



TOWN OF NEW LONDON, NEW HAMPSHIRE

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BOARD OF SELECTMEN MEETING MINUTES

June 19, 2017

6:00 PM

PRESENT:

G. William Helm, Jr., Chairman
Nancy Rollins, Selectman
Janet Kidder, Selectman
Kim Hallquist, Town Administrator
Wendy Johnson, Finance Officer

OTHERS PRESENT:

Edward Andersen, Police Chief	Linda Nicklos, Town Clerk/Tax Collector
Phyllis Piotrow, Budget Committee	Jason Lyon, Fire Chief
Richard Lee, Public Works Director	Justin Garzia, Recreation Commission
Scott Blewitt, Recreation Director	Sandra Licks, Library Director
John Wilson, New London Resident	Peter Bianchi, New London Resident
Ashley Goddette, <i>Argus Champion</i>	John Raby, <i>The Intertown Record</i>
Alison Seward, Solid Waste Committee	Elizabeth Murphy, Swim Instructor
Lyndsay Lund, Recreation Commission	Laura Lorio, Chair, Recreation Commission

Members of the Employee Committee: Amy Rankins (Administration), John Early (Transfer Station), Lorreen Keating (Tracy Memorial Library), David Keith (Police Department), Donna Larrow (Dispatch & Police)

Chair Helm called the meeting to order at 6:00pm.

Employee Committee – Employee Personnel Policy Review

Ms. Rankins thanked the Board for inviting the committee to the meeting and introduced those members of the Employee Committee who were present (see above). She noted that in March Ms. Hallquist met with the Committee regarding the Selectmen's concerns with the some aspects of the personnel policy and benefits. The Town and Library analyses the Committee used in their own study were conducted by Thornton and Associates. Ms. Rankins explained that neither health nor dental insurance would be included in that evening's presentation. They are large topics and will require the Committee to research further; they recently received the results from an employee survey regarding healthcare coverage and the most important aspects of coverage were noted by the employees. They plan to meet with some health insurance vendors and while they can't get quotes, they will study the vendors and make a determination of the most preferable one. Ms. Rankins said that the Town's Life and Disability Insurance is consistent with coverage across the board with neighboring towns. The Town may save \$860-\$1,060 by switching to Health Trust (currently Boston Mutual is the carrier used) and will also get more services than Boston Mutual. Health Trust responded recently quoting an even lower price. She feels they should investigate switching.

Donna Larrow reviewed the Town's policy on paid holidays. Ms Larrow said all employees get 9 holidays and 2 floating holidays; consistent with what other towns do. There is no personal time benefit so there are paid holidays that are included instead. Prior to 2007 employees got 15 days of sick time, with three personal days. They also couldn't accumulate sick time and there was no compensation for unused sick days. In 2007 the policy changed to seven sick days with maximum accrual of 30 days. The buy-back option for sick time was in place until 2013. Sick time could be purchased back at a rate of 50% or employees could convert three sick days into one vacation day. Personal days were considered part of

the vacation time accrual. In January 2013 vacation accrual was reduced by seven days and the buy-back and conversion were eliminated. Additionally, the seven sick days can only be used for employee sick time and appointments, not for family members or significant others. Selectman Rollins asked if the sick time hours can be used hourly or if an employee must take the whole day. It was noted that sick time can be used by the hour or portion of the hour.

Ms. Larrow explained that employees hired before January 2013 are considered under the “Grandfathered” plan and those hired after are under the reduced leave/sick time plan.

David Keith reviewed the Town’s policy on sick time and vacation time. Mr. Keith said employees are given 56 hours (7 days) of sick time per year. Most other towns offer 12 days each year. Employees can accrue up to 240 hours of sick time. Other towns allow for 480 or more hours to be accrued. New London does not allow for a cash-out of sick time, but other towns allow for maximum cash out of 320 hours. The Committee feels the non-grandfathered employees who reach 240 should be able to trade two sick days for one vacation day. This is because they accrue their vacation time at a slower rate than those that are grandfathered. Mr. Keith said a cash-out to non-grandfathered employees who show responsible use of sick time should be allowed. Another suggestion by the Committee is to increase non-grandfathered employees to accrue 470 hours instead of 240. Lastly, the Committee feels the Town should allow employees to use sick time for their child, family members or significant other with approval from their Department Head.

