



TOWN OF
NEW LONDON, NEW HAMPSHIRE

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NEW LONDON PLANNING BOARD
CIP Subcommittee Meeting
Capital Improvements Program (CIP)

DRAFT MINUTES

Friday, August 19, 2016

9:00 a.m.

Town Offices, 2nd floor

375 Main Street

Sydney Crook Conference Room

MEMBERS PRESENT: Bill Dietrich (PB Subcommittee Chair), Janet Kidder (BOS Representative on Planning Board), Bill Berger and Rob Prohl.

MEMBERS ABSENT: Michele Holton.

OTHERS PRESENT: Paul Gorman, Chair Planning Board and Lucy St. John, Planning & Zoning Administrator.

Call to Order: Chair Dietrich called the meeting to order at 9:00 A.M.

Review draft minutes of Site Tour Aug 8, 2016 with Richard Lee: Minutes approved with on correction to include Pingree Road on the list of places visited during the site tour.

Discussion:

- ✓ 1941 Building and site, should be a warrant article for Town to vote on.
- ✓ Bridges in Town, total of seven (7). Goose Hole needs work in near future.
- ✓ Charrette process discussed as an option to solicit greater public participation on what to do with the 1941 building and site, and how to address other long-range planning issues facing the Town such as Main Street, location of commercial districts, parking and etc.
- ✓ CIP document to the Board of Selectmen and Budget Committee need to be a useful document with cost figures included, referred to Richard Lee's list.
- ✓ Colby-Sawyer College- student population is decreasing. This is a concern.
- ✓ Engineering cost for bridge projects – Goose Hole, Brookside 2nd bridge and Pingree Road should be increased and included in the Capital Reserve Accounts, this would be proactive and also demonstrate to State (as we may be able to get some State Bridge money, Richard Lee is looking into this.).
- ✓ Memo of June 30, 2016 from Richard Lee to the Board of Selectmen (BOS, which includes a priority list of projects and cost figures.
- ✓ Need to increase the knowledge base on various topics, get more people involved, articulate the goals of various proposed projects, and suggest more Infor items be included in the Shopper.

- ✓ Outing Club and Town relationship over the years.
- ✓ Planning Board is a really important Town Board and more information about the role, function and activities of the Planning Board should be covered in the local newspaper.
- ✓ Recreation needs a gym and better space.
- ✓ Required projects- including Pleasant Lake Dam, Sewer Lagoons, and sidewalks on Parkside (a real safety issue).
- ✓ Reviewed last two CIP documents (approved Nov 18, 2014 and Nov 17, 2015).
- ✓ Richard Lee did an excellent presentation on the site tour. Suggested that the Budget Committee consider a similar tour with Richard Lee.
- ✓ School District and Town relationship over the years.
- ✓ Threshold for projects in the CIP was \$75,000. Suggest keeping this amount.
- ✓ Transfer station- suggest might be prudent to look at a joint arrangement with other adjoining towns. Need funding to do the feasibility study.
- ✓ Whipple Hall, Police Station, Recreation- and how to move forward needs to be reviewed in the overall context of what will happen with the 1941 building/site discussions.

Recommendation of the CIP Subcommittee to the Planning Board:

- A. The highest priority for capital investment is to acquire control of the 1941 school building site for future use for one or more municipal activities.
- B. Pleasant Lake Dam, Sewer Lagoon and Parkside Sidewalk Project be completed.
- C. The Town should continue to invest in heavy duty equipment to meet the fire safety, highway maintenance, and trash collection requirements of the Town including addressing the future space requirements for the transfer station.
- D. Refer to Richard's Lee memo of June 30, 2016 to the Board of Selectmen and include adequate funding in the Capital Reserve account to address these outstanding projects, or bonding. Referred to the long-range planning issues as identified in the Nov 18, 2014 CIP documents which includes several infrastructure projects including parking capacity improvements in and around town facilities and in the commercial area along Main Street; paving gravel roads; sidewalk replacement and or expansion; coordination of water main replacement and other public utilities related improvements, such as roadways and sidewalk; expansion and improvements to cemeteries; future water needs including water wells and discussion of surface water treatments; and school building improvements.

Next Meeting:

- ✓ Tentative meeting date Friday, September 16th at 9:00 am.

Motion to Adjourn: The meeting adjourned at 10:00 A.M.

Respectfully submitted,

Lucy A. St. John, Planning and Zoning Administrator
For the CIP Subcommittee