



TOWN OF  
NEW LONDON, NEW HAMPSHIRE

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**NEW LONDON PLANNING BOARD  
CIP SUBCOMMITTEE  
MEETING MINUTES**

**CIP Subcommittee Meeting  
Sydney Crook Conference Room  
Town Office, 2<sup>nd</sup> Floor  
Friday, June 26, 2015  
9:00 A.M.**

**MEMBERS PRESENT:** Bill Dietrich (PB Subcommittee Chair), Michele Holton (PB Secretary), Bill Berger and Rob Prohl.

**MEMBERS ABSENT:** John Tilley

**OTHER PRESENT:** Bill Helm (Planning Board Chair), Paul Gorman (Planning Board), Liz Meller (Planning Board) and Casey Buiso (Recreation Commission).

**Call to Order:** Subcommittee Chair Dietrich called the meeting to order at 9 A.M.

**Overview:**

Chair Dietrich provided a brief overview of the June 12<sup>th</sup> meeting and the memo submitted to the Board of Selectmen regarding the 1941 Building and Site.

**General Discussion:**

**1941 Building and Site**

- ✓ Discussed the importance to securing the building and site.
- ✓ Discussed that it would be important to have the New London representatives to the Kearsarge Regional School District, Kevin Johnson and Carter Bascom involved in this process.
- ✓ Discussed this may not be the best location for a Police Station.
- ✓ Need to look at the deed restrictions associated with the parcel and if there are other limitations.

**Police Department**

- ✓ Discussed need clarification on if the Police Chief wants to stay in the existing facility or if a new facility and location would be a better situation.

- ✓ What other potential sites might be considered if a new police or safety service facility is needed. Possible location discussed included 1941 building (pros and cons), TDS site, vacant property on Newport Road or some other sites in town.
- ✓ If police were located at the 1941 site some concerns which would need to be addressed including separate access for police vehicles, materials and storage of evidence at the site, proximity to the school relative to where the criminals are retained and security and other safety issues.
- ✓ Staff to invite the Police Chief to attend the next meeting to discuss these issues and ask if given the opportunity for a clean slate, is a new location preferred, what the police station would look like in the future, what might be the best location, and is this the prefer choice.

#### Building Improvement Schedule and Sequence

- ✓ Discussed sequence on how various building improvements would be implemented and who would make the final decision on the uses of the building; such as what is the best use for Whipple Hall and what is the best location for Archives.
- ✓ What is the best way and which buildings (existing or new) would be used to address the storage issues. Can documents be digitized? How much would this cost?
- ✓ Need to address the storage issues from the various departments.
- ✓ Need to address parking issues at the various sites.

#### Fire Department

- ✓ Subcommittee commented that the Fire Department does not need or want a new facility, but they do need a training facility.

#### Transfer Station

- ✓ The site is constrained, and needs to be redesigned.
- ✓ Subcommittee ask staff to invite Richard Lee to attend the next meeting to discuss the transfer station issues. The site is currently accommodating 2x what it was designed for.
- ✓ Is the site suitable for single-stream recycling?
- ✓ How can the traffic issue be addressed?
- ✓ Can the site be expanded?
- ✓ Suggest that an engineering study be completed to evaluate the current use, long-term needs and how to redesign the site, and can the site be expanded.

#### Academy Building

- ✓ What specific improvements are needed?
- ✓ Has any cost estimated been submitted?

#### Archives

- ✓ Could this be centralized?
- ✓ How much space is really needed?
- ✓ Need to digitize materials.
- ✓ Storage for all the Departments is clearly an issue.
- ✓ Storage at the Police Department and the Frothingham site are a major issue.

### Report to the Planning Board

- ✓ Final Subcommittee Report to the Planning Board for the September 15<sup>th</sup> meeting.

### July 17<sup>th</sup> meeting

- ✓ Staff to invite Ed Andersen, Police Chief; Richard Lee, Public Works and Kim Hallquist, Town Administrator to discuss these issues.

### Whipple Hall

- ✓ Liz Meller commented that she thinks Whipple Hall should be the primary focus at this time, not the 1941 building and site.
- ✓ Subcommittee would like to see the studies which were completed about Whipple Hall. It was noted these are on the Town's website.

Discussed the need and how to bring the community together to discuss these issues.

### Recreation Department

- ✓ Paul Gorman commented Whipple Hall is not a good location for the Recreation Department and there is a need to find the Recreation Department another location.
- ✓ Casey Busio commented the Recreation Department has grown a lot under Scott's leadership.
- ✓ Casey Busio commented that there is a need built bridges with other organizations such as the Outing Club.
- ✓ Rob Prohl commented maybe the Recreation Department should be using space at the 1941 Buildings, or the cafeteria space.
- ✓ Liz Meller commented that the Recreation Department should be moved out of Whipple Hall, and renovate that space for the Police Department.
- ✓ Michelle Holton commented that the 1941 building should be used by the Recreation Department, as there is parking, gym and other space which can be used for both active and passive uses.

**Next Meeting:** The next meeting of the subcommittee will be with the New London-Springfield Water Precinct.

**Motion to Adjourn:** The meeting adjourned at 10:00 A.M.

Respectfully submitted,

Lucy A. St. John, AICP  
Planning and Zoning Administrator