Selectman Rollins asked if bereavement time came from sick time. It was noted that this was separate; employees are allowed three days for bereavement.

With regards to vacation time, Mr. Keith said the current leave time for non-grandfathered employees is:

- 0-4 years of service: 10 days
- 5-9 years of service: 15 days
- 10-14 years of service: 20 days
- 15+ years of service: 25 days

The maximum accrual for non grandfathered employees is 30 days.

Leave time for grandfathered employees is:

- 0-4 years of service: 17 days
- 5-9 years of service: 22 days
- 10-14 years of service: 27 days
- 15+ years of service: 32 days

The maximum accrual for grandfathered employees is:

- 0-9 years of service: 30 days
- 10-14 years or service: 35 days
- 15+ years of service: 45 days

It was found that the non-grandfathered leave time accrual is consistent with the accrual of other towns, which is:

- 0-9 years of service: 10 days
- 10-14 years of service: 12 days
- 15+ years of service: 25 days

John Early was there to discuss the Town’s policy on overtime. Mr. Early said that as stated in the policy, overtime is defined as time at work in excess of 40 hours/week; sick, vacation, holiday and leave of absences will be counted as time worked. The Committee recommends removing “leave of absence” out of this definition. Mr. Early noted that any additional changes to the policy would not result in a cost savings as it would require considerable extension of on-call benefits to several departments.

Lorreen Keating was present to discuss the Town’s policies on employee retention. Ms. Keating recommends that the Town remain paying holiday pay, offer bereavement leave (and remove the

requirement that the person be a member of their immediate family), give paid lunch breaks, and minimum of two hours pay for coming in on-call.

With regards to a “Sick Time Bank” there has been research done in the past that shows it is not feasible to draft a formal policy for this. The Selectmen can review requests on a case by case basis. Wording included in the policy should be included for employees to understand that this may be an option for a major incident where it may be helpful.

Mr. Early explained that both nepotism and outside employment should be included in the employee policy. The Committee feels that this policy (distributed) from the Town of Hanover would be appropriate for New London.

Selectman Rollins asked about outside employment and conflicts of interest; why include this? Ms. Rankins said there are some instances where this happens in New London. The Town of Hanover is somewhat comparable to New London which is why they have chosen the policy from Hanover to tailor to fit New London. Because there are circumstances currently, and would continue to happen in the future, they should consider including this issue in their policy. This could become an issue for the town, so they feel it is important to consider.

Ms. Rankins said with regards to tuition reimbursement, while it has been an under-utilized benefit in the past, there has been renewed interest in the program. The Town supporting employees shows the employees that the Town values them. She did a study and municipalities who offer tuition reimbursement. She looked at towns that were considered comparable by Thornton and Associates. The majority of comparable towns offer some coverage; some towns cover up to 100% of the cost. The current cost of tuition was reviewed. SNHU and Granite State College were surveyed and found to cost \$960 and \$1,018 per course, respectively. An adjustment in reimbursement should be reconsidered, however the maximum allowable classes per year of two would remain the same.

Ms. Rankins said that if benefit-related changes are necessary the Committee appreciates keeping the open dialogue and having a say in the decisions that are made. The Committee speaks on behalf of the employees who are grateful for the benefits they receive. The Committee requests that no further reductions in benefits be made, especially in those where the Town already lags. Ms. Rankins thanked the Selectmen and Ms. Hallquist for allowing the Committee to represent the employees of the Town of New London.

Selectman Kidder asked if there was anything in the handbook that says when an employee can take classes. Ms. Rankins said the classes (and class work) are not to interfere with the employee’s job performance. This is specified in the policy. Selectman Kidder asked if someone were to get a degree and then leave the Town, what would happen? Ms. Rankins said there is a payback required depending on how long after they get the degree that they leave.

