



TOWN OF NEW LONDON, NEW HAMPSHIRE

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BOARD OF SELECTMEN MEETING MINUTES

May 6, 2019

6:00 PM

PRESENT:

Nancy Rollins, Chairman
Janet Kidder, Selectman
John Cannon, Selectman
Wendy Johnson, Finance Officer

ALSO PRESENT:

Peter Bianchi, New London Resident
John Raby, New London Resident
Bill Helm, New London Resident
Steve Ensign, New London Resident
Justin Garzia, Recreation Commission Chair
Scott Blewitt, Recreation Director
Bob Harrington, Public Works Director
Bob Bowers, New London Resident
John Lewis, New London Resident

Selectman Rollins called the meeting to order at 6:00 PM.

Appointments

Justin Garzia, Chair Recreation Commission – Strategic Plan

Justin Garzia attended the meeting on behalf of the Recreation Commission. A copy of the strategic plan was distributed to the Selectmen late last week. Several months ago, Chair Rollins requested a strategic plan from Scott Blewitt and the Recreation Commission.

They began the process of creating a strategic plan by reviewing the strategic plans of other towns and cities to use as a guideline. The plan highlights the number of programs and services the Recreation Department has offered over the years under Scott Blewitt's leadership. It has grown tremendously but even with the expansion, there is still more demand from the community for additional programs and services. In the plan presented, they laid out how they plan to access these needs and how they plan to accomplish the desires and needs of the community. It discusses some of the potential hurdles which include space and staffing needs. The Recreation Commission has put a lot of thought into this and has listened to feedback from the town with regards to finding out what the community wants and needs.

Selectman Kidder stated she appreciates all the work the Recreation Commission has put into this.

Chair Rollins asked how they received community input and asked them to elaborate how they solicited information from the community. Mr. Garzia stated for members of the commission it was

mostly talking with their peers in the town and getting feedback. Mr. Blewitt stated for trip ideas for the senior population he does written surveys. He also utilizes social media.

Chair Rollins asked what the “next steps” are and will it involve different ways of reaching out to the community. Mr. Garzia stated they will go through the document and each objective to come up with a plan on how to address each one and a timeline for carrying those out. Mr. Blewitt would like to share the strategic plan document with the community. Between this and the Master Plan Survey he would like to get more community input. He stated they could also do focus groups

Chair Rollins suggested making this a part of the action plan. She also noted that they are reinstating the Citizen Advisory Committee and are holding the first meeting on May 18, 2019 at 7:30am. This may be a place to get feedback on this.

John Raby stated that previously the phrase “unmet demands” was used. He asked what unmet needs were identified. Mr. Blewitt posed this question recently on Facebook and some of the responses were to organize walking groups, a request for programs for school aged children during school hours for homeschooled children, a dog park, kitchen facilities and before and after school programs.

Chair Rollins asked about expansion of collaborations and commented that going forward she hopes they include the SAU and the Outing Club as they are significant in terms of entities they should collaborate with.

Public Comment - None

Old Business

Make Appointments to Various Board and Committees

Tri-town Joint Assessing Board – Selectman Kidder has agreed to serve as the Board of Selectmen’s representative.

IT WAS MOVED (Nancy Rollins) AND SECONDED (John Cannon) to appoint Janet Kidder to serve as the Board of Selectmen’s representative on the Tri-town Joint Assessing Board. THE MOTION WAS APPROVED UNANIMOUSLY.

Buildings and Facilities Committee

The slate of candidates for this committee is Bob Bowers, John Lewis, Peter Hogle, Phillip Sherman, Joe Cardillo, Peter Bianchi, Richard Cross and Michael Williams.

John Cannon is willing to represent the Board of Selectmen on this committee.

IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to accept this slate of candidates and to appoint John Cannon to serve as the Board of Selectmen’s representative on this committee. THE MOTION WAS APPROVED UNANIMOUSLY.

Citizen’s Advisory Committee

Kim Hallquist contacted all members who had served previously and they are interested. Chair Rollins is recommending that the first meeting be held on Saturday, May 18, 2019 at 7:30am.

IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to accept the entire slate of candidates. THE MOTION WAS APPROVED UNANIMOUSLY.

Archives

All current members have agreed to remain on this committee.

IT WAS MOVED (Nancy Rollins) AND SECONDED (John Cannon) to accept the entire slate of candidates. THE MOTION WAS APPROVED UNANIMOUSLY.

Planning Board

Paul Gorman and Joe Kubit should be reappointed to the Planning Board. Marianne McEnrue will be moved to a full voting board member.

