



TOWN OF  
NEW LONDON, NEW HAMPSHIRE

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**BOARD OF SELECTMEN  
MEETING MINUTES  
March 24, 2017  
5:00 PM**

**PRESENT:**

G. William Helm, Jr., Chair  
Nancy Rollins, Selectman  
Janet Kidder, Selectman  
Kim Hallquist, Town Administrator

**ALSO PRESENT:**

None

Chair Helm opened the meeting at 5:00pm.

The Board discussed the request of Richard Lee to receive his accrued leave time payment in December 2017, instead of in June, should he decide to agree to the Board's request to delay his retirement until June 30, 2018. The town's personnel policies provide that occurred leave time will be paid at the time of separation. Ms. Hallquist explained that she supports the request because the early payment will not incur additional costs to the town. Ms. Hallquist explained that if Mr. Lee does stay until June 2018, he will accrue vacation time as all other employees do, and may take vacation time he has earned during that time, but no additional leave time payout will be made as once the maximum leave time payout is made, no additional time can be paid out. The Board noted that Mr. Lee has the maximum time accrued: 45 days; the time will be paid at the wage rate at the time of payout.

**IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to approve the payment of the accrued leave time in December, even if Mr. Lee stays on until June 2018. THE MOTION WAS APPROVED UNANIMOUSLY.**

**IT WAS MOVED (Janet Kidder) AND SECONDED (Nancy Rollins) to adjourn the meeting. THE MOTION WAS APPROVED UNANIMOUSLY.**

The meeting adjourned at 5:05pm.

Respectfully submitted,

Kimberly Hallquist  
Town Administrator