Selectman Rollins said Ms. Rankins mentioned a survey that was done with the employees about health insurance. She wondered how these categories were discussed with the other employees in town. Mr. Keith said it is through casual conversation. The biggest complaint he hears is regarding the amount of vacation time for non-grandfathered employees. Also, only being able to use sick time for the employee and not for their child(ren) or spouse/significant other.

The Board thanks the Employee Committee for their work.

Alison Seward – Solid Waste Committee Chair

Ms. Seward said that two proposals have been submitted for the transfer station study. They would like to ask that the Board of Selectmen approve hiring Sanborn Head to conduct the evaluation; they feel their evaluation was more thorough, detailed, and cheaper than the second proposal (CMA). Mr. Lee said he called a couple of the references for Sanborn Head and only one called him back. It was a positive response from Laconia. The other proposal had three references call back with positive responses.

Mr. Bianchi asked about the cost of the study which was determined to be \$21,900.00. The project would be delivered within 11 weeks.

Selectman Rollins agrees that Sanborn Head had more detail, however the majority of their work has been done out of state. She noted that CMA has worked in many projects in nearby towns. Mr. Lee said he spoke with the Town of Derry about CMA, as well as Guilford, and Lebanon. They all gave good reviews.

Ms. Seward said their discussions her committee had focused on the size of the projects the two outfits worked on, not so much the location of their past projects. CMA tends to works on larger projects.

Dr. Wilson asked what charge was given to the engineering firm for this project. Ms. Seward said the RFP issued asked for proposals on a three part study: 1- look at the current station and all four locations where solid waste is processed. What renovations could be made to help the Town's facilities function better; 2- come up with a schematic for a brand new facility, should it be determined that renovations to the current station can't achieve the Town's needs; and 3- how the second piece would be effected if the Town was to explore a regional approach (possibly with the Towns of Wilmot and Andover).

Ms. Lund asked if there was any inclusion in the study for contracting out all trash services to an outside company. Ms. Seward said there was not; that was not part of the scope of the project per discussions with Mr. Lee. She noted that in the past, Mr. Lee had found that curbside pickup was cost prohibitive.

Selectman Kidder asked about a suggestion that had been made in the past to install a vertical bailer (for recycling) instead of using the two horizontal bailers. Mr. Lee said they don't have the space to store the recyclable material before they bail it in a larger (vertical) bailer. He commented that if all solid waste facilities were combined into one, manning the facility would not be an issue; everything would be open at the same time and available to everyone at the same time (recycling, trash, stump dump). Ms. Seward said this study will provide the information to decide what to do, they won't give a recommendation. She anticipates the study being done by the first of October.

Selectman Kidder said the study said a follow-up visit would be done during a peak operating time and day. Mr. Lee said this would likely be a Tuesday or a Saturday and he believes the company will visit on more than one day.

IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to approve the proposal, as presented by the Solid Waste Committee, to hire Sanborn Head to conduct a study of the Transfer Station, in the amount of \$21,900. THE MOTION WAS APPROVED UNANIMOUSLY.

Chair Helm thanked Ms. Seward and the Solid Waste Committee for their continued work on this project.

Recreation Commission – Update

Mr. Garzia wanted to review some decisions the Recreation Commission had made recently, regarding the skating rink. The pond nets they added last year did a great job reducing the amount of pucks escaping the rink. The Commission thinks they should continue with a better barrier to protect the other three sides of the rink. They have decided on a 5' high barrier with temporary posts. There would be a sleeve installed into the ground for each post. The posts would come out in the spring and when capped, would be flush with the grass so as to not interfere with lawn maintenance. Mr. Lee has been consulted on this plan. This project would be paid for through the revolving fund and installed in the fall.

