. Hirshberg is the one who designed the Town's plan for a new culvert. Selectman Kidder, noting that Mr. Lee was not present when Mr. Thompson looked at the Brookside culverts, said the Director of Public Works should be present when contractors are looking at a town bridge and discussing possibilities. Mr. Bianchi said the Town is obligated to find out if this kind of a bridge is a possibility, noting that he feels CLD should be asked to look into a concrete bridge instead of a metal culvert, which will eventually rot out. Mr. Bianchi concluded by observing that he thinks since this is such a big expense, it would be foolish not to ask CLD to study this option.

Mr. Currier suggested that the Board commit to do the first lagoon tonight to get NNEFS secured to do the project. The proposal is written such that if the other two lagoons are approved for closure prior to ending the first lagoon, the Town could then commit to closing the last two and they could be done this year. Chair Helm feels they should get the two contractors on board to do the first lagoon closure. Ms. Johnson can seek the funding needed to make the deposit to get NNEFS mobilized, and the discussion regarding the culverts could ensue. The Board can make the decision about the second and third lagoons before the first lagoon is completed if the Town wants to save the mobilization fee which will be due if NNEFS leaves the site and then must come back.

Selectman Rollins said she is in favor of committing to the closure of the first lagoon. The other issue is the bridge and whether or not money can be saved. She asked who would be overseeing this exploration of options for the Brookside bridges. Mr. Bianchi said bids for the work on the crossing have not yet been sent. If they send the bids to a lot of contractors, they will get a better idea on the price. The process is already in the works by sending out the bids. He thinks they should make a commitment to RMI to get the permitting in the works for the lagoons.

Mr. Cardillo said the bidding process isn't going to help because they are asking for a culvert and not for more information on using concrete or other materials. Mr. Lee said the bid is going out to replace three culverts with one large culvert. The plan has been designed and it is 90% approved by the State. Charlie Hirshberg designed the replacement. If it was OK to put a cement arch in, Mr. Hirshberg would have designed it that way. The engineers didn't think relocating the water main to get it away from the abutments was a good idea.

IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to proceed with the first lagoon as detailed in proposals by RMI and by NNEFS.

Dr. Wilson said he told Dennis Thompson of NNEFS that the Town's estimate to purchase the culvert is \$90,000; Mr. Thompson said it shouldn't cost that much. Dr. Wilson noted that he disagrees with his former Budget Committee members to do only one sewer lagoon at this time. He stressed that \$34,000 in road material will be decreased to \$10,000 by using town stores of sand and gravel; they can still do the salt shed, leaving only a

\$23,000 shortfall. This plan does use the bridge capital reserve fund but this is a fund that they were going to add to each year to repair bridges.

THE MOTION WAS APPROVED UNANIMOUSLY.

Appointments to Boards and Committees

School Board

A vacancy will be left by Carter Bascom following the May school board meeting. The Board has one person who has expressed an interest: Gena Edmonds.

IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to appoint Gena Edmonds to fill Carter Bascom's term as the second New London representative to the school board, effective upon Carter's departure following the May 2016 school board meeting. THE MOTION WAS APPROVED UNANIMOUSLY.

Planning Board

Chair Helm said upon his leaving the Planning Board as Chair, Liz Meller was made a full member and Paul Gorman reappointed for another term and he was appointed as chair.

It was noted that Joshua Kubit and Casey Biuso have expressed interest in being alternates to the Planning Board.

IT WAS MOVED (Bill Helm) AND SECONDED (Nancy Rollins) to appoint Joshua Kubit and Casey Biuso as alternates to the Planning Board. THE MOTION WAS APPROVED UNANIMOUSLY.

ZBA

Doug Lyon is up for appointment after serving two terms, and both Frank Anzalone and Katharine Fischer are up after serving one term.

IT WAS MOVED (Bill Helm) AND SECONDED (Janet Kidder) to reappoint Doug Lyon, Frank Anzalone and Katharine Fischer to the Zoning Board of Appeals. THE MOTION WAS APPROVED UNANIMOUSLY.

Conservation Commission

Bob Brown is up for reappointment after serving two terms, and Mike Gelcius' term is up after serving one term. Ruth White's term as an alternate is up after serving 18 years. It was noted that as long as these individuals want to remain on the Conservation Commission, they will be reappointed. The Board discussed appointing two alternates: Mike Kennedy and Sean Costello.

IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to reappoint Bob Brown and Mike Gelcius as full members of the Conservation Commission, and Ruth White, Mike Kennedy and Sean Costello as alternates. THE MOTION WAS APPROVED UNANIMOUSLY.

Recreation Commission

It was noted that Lori Lavolpicelo and Justin Garzia were appointed at the last Selectmen's meeting. Casey Biuso's term was up but she would like to be reappointed. There is no limit to the number of members who can be on the commission.

IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to reappoint Casey Biuso to the Recreation Commission. THE MOTION WAS APPROVED UNANIMOUSLY.

Energy Committee

It was noted that there were no terms expiring but several people would like to join the committee. The Selectmen will not take action on making appointments until after the Energy Committee is provided information about the interested parties and gives their input back to the Selectmen.

Archives Committee

Maureen Prohl, Ginny Foose and Laurie Lauridson are up for reappointment. The Selectmen think they should wait to hear from the Archives Committee regarding the addition of new members. In the meantime, they would reappoint the three whose terms are up.

IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to reappoint Maureen Prohl, Ginny Foose, and Laurie Lauridsen to the Archives Committee. THE MOTION WAS APPROVED UNANIMOUSLY.

Solid Waste Committee

There were no reappointments or additions to the committee necessary.

Board of Firewards

Karen Hoglund and Doug Lyon wish to be reappointed.

IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to reappoint Karen Hoglund and Doug Lyon to the Board of Firewards. THE MOTION WAS APPROVED UNANIMOUSLY.

Board of the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC)

Liz Meller, member of the Planning Board, has offered to serve on the UVLSRPC. They still have an opening as Nancy Rollins would like to step down. Chair Helm asked why the Planning and Zoning Administrator doesn't fill this spot. Ms. Hallquist said serving on the Board would take time away from the hours spent in the office and she did not believe it would be the best use of staff time. Chair Helm said he would fill in if they needed a second person.

IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to appoint Liz Meller and Bill Helm to the UVLSRPC.

Selectman Rollins said she can continue until the end of May, as there is an event she was planning to participate in.

THE MOTION WAS APPROVED. Chair Helm abstained from the vote.

Citizens Advisory Committee (CAC)

Jeff Hudkins, Hank Otto, and Marie Rossachacj would like to continue on the CAC for another term.

Selectman Kidder said she has received feedback that if the committee gets too big people don't express their opinions well. She has no problem reappointing the people who are up. Adding two or three more would be a good idea. Mark Vernon, Tracy MacKenna, and Paul Linnehan are all good additions. Ms. Hallquist said Courtney Camp is also interested and is enthusiastic, she put in her name last year.

IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to reappoint Jeff Hudkins, Hank Otto, and Marie Rossachacj to the CAC, and to appoint Don Scheffield, Tracy MacKenna, Courtney

Camp, Mark Vernon, and Paul Linehan to the CAC. THE MOTION WAS APPROVED UNANIMOUSLY.

Committee Meetings

Selectman Kidder gave a summary of the Recreation Commission meeting the night prior. After it had come to the Town's attention at the last Selectmen's meeting that Whipple Hall can be hard to locate to those not familiar with New London, it was decided it would be helpful to have some signage put up, much like the signs at the Academy Building.

Selectman Kidder noted that the Easter Egg Hunt was a huge success with over 300 children. The hunt was held at the Historical Society, which has offered to host the event again. The Recreation Department likes this idea and feels it is a wonderful collaboration between the two groups.

Regarding the Recreation van, Scott Blewitt (Recreation Director) is still looking into vans. The van that will be leased will not be handicapped accessible; if someone needs handicapped accessibility, Mr. Blewitt will rent a different vehicle for that event.

Frank Anzalone and Chris Emmond attended the last Recreation meeting in regards to starting a Girls and Boys Club of NH chapter in New London. Selectman Kidder informed them that while this sounded like a good idea, the Town just did not have the space to house such a program at this time.

Selectman Kidder said the Planning Board met the previous night. The New London Historical Society received approval from the ZBA and the Planning Board to build a 441 square foot addition to the Phillips Barn for restrooms. Also, Pelletieri Associates were there to discuss the Breed property on Lake Sunapee. DES has approved the necessary state permits on the proposal and the Planning Board approved it as well.

Selectman Kidder said she attended a Dispatch meeting with Chiefs Andersen and Lyon, Ms. Hallquist and Steve Ensign. They talked about what is going on with dispatch. The final phase of the upgrade is to install a tower on Mount Sunapee with a 50/50 grant they will apply for. This tower will improve communications for both New London and Sunapee. They are currently working on a proposal for reasonable and fair fees for the towns in the New London Dispatch service. Chiefs Andersen and Lyon and she will go meet with the selectmen of the towns that use dispatch in August and September. Lastly, there is an active shooter training event at Colby-Sawyer College on June 11th.

Selectman Rollins inquired if the fee formula would include administrative and overhead costs. Selectman Kidder said all costs will be considered before a fee formula is recommended to the Board. No one in the state has a formula they feel is wonderful; various formulas using calls for service, valuation, etc. are used - there isn't one formula that works for everyone.

