



TOWN OF  
NEW LONDON, NEW HAMPSHIRE

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CIP Subcommittee  
Meeting Minutes  
Wednesday, August 2, 2017  
7:30AM

**MEMBERS PRESENT:** Bill Dietrich, Janet Kidder, Paul Gorman, Bill Berger and Rob Prohl.

**MEMBERS ABSENT:** Michele Holton, Paul Gorman

**OTHERS PRESENT:** Kim Hallquist, Town Administrator

**Call to Order:** Bill Dietrich called the meeting to order at 7:30AM.

**Approval of July 13, 2017 Meeting Minutes:** It was moved (Bill Berger) and seconded (Janet Kidder) to approve the minutes as presented. THE MOTION WAS APPROVED UNANIMOUSLY.

**Discussion:**

The Committee reviewed the Project Identification Forms as submitted by department heads:

**Fire Department: Radio Replacement.** Rob Prohl noted that the capital reserve funds include radio replacement. Janet Kidder asked if there were grants available for radios. Kim Hallquist noted that grants are sometimes available, and Chief Lyon is always looking for grants that may be available to assist in the purchase of fire department.

**Fire Apparatus – Rescue/Engine:** This piece of apparatus is due to be replaced in 2024. The Committee agreed that keeping fire equipment and apparatus is important to the town, and should be included in all planning, including capital reserve funding.

The Committee noted that they had no questions for the Fire Chief on these items and would not need to have him attend a meeting.

**Police Department: New Police Station and Communications Center:** The Committee observed that the current police station presents challenges and questioned where a new police station could be built and what would be done with the current station. Rob Prohl observed that he would be interested in hearing about what the current facility would be used for if the police department left that facility.

The Committee observed that having a tour of the facility would be helpful. Bill Dietrich noted that the Committee should get some more information on what size facility would be needed; the Committee suggested that Chief Andersen see if he can find from towns that have recently built

new stations what benchmarks they used for square footage, parking, etc. The Committee would like Chief Andersen to come in to discuss estimated costs.

Janet Kidder noted that the town needs to be a little more creative in thinking about sites for the various facilities that the town needs and noted that it is difficult to think about a new facility when there is no site to place it on.

**Public Works:** Brookside culvert #2, Pingree Road Bridge, sidewalks on Main Street/Cougar Court to Newport Road Center, Main Street/Seamans Road to Cleveland's and Parkside to County Road.

The Committee also discussed the study being done on the Transfer Station and noted that until that study is concluded it is difficult to consider that issue. The Committee will set aside the issue of the Transfer Station until more information is received.

The Committee discussed timing of the various projects and whether the town might get funding from the state via the 10 year plan for one or more of bridge replacements. Janet Kidder noted that the state has given the Town \$116,000 in additional road funds and questioned what the town will use the funds for. Kim Hallquist noted that Richard Lee will have a recommendation for the Selectmen to consider at their next regular meeting. Kim Hallquist noted that if the funds are used for gravel road paving, the town could potentially reduce payments into the capital reserve fund and possibly extend the life of the grader because of less use.

**Recreation:** Community Center: Janet noted that the directive to the Recreation Commission was to just think about the needs of recreation department, not meeting space for other groups. She noted that they are not looking for a gymnasium but instead an indoor soccer facility – with flooring that could be used for many activities, and this space would not be as big as a gym. The facility would also need rooms for art classes. She noted that she attended a meeting about planting by the water's edge that was put on by the UNH Co-Op Extension at the Meredith Community Center and it was an excellent facility and UNH paid to use the facility. She felt that a community center could generate income from groups like UNH that use that type of facility.

Rob Prohl observed that past discussions were of a community center in the broader sense as opposed to just a recreation department facility. He explained that a community center in the broader sense would include all organizations that might use the facility versus a facility that would only house the recreation department, noting that he did not think that the Recreation Commission would be opposed to a center that is broader than just the recreation department. The Committee noted that they would like to explore the issue of a community center in the broader sense as opposed to what Scott has submitted which deals with the recreation department only.

**Library:** The Library informed the committee that they have no projects to submit for consideration at this time.

The Committee asked that Scott and Ed attend a meeting to discuss their facility needs and bring information on cost estimates and their thoughts on locations.

The Committee set its next meeting date for September 6<sup>th</sup> at 7:30am.

The Committee noted that it would be helpful to have the college and the water precinct in to discuss their future needs. Janet Kidder noted that the town's water supply is a very important topic and should be discussed by the committee; pointing out that the water precinct Commissioners have expressed concern about the future capacity of the water supply. The Committee noted that with regard to the college, it would be helpful to hear what their plans are concerning the properties they own in town and whether any of the properties might be helpful to be acquired by the town and also any plans for any changes anticipated at the college. The Committee asked that the college and water precinct attend a meeting at September 20<sup>th</sup>.

**Motion to Adjourn:** The meeting adjourned at 8:30AM.

Respectfully submitted,

Kimberly Hallquist, Town Administrator