Ms. Lorio said they had addressed a second rink in town, which they would love to have. They unfortunately don't feel this is financially something they could undertake at this time. She hopes the solution Mr. Garzia has just described will take them to the next step and protect the area around the rink from pucks. Perhaps another rink could come to fruition in the future. The cost for this project is \$4,500.

Ms. Lund said they are all in agreement that there needs to be a protective body for the rink. Selectman Kidder said the Recreation Commission felt strongly that this is a safety issue. If something negative happened, they would regret not moving forward.

Chair Helm said the Recreation Commission should proceed with their plans as described.

Mr. Bianchi asked if the nets were only necessary because they were going to allow hockey to be played on the rink. This was confirmed. Mr. Bianchi said he doesn't think there should be hockey played on that small rink. Not putting the nets up would save \$4,500. Chair Helm said this issue was discussed last year and they agreed to allow hockey on the rink.

Lyndsay Lund noted the sample revolving fund policy that was suggested for use with the New London Recreation Department revolving fund. Chair Helm said he didn't think policies were the place to include subsidies. It is a policy about the purpose of the fund and how the accounting is done. He did not want to see the subsidy issue included. Mr. Blewitt said this was included in the Town of Amherst's policy, which is what they used as an example for the Town of New London. Ms. Lund agrees and said Chair Helm's opinion was noted; they would discuss the inclusion of subsidies and/or remove it from New London's policy.

Selectman Rollins said if all the expenditures are for recreation purposes (such as flags and footballs for flag football) would the Recreation Commission consider the cost of the docks and the lines for the swimming areas as part of these kinds of expenditures since they support recreational activity? Ms. Lund said that is where one gets subjective of the usage. The rafts are town-owned property and isn't the Recreation Department's property, per se. If they are going to continue to pay for supplies, sheds and rafts out of their own fees they would have to triple or quadruple the fees going forward in order to maintain their current status and level of programming.

Ms. Lorio said docks would be something that should be budgeted for, however if something happens to a dock and they need to replace it in an emergency, they have the ability and opportunity to replace a dock if necessary using revolving fund money.

Ms. Lund said the fund is revolving and evolving; it isn't as neat an accounting procedure as everyone would prefer, but it is dealing with things they can't budget for 18-24 months in advance. She feels recreation is a service that is provided to the town and it is important.

Chair Helm said it is hard to enumerate what the purposes might or might not be; it is part of the ongoing dialogue with this part of the town's activities. Selectman Rollins agrees; she wants a sense of what their thinking is relative to the equipment used for recreation programs. She doesn't expect all things to be enumerated but expects that ongoing discussion will be needed. Ms. Lund feels that the Recreation Department offers a public service but it is part of the community; the Recreation Department seems to be more subjective in value over other departments.

Selectman Rollins said if she is paying to use something (swimming at Colby-Sawyer College, for example) that she is paying to help take care of those things and maintaining them. If people are paying fees to use or participate in certain activities, the revolving fund should be looked at to see if those fees can be then used to pay to maintain the equipment/items. Ms. Lund said there is not an open checkbook for Mr. Blewitt where the revolving fund is concerned; he has to get permission from the Commission, the Finance Officer, and Ms. Hallquist before they can spend any money from the fund.

Chair Helm asked the Recreation Commission to bring the revolving fund policy back to the Selectmen with the subsidy information removed, and they will sign it. They will then have a discussion about programs.

Mr. Bianchi said he talked with Mr. Blewitt recently. He said that in the budget there is a \$52,000 line item which includes waterfront staff wages. He was told that five of the six swimming instructors are lifeguards. Lifeguard pay was budgeted in the regular salaries. He wonders how these employees are getting paid and from which accounts. Mr. Blewitt said some of the staff are life guards and instructors, and some are either/or. The staff notes on their time sheets the hours that they are working as a lifeguard or swim instructor. As of July 1st they will be paid from different pools of money.

Mr. Bianchi said when they look through the offerings online for the day camp, if the camps are used by only residents they would have a total of 413 individuals. At \$125 each, it is bringing in over \$51,000 into the revolving fund. There is something wrong with this. Chair Helm said the expenses for the camp are also taken from the revolving account.