Town Administrator's Report

Ms. Hallquist announced the addition of more Town Clerk/Tax Collector hours: the last Saturday of the month from 8am – 1pm. Chair Helm said they should applaud Ms. Nicklos for taking this initiative.

Ms. Hallquist said with regards to the Breed Property mentioned earlier, the building permit before the Board for approval will put Mr. Breed in complete compliance with state and town regulations.

Ms. Hallquist said the Pleasant Lake Dam meeting with Dubois and King will be held next week, the date is being finalized. The contract as prepared by Dubois and King has been reviewed and changes needed by the town have been forwarded to Dubois and King and should be approved soon.

Mark Kaplan, Doug Lyon and Ms. Hallquist met with the 1941 ad hoc committee last Tuesday and asked for 30 days to get some price estimates to determine whether the Town will go forward to try to acquire the 1941 building for town uses. The ad hoc committee voted 4-0 to cease discussions with the Town for use of the 1941 building but to continue discussions with the Town for use of the cafeteria, former library and some classrooms by the Town. The ad hoc committee feels they have waited long enough for the Town to make a decision on the 1941 building and that it is now time to raze the building so that the remaining space can be used more effectively. It was noted that the School Board did not act on this vote at their last meeting, but it will likely be brought up at their next meeting on April 21st.

Chair Helm said there were some positive meetings with this group prior to his becoming a Selectman and his understanding was that the Town had until the fall to get warrants prepared, etc. The most recent vote by the ad hoc committee seems to be out of character with the discussions they have had up until now. He suggests putting this on the next agenda to discuss what they are willing to do. The Town would have an issue with the building being demolished and the front lawn area made into parking. It seems to Chair Helm that this isn't the right thing for the School Board to take action on this right now. The Town should let the School Board know how unhappy they are and share with them the progress they have made figuring out parking and egress, etc. Jeremy Bonin's office did the sketch pro bono to show the gym being dismantled and an access road be built to the west with a loop connecting to Cougar Court with 29 new parking spaces available. These parking spaces will address the parking needs the School Board has expressed, so the 1941 building can be left alone and not demolished.

Ms. Hallquist noted that Mr. Lyon has been speaking with Frank Lemay from Milestone about giving some estimates, but he will need more time to get a ballpark to bring the building to usable. The ad hoc committee didn't want to give 30 days to get these numbers; they want to stop talking to the Town and recommend taking the building down.

Ms. Hallquist was asked to inform the school board about their discussion and let them know that they would appreciate them allowing the Town to work on getting their information together. There may be some legal issues involved with taking the building down without asking the voters.

Minutes of April 4, 2016

IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to approve the minutes of April 4, 2016, as amended. THE MOTION WAS APPROVED UNANIMOUSLY.

Upcoming Meetings and Special Events

May 2, 2016 Board of Selectmen 6:00pm

May 7, 2016 Citizen's Advisory Committee 7:30am

April 20, 2016 Conservation Commission - 8:30am

May 3, 2016 Recreation Commission 5:00pm @ Whipple Town Hall

Other Business

Voting

The location of voting hasn't been resolved yet. Linda Nicklos still needs to go look at the space. Mr. Lee said both buildings are available. Selectman Rollins said this needs to be resolved soon.

Cupola on Whipple Hall

Ms. Hallquist said that Jim Perkins, Town Archivist, should be asked to join the meeting when they discuss the cupola. The updates to Whipple Hall warrant careful preservation. Selectman Kidder doesn't think they should do anything other than what Trumbull-Nelson has outlined in their plan. She feels it needs to be done correctly. Chair Helm feels spending \$40,000 on the cupola is outrageous.

Inspections of town properties

Selectman Kidder said any individual who takes engineers to town public works facilities to give an opinion on a project, should not do so without the Public Works Director being present. She feels that is wrong to have it happen. Individuals interested in offering opinions should consult with the staff as they are the ones who have dealt with the projects over the years and know the most details and information.

Mr. Lee said the engineers have spent the \$17,000 in studying what was needed to replace the current culverts at Brookside Drive and they are almost done with the state permitting and he is not going to ask a contractor to give two prices on a job. Mr. Lee expressed his frustration of spending 6-8 months on a project and then having a few individuals come to meetings and make the process even longer as it makes his job unnecessarily harder and delays projects. Chair Helm pointed out that Mr. Lee works for the Town and the Board of Selectmen, not for individual citizens. Selectman Rollins apologized that Mr. Lee feels insulted but it is the citizens' right to look at things a different way and voice their views. Mr. Lee noted that he has no problem with citizens expressing their views, even when they differ from his, but he feels that some make it personal against him and that is not professional. Selectman Kidder opined that if citizens wanted another consultant to look at the project they could approach Mr. Lee and include him on the discussion. Mr. Lee observed that concrete has to be designed to withstand a certain amount of weight and footings have to be designed as well; it's not just as simple as saying they can "use concrete." Ms. Hallquist suggested that those who are hired by the Town should be instructed that they are not to take calls from non-staff people as hearing opinions from various non-staff sources is counter-productive; the Board needs to support the department head's ability to do their work.