IT WAS MOVED (Janet Kidder) AND SECONDED (John Cannon) to reappoint Paul Gorman, Joe Kubit and Marianne McEnrue to the Planning Board. THE MOTION WAS APPROVED UNANIMOUSLY.

Firewards

Kim Hallquist is recommending that the Board of Selectmen consider appointing one of their own to the board. Nancy Rollins has agreed.

IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to reappoint Karen Hogle and Doug Lyon and appoint Nancy Rollins to the Board of Firewards. Nancy Rollins and Janet Kidder voted in favor, John Cannon abstained. THE MOTION PASSED.

New Business

Discuss Pleasant Lake Dam Repairs - Lake Lowering

Bob Harrington stated last year they tried to do the repairs but they couldn't get the levels down low enough for the work to get done. This needs to be addressed and Mr. Harrington feels it should be done as soon as possible. He would suggest early fall.

Selectman Kidder asked Bob Harrington to have the contractor write a memo to the Selectmen indicating the work that needs to be done and the timeline.

John Cannon asked if there was a possibility of doing it in the spring due to the urgency of the situation. Bob Harrington stated residents would be unhappy as they want to get their boats in the water and the rain in the spring makes it difficult to get the levels low enough.

Peter Bianchi suggested notifying Fish and Game so they are aware.

Proclamation Recognizing Municipal Clerk's Week – May 5-11, 2019

The Board of Selectmen agreed to and signed the Proclamation declaring May 5-11, 2019 Municipal Clerk's Week. This recognizes the work done by municipal clerks.

Request for Memorial Bench at Elkins Beach in Honor of Liz Klingler

Selectman Kidder suggested not putting it over by the dam as there are already two or three benches there. She also recommended that the current benches be straightened. She is in favor of adding another bench but the Public Works Department should spend some time fixing the ones that are already there. A recommendation will be sent to Bob Harrington to find a potential location.

IT WAS MOVED (Janet Kidder) AND SECONDED (John Cannon) to approve the request for a memorial bench in honor of Liz Klinger at Elkins Beach. THE MOTION WAS APPROVED UNANIMOUSLY.

Warrant for Collection of 1st and 2nd Tax Billing for 2019 - \$9,282,991.92

Wendy Johnson stated this is the first payment of the 2019 taxes. The Selectmen signed the warrant.

Park and Ride

Chair Rollins stated that they received an email from Karen Ebel with regards to the recent DOT study and the park and ride. If the town is interested in seeking expansion of the park and ride we need to work with the RPC to let them know it is one of our priorities and see if we can get it in to the ten year plan. The drafting process is going on now.

Selectman Kidder feels we should send a letter urging the state to consider enlarging the park and ride. The parking lot is full and people are parking in places they shouldn't be and getting ticketed.

Chair Rollins asked that Kim Hallquist write a letter to encourage the RPC to try to get this into the ten year plan letting them know that the town of New London is interested in expansion.

Town Administrators Report

Wendy Johnson provided the following report:

- 65 employees received anti-harassment training from Primex over the past few weeks.
- The May issue of Municipal Matters went out last week.
- There was a pre-construction meeting for the Buker project on May 1, 2019. The work is expected to begin the week of May 13, 2019 and end in early July. The minutes of that meeting will be distributed to the Board of Selectmen. They will also be made available to the Building and Facilities Committee once it has been established.

Committee Meetings & Reports

Planning Board - Selectmen Kidder reported on a recent Planning Board meeting held on April 23, 2019. Nick Ourusoff spoke about recycling and single use plastics. He wants to initiate conversations with the town and local merchants to ban plastic bags and find more earth friendly packaging.

The Cottage Lane hearing was continued due to several of the principals being unable to attend.

The bond for the road at Soo Nipi was approved.

Bonin Architects has designed a plan for a landscaped screen around the electrical units on the town common. Selectman Kidder suggested submitting this to several local landscapers for an estimate. The total is estimated to be approximately \$1,000.

Budget Committee - John Cannon attended a recent Budget Committee meeting on April 17, 2019. This was an organizational meeting to set up the schedule for meetings to begin in September. Robert Prohl was re-elected as the chair and Joe Cardillo will be vice chair. Kim Hallquist reviewed the RSA's related to the Budget Committee and there will be training provided for new members in the fall.

Meeting Minutes

IT WAS MOVED (Janet Kidder) AND SECONDED (John Cannon) to approve the minutes from the April 15th meeting. THE MINUTES WERE APPROVED.