Chair Helm said they can't discuss the programming in the revolving account that evening; they are only there to discuss the management of the fund. He offered that Mr. Bianchi should read through a schedule of the revolving fund which was provided by Ms. Johnson, which may shed some light on the expenses and deposits into the account.

Ms. Lund offered that \$125/week is a very reasonable price for a week of camp which also includes a trip.

Selectman Rollins asked if swim lessons are included in the cost of day camp. Mr. Blewitt said they were not. When they were budgeting from the operating budget, lessons were included. Now that they are paying from the revolving fund, they need to have families pay extra for lessons. Mr. Blewitt also noted that the lessons provided within the day camp program were not as intensive as the group lessons provided to others, and he felt that parents had a false sense of security thinking their children in day camp were learning to swim when the lessons were not that intensive. The Selectmen agreed that it was obvious there was more that they would like to discuss about recreation at a later time.

Mr. Blewitt said in his office he has plans from 2005 for a community center. A community center is not just for seniors, kids or families, but can be tailored to the community needs. He listed several organizations and groups throughout the town that would benefit from having space available to them at a community center. He opined that, although he is working from Whipple Hall, that building is not serving as a community center. They need a place to have a community space. Meredith, NH has a wonderful center and has offerings for those in Kindergarten, to senior citizens. The quality of life is strong in New London but they need to look for the future for a facility, athletic fields, etc. to promote recreation and social things.

Selectman Rollins said she didn't have a comment at that moment. Selectman Kidder said she is in favor or the idea. Chair Helm said it sounds like they are looking for community engagement. They have talked about this concept for many years and referenced the 1941 building discussions. The Board of Selectmen should not make this a project that the Recreation Commission alone has to sponsor, otherwise it sounds like another Recreation site. Chair Helm noted the sprawl over the town where meetings are held, art/theatre groups meet, community activities happen, emergency management stores supplies, etc. He said that this is a great opportunity for the Energy Committee to help design a green facility. He hopes the Town and Selectmen will think of how they can work on this and identify sites for a possible location. The first step is to find one or more places this kind of facility can be built.

Selectman Rollins said it needs to be prioritized whether they need a new safety complex, fire, dispatch, transfer station, etc. They will have competing projects on their list and they will need to be prioritized. She believes in community engagement but they can't overburden the taxpayers.

Ms. Lund agrees with Selectman Rollins. It would behoove them to look at this as a whole; police, fire, storage, etc. Now is the time to investigate a community-related building plan. Chair Helm said he just wants to say it shouldn't be a recreation facility, but it should be a town facility. Ms. Lorio said there are parts of the town's facilities that are all spread out over several locations. When families come in, they are used to a central place for recreation facilities and there is no one place like this in New London.

Ms. Piotrow thinks the Selectmen taking the lead on this and moving ahead is important. When a town loses its middle and high school it loses a part of its heart. It needs something replaced. She believes Chair Helm is right; its recreation, education health, arts, etc. Working more with the elementary school and Barn Playhouse and arts center is important. It isn't just recreation.

Chair Helm said the support must come with dollars. Ms. Piotrow said New London is not a poor town, there are resources here that could be pulled together to make this work.

Mr. Bianchi said 10 years ago discussion was had by private individuals and groups and several well-intended groups of people to build a community center. The bottom line is the people of New London have not been able to come together to see the need for this "community center." Next to Bittersweet was the idea of where it would be built. It never got off the ground. For some reason it hasn't moved forward. If they look at what is available in New London now and make a list of what they don't have, the list is

short. They live in a town of 3,500 people and there are more than enough activities available. Mr. Bianchi doesn't think they need a community center to bring everything together.

Ms. Lorio disagrees with Mr. Bianchi. The primary problem why the plans never took off is because of the communication with the school board. The town offers a lot but is in very broken pieces and parts.