Chair Helm asked if the Sewer Lagoon Committee could be disbanded at this point. Selectman Rollins said she feels their work is complete. It was thought it was reasonable to disband the committee.

IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to disband the Sewer Lagoon Committee. THE MOTION WAS APPROVED UNANIMOUSLY.

IT WAS MOVED (Bill Helm) AND SECONDED (Janet Kidder) to approve the Finance Officer to go forward with gathering quotes to secure the \$460,000 loan as approved at Town Meeting. THE MOTION WAS APPROVED UNANIMOUSLY.

Application for Building Permit

- Vahan & Anne Sarkisian, 391 Route 103A, TM 080-020-000. Demolition. BP# 16-009. **APPROVED**
- Philip & Jill Miller, 74 Pike Brook Road, TM 035-011-000. Replace framing & boards of existing deck w/new materials keeping same exact dimensions. BP# 16-022. **APPROVED**
- Mary S. Teach, 1341 Little Sunapee Road, TM 031-005-000. Replace deck and add ramp. BP# 16-025. **APPROVED**
- Stephen S. Chellis, Columbus Avenue, TM 081-006-000. Extension of BP# 15-035 to build new house, full basement, no garage, no front porch. BP# 16-027. **APPROVED**
- Joel R. & Mary R. Carpenter, 217 Blueberry Lane, TM 087-003-002. Replace screens in Porch Panels with 1 clad glass door & 4 fixed glass door panels. BP# 16-028. **APPROVED**
- Bill and Maureen Dietrich, 67 Hayfield Lane, TM 128-017-000. Remodel of bathroom. BP# 16-030. **APPROVED**
- Colby-Sawyer College, 541 Main Street, TM 085-033-000. Install temporary kitchen trailer unit for kosher food. BP# 16-032. **APPROVED**
- Read Clarke, 144 Main Street, TM 073-037-000. Update and repair 2 decks. Replace 4 windows. BP# 16-033. **APPROVED**
- Karen E. Ebel, Trustee, 151 Job Seamans Acres, TM 060-010-00. Exterior improvements. No additional SF. BP# 16-034. **APPROVED**

- Don & Joanne Weatherson, 155 Woodland Trace, TM 094-008-000. Repair water damage to drywall, insulation, carpets & electrical. BP# 16-035. **APPROVED**
- Mark & Jackie Christensen, 194 Little Sunapee Rd., TM 059-044-000. Kitchen remodel including new cabinets, floor, counters & appliances. BP# 16-036. **APPROVED**
- Town of New London, 349 Elkins Road, TM 077-012-000. Upgrading existing bathrooms and adding new unisex bathroom. BP# 16-037. **APPROVED**
- New London Historical Society, 13 Old Village Road, TM 059-037-000. Addition to barn. BP# 16-029 **APPROVED**
- Judith R. Breed Revocable Trust, 47 Moyahs Lane, TM 103-012-000. Ramp & stairs added. ***After the fact permit*** BP# 16-038. **APPROVED**

Application for Sign Permit

- Temporary Sign Permit for 6 foot square "A" frame on front lawn of Colby-Sawyer College by Mr. Marsh for Kearsarge Chorale Concert on Sunday, April 24, 2016. **APPROVED**
- Permanent Sign Permit for CB Coburn Fine Gifts & Candy, LLC at 374 Main Street, Unit 1 by Karen Conway. **APPROVED**
- Permanent Sign Permit for Boundless Grace, LLC at 428 Main Street, by Grace H Boss. **Approved w/conditions.**
- Permanent Sign Permit for New London Chiropractic Center at 2386 Rte 4A, Springfield by Olivia Weathers. **APD**

Application for Current Use

- Deacon Family Limited Partnership/Arthur F. Howard and Virginia L. Howard Trust, 191 Pilothouse Road, TM 068-002/069-005-000. **APPROVED**

Application for Property Tax Credit/Exemptions Form PA-29 & Elderly Exemptions

- 16 Veterans Credits **GRANTED**
- 1 Elderly Exemption **GRANTED; 1 DENIED**

Other Items to be Signed

- State of New Hampshire Warrant - Yield Tax Levy for \$151.31

IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to adjourn the meeting. THE MOTION WAS APPROVED UNANIMOUSLY.

The meeting adjourned at 8:00pm.

Respectfully submitted,

Kristy Heath, Recording Secretary
Town of New London