Upcoming Meetings & Special Events

- Next Selectmen's Meeting – Monday, May 20th – 6:00 PM
- Recreation Commission – Wednesday, May 8th – 10:00 AM @ Whipple Hall
- Planning Board – Tuesday, May 14th – 6:30 PM @ Whipple
- Listening Sessions – State Reps. Karen Ebel & Dan Wolf – Monday, May 20th – 5:00 PM

Other Business

Wendy Johnson reported that the Storm Water Asset Management grant is ready. The Selectmen need to approve this.

IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to approve the Storm Water Asset Management Grant. THE MOTION WAS APPROVED UNANIMOUSLY.

Items to be signed

- Accounts Payable Voucher
- Payroll Authorization Voucher
- 1st & 2nd Property Tax Billing 2019
- Veteran Credits
- Proclamation recognizing Municipal Clerk's Week May 5-11, 2019
- Applications To Use Town Property
 - ✓ Whipple Hall – On May 30th from 5:30 to 9:30pm for self-defense seminar by Tiger Mountain Karate.

Applications Approved &/or Denied

Temporary Event/Sale Permits – all approved

- Rummage Sale at First Baptist Church, 461 Main Street on May 4th from 8am to 12:30pm
- Opening Weekend Sale at Village Sports/Pedego Electric Bikes, 394/406 Main Street on May 18 to 20th from 9:30am-5pm.
- Hubert's Annual Tent Sale at 219 County Road on May 24-27th, June 13-16th, August 1-4th, August 30-September 2nd, October 11-14th during open hours.

Sign Permits – all approved

- Permanent Sign 19-006 – Christina & Dan O'Halloran, O'Halloran Group, 256 Main Street, TM 084-060-000.
- Permanent Sign 19-007 – NL Historical Society, 13 Old Village Road, TM 059-037-000.
- Permanent Sign 19-008 – Anne Sailer, Sunstone Bookkeeping Company, 428 Main Street, TM 085-042-000.
- Permanent Sign 19-009 – Melissa Allen, Gray Ledges Rental & Property Management, Inc., 428 Main Street, TM 085-042-000.
- Permanent Sign 19-010 – Matthew Conway, Grounds, 374 Main Street, TM 085-042-000.
- Temporary Sign – By James Bednor for a 2'x3' A-frame sign at the Information Booth for the Springfield 250th Celebration – Our Town Tour on Saturday, May 11th from 9:30am to 2pm.

- Temporary Sign – By James Bednor for a 2'x3' A-frame sign at the Information Booth for the Springfield 250th Celebration – Spring Walk on Saturday, May 18th from 10am to Noon.
- Temporary Sign – By James Bednor for a 2'x3' A-frame sign at the Information Booth for the Springfield 250th Celebration – Cemetery Tour on Sunday, May 26th starting at 10am.

Building Permits – all approved

- Jeffrey & Patricia North, 119 Parkside Road, TM 073-007-000. Rebuild deck to 12x14, Interior renovations. BP 19-015.
- Michael Hansen Trust, 1325 County Road, TM 045-027-013. Build 32x30 barn. BP 19-025
- Ralph & Arden Tingley, 245 Shaker Street, TM 099-006-000. Bathroom renovations & add ½ bath. BP 19-026.
- Waldemar & Elizbieta Fryckowski, 45 Little Sunapee Road, TM 060-004-000. Build 11x21 shed. BP 19-028.
- Jeffrey & Lisa Cote, 88 Wallula Road, TM 033-016-000. Build 50x8 farmers porch. BP 19-031.
- David & Karen Demers, 586 Bunker Road, TM 076-032-000. Install 9.10kw roof mount solar. BP 19-032.
- Nancy Broadhead Living Trust, 559 County Road, TM 082-035-000. Install backup generator on slab. BP 19-033.
- Edgar Condict Jr., 65 Gould Road, TM 128-008-000. Extension of BP18-039 - generator, gutter & trim outstanding. BP 19-034.
- Lambert Family Trust, 1667 King Hill Road, TM 128-002-000. Replace decking on existing deck w/Trex. BP 19-037.
- 235 Pilothouse Road Realty Trust, 235 Pilothouse Road, TM 068-005-000. Build 4717 sq. ft. addition. BP 19-038.

IT WAS MOVED (Nancy Rollins) AND SECONDED (John Cannon) to adjourn. THE MOTION WAS APPROVED UNANIMOUSLY.

The meeting was adjourned at 6:51 PM.

Respectfully submitted,

Trina Dawson

Recording Secretary
Town of New London