Ms. Lund appreciates the open-mindedness of the selectmen that was not present 10-15 years ago when this idea was first brought up.

Mr. Bianchi said the meeting held in Whipple Hall 4-5 years ago was initiated by the Board of Selectmen with the intent to bring those interested in the 1941 building to discuss the possibilities. The minute people said they wanted to make it a private/public partnership, the enthusiasm stopped.

Mr. Blewitt gave an overview of summer programming within the Recreation Department. He provided a handout showing the last three years and showed a comparison of residents versus non residents. 101 programs are currently being offered. The day camp numbers are in the 50's and 60's. The number of participants is illustrated per person, but not per person per program. Some non residents are also vendors who are coming to the strawberry festival. They pay a fee to sell their goods.

Mr. Blewitt said one of the charges he had when he started working for New London was to create programs that would bring people to town. He feels this has been done. Indicators to measure success are money brought in, participation, and diverse programs that appeal to many. He makes no claims that a huge percentage of participants are residents; based on the community and school system there are a lot of people from outside of town participating in New London Recreation activities.

Selectman Rollins asked about swim lessons during day camp. Mr. Blewitt said he didn't feel that lessons during camp were the most efficient considering the numbers of kids they had participating. Every parent knows there are no swim lessons included in day camp. There is free swim, but no lessons.

Elizabeth Murphy, a swim instructor with over 20 years of experience, said when kids come to Bucklin beach they do a safety circle, they are given bands signifying their swim levels, and are lined up by age and development. She has them go through levels 1-3 and assesses them. They can re-test throughout the season and must stay within certain areas of the water. Both lifeguards and instructors are watching the kids as they swim.

Public Comments

Dr. Wilson asked if the documents presented in the meeting could be included in the minutes. Ms. Hallquist said they could be posted on-line but wouldn't be part of the minutes.

Wendy Johnson – Budget Update

Ms. Johnson said FY2017 is winding down. There is one more payroll to go, one payment to the NH Retirement System, and some purchase orders. She estimates that they are spending 97.4% of the budget. In dollars, that translates to about \$270,000 in excess. They have taken in about \$140,000 more than estimated for revenues. They are doing fine at this point. Chair Helm said the significant overrun in revenues was fees and penalties, and motor vehicle fees, which were way up.

Proposals for \$875,000 Bond

Ms. Johnson said from the four banks she contacted in town, she has heard back from two. She requested quotes for a 20 year fixed rate. Mascoma Bank offered a 20 year note at 2.85% and Lake Sunapee Bank offered 3.2%.

**IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to go with Mascoma Savings Bank for the \$875,000 bond for 20 years at a fixed rate of 2.85%.
THE MOTION WAS APPROVED UNANIMOUSLY.**

Town Administrator's Report - Kim Hallquist, Town Administrator

Ms. Hallquist reported that:

- The town project dashboard has been uploaded to the website.
- Installation of the HVAC system has been started at the town office building. Work has been delayed due to rain.
- The Brookside Culvert project has been changed to a fall due date due to the water levels and contractor availability.
- The sewer lagoons are 3.5 weeks behind due to rain; the consultant is looking at mid-July to start.
- The purchase of the Elkins guardrails is in process.
- The Pleasant Lake Dam preconstruction meeting would be that week.
- The paving of gravel roads will start when the schedule is set, likely in the coming weeks. Pike will be doing the paving.
- Regarding the sand bar issue, there would be a meeting Friday with the property owners and marine patrol to discuss options for eliminating rafting by boaters.
- Regarding the park and ride video, the paperwork has been completed by the Police Chief to have employees view the feed. A monitor has been ordered and Beltronics is ready to assist with installation if needed.
- The Town's email was down that day from 11am and is still out. Their "Fast Road" provider was having an issue.
- With regards to parking concerns on Main Street, she, Richard Lee, Jay Lyon and Ed Andersen would be meeting to discuss options.
- The striping of the Elkins parking lot would be done once it stops raining.
- With regards to the Parkside sidewalks, Mr. Lee has been looking at hopefully ordering curbing soon; possibly for Seamans Road as well, to start both projects before winter with completion in the spring of 2018.

Chair Helm asked Ms. Hallquist about a recent abatement memo. Ms. Hallquist said they are waiting for one more response and will then have Norm Bernaiche (Chief Assessor) come in to talk about the abatements all at the same time, likely at the next meeting, July 10th.

With regards to the memo from the Firewards about the purchase of a fire engine, Chair Helm asked what Ms. Hallquist's recommendation was. Ms. Hallquist said she doesn't have information as yet that she could send to town counsel. Chief Lyon said shortly after July 1st they would like to get started on the order. It takes about 360 days to receive the truck. The Truck Committee has met and decided to go with E-1, the same as the city of Boston.

Chair Helm said the issue is if the fire wards has asked if the Town would consider prepaying for a piece of equipment in return for a performance bond and further discount that has been negotiated in the amount of \$10,000 - \$15,000 dollars. Ms. Hallquist said she would like to run this through town counsel first. Chief Lyon said he would get the information to Ms. Hallquist. He said he made the recommendation due to the price of the apparatus and other equipment necessary to be installed on the truck. It would give about \$20,000 to completely outfit the vehicle. The bid amount is \$542,438. This will be discussed further at the next meeting.

Review of Minutes of June 5th

It was noted that Ms. Heath had submitted her resignation as the Town's Recording Secretary for the Selectmen and Budget Committee. This would be her last meeting. The Selectmen thanked Ms. Heath for her years of service to the Town. Ms. Hallquist introduced Trina Dawson as the new Recording Secretary.

IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to approve the minutes of June 5, 2017, as circulated. THE MOTION WAS APPROVED UNANIMOUSLY.

Upcoming Meetings and Special Events

- Next Regular Selectmen's Meeting – Monday, July 10th - 6:00 PM
- Conservation Commission – Wednesday, June 21st - 8:30 AM

- Planning Board – Tuesday, June 27th – 6:30PM
- **TOWN OFFICES ARE CLOSED ON TUESDAY, JULY 4th**
- Recreation Commission – Tuesday, July 5th– 5:00 PM – Whipple Town Hall
- Nonresident Taxpayer Meeting & CAC – Saturday, August 12th – 7:30AM – Whipple Hall

Other Business

Selectman Kidder said that the new Colonial Pharmacy location plans to have two charging stations for electric cars. They may not need to install any near Main Street. Mr. Lee said he heard from the Energy Committee that this would likely not be happening.

IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to enter into nonpublic session pursuant to RSA 91-A:3, II(a): the dismissal, promotion, or compensation of any public employee or the disciplining of such employee and (b): the hiring of any person as a public employee.

Roll call vote: Bill Helm: Yes, Janet Kidder: Yes, Nancy Rollins: Yes

The Board entered nonpublic session at 7:52 pm

The Board reentered the public session at 8:40 pm

IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) to withhold the nonpublic session minutes pursuant to RSA 91-A:3, III. Roll call vote: Kidder: Yes; Rollins: Yes; Helm: Yes.

The Board reviewed and approved various items:

- Payroll Authorization Voucher
- Accounts Payable Voucher
- Raffle Permit for Charitable Organization – Our Lady of Fatima Parish
- Warrant for Wastewater Charges Town of New London
- Tax abatement requests:
 - Arthur Davis, TM 099-009-000, 155 Wilder Lane
 - Delbert and Mary Prothero, TM 118-008-000, 294 Forest Acres Road
 - Miriam and Norman Cordell, TM 056-005-000, 684 Burpee Hill Road
 - Edward Blanchard and Nancy Putnam, TM 073-011-001, 154 Everett Park
 - Steven and Elizabeth Foy, TM 073-085-000, 43 Job Seamans Acres
 - Barbara and Julius Federici, TM 118-003-000, 55 Queenswood Road
 - Redinger, TM 035-004-000
 - Stearns, TM 062-012-000
 - Woodcrest, TM 084-008-000
 - Green, W., TM 082-024-000
 - Hill, TM 144-001-147
- Requests to Use Town Property
 - Whipple Memorial Town Hall by Warren Sherburne of The Bradford Country Squares on Jan. 28, Feb. 25, Mar. 25, in the afternoon from 12:30PM to 4:30PM and on Apr. 21, June 16, July 28, Sept. 29, Oct. 27, Nov. 24 from 6:30PM to 10:30PM.

Requests for Temporary Event/ Sale Permit

- St. Andrew's Episcopal Church, 52 Gould Road, on the Town Common (next to New London Inn) on Saturday, July 1, 2017 from 9am to 2pm by Harvey Best at 526-6244
- The Fells for "The Fells Historic Estate & Gardens Tour" of PO Box 276, Newbury, NH by Mary Lou Craven 603-763-4789. June 30 & July: 606 Wilmot Center Road, 99 Sugarhouse Road and 853 Pleasant Street. July 27 & 28: 493 Burpee Hill Road
- First Baptist Church for The Summer Fair (yard sale) at 461 Main Street on July 8, 2017 from 8am to 1pm by Stephanie Barton.

- Ausbon Sargent Land Preservation Trust for “Kearsarge Klassic Dirt Road, Century & Randonnee Bike Event” at the New London Historical Society on Sept. 9th, 2017 from 6am to 7pm in the parking lot, Phillips Barn and kitchen by Kristy Heath.

Sign Permits

- Temporary sign for The Wilmot Bandstand Committee for a 6 sq. ft. sandwich board at the information booth for July and August 2017 by Ann Davis. APPROVED
- Temporary sign for The New London Historical Society for a 6 sq. ft. sandwich board at the information booth for June 17th through June 24th, 2017 by Justin Garzia. APPROVED
- Temporary sign for The First Baptist Church for a 6 sq. ft. sandwich board on their lawn at 461 Main Street AND the information booth for July 1st through July 8th, 2017 by Stephanie Barton. APPROVED
- Temporary sign for The Chapin Senior Center for a 6 sq. ft. sandwich board at the information booth for June 20th through June 24th, 2017. APPROVED

Building Permits

- Jane L. Mendillo, 188 Hastings Landing Road, TM 116-003-000. Repair footings from ice damage. Repair deck and decorative lattice work. BP 17-028. APPROVED 6-12-2017
- Samuel Drive LLC, Lot 22 Hall Farm Road, TM 086-022-000. Construct a 3 bedroom, 2 ½ bath house with 2 car garage. BP 17-038. APPROVED 6-19-2017
- Kearsarge Regional School District, 114 Cougar Court, TM 073-076-000. Demolition of the 1941 Building. BP 17-042. APPROVED 6-12-2017
- Jamie & Lisa Hess, 18 Duck Inlet Lane, TM 051-006-000. Deck. BP 17-052. APPROVED 6-19-2017
- Robert Murano, Jr. 13 Fox Run Lane, TM 043-005-000. Add a one-story mudroom. BP 17-055. APPROVED 6-12-2017
- John Ellis, 37 Old Main Street, TM 095-036-000. Installation of 28 solar rooftop panels. BP 17-056. APPROVED 6-12-2017
- Maribeth Glorioso, 282 Bunker Road, TM 062-034-000. Renovations. BP 17-058. APPROVED 6-12-2017
- Jamie & Lisa Hess, 18 Duck Inlet Lane, TM 051-006-000. Install solar rooftop array and materials to mount and wire. BP 17-060 APPROVED 6-19-2017
- Stephen S. & Anita V. Wolf, 1107 Newport Road, TM 056-002-000. Add a detached 12’ x 12’ gazebo. BP 17-061 APPROVED 6-19-2017

IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to adjourn the meeting. THE MOTION WAS APPROVED UNANIMOUSLY. The meeting adjourned at 8:50pm.

Respectfully submitted,

Kristy Heath, Recording Secretary
Town of New London