



# TOWN OF NEW LONDON, NEW HAMPSHIRE

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## BOARD OF SELECTMEN APPROVED MEETING MINUTES May 4, 2015

### **PRESENT:**

Janet Kidder, Chairman  
Nancy Rollins, Selectman  
Peter Bianchi, Selectman  
Kimberly Hallquist, Town Administrator  
Wendy Johnson, Finance Officer

### **ALSO PRESENT:**

Phyllis Piotrow, Budget Committee Member  
Larry Dufault, Budget Committee Member  
John Wilson, Budget Committee Member  
Bruce Hudson, Budget Committee Member  
Rob Prohl, Budget Committee Chair  
Ed Andersen, Police Chief  
Donna Larrow, Police Department Administrative Assistant  
Jason Lyon, Fire Chief  
Michael Todd, Town Moderator  
Frank Anzalone, New London Resident

Chair Kidder called the meeting to order at 6:00pm.

### Town Administrator's Report – Kim Hallquist, Town Administrator

Ms. Hallquist said the town reports were in and would be available for pick-up at the Transfer Station, Tracy Library, and at the Town Office.

She informed the Board that the Elkins project bid notice was published in the *Union Leader* on Friday (May 1<sup>st</sup>), Sunday (May 3<sup>rd</sup>) and Monday (May 4<sup>th</sup>). Bids are due by May 29<sup>th</sup>. A mandatory viewing of the project area will be held on May 12<sup>th</sup> at 8am for those interested in bidding on the project.

Ms. Hallquist reported that a Harassment Training had been conducted for employees by Property Liability Trust. Most employees were able to attend, and those that did not, will attend a future training. She recommended that the Selectmen attend training, as well as other town board members, as their conduct can also exposes the town to liability.

Ms. Hallquist said she looked at the sewer lagoons on Friday with Richard Lee (Public Works Director), Chris Roberts, Sewer Department staff person and Erin Lambert, Nobis Engineering, to discuss the engineering study to be conducted. That work will be started immediately with the scheduling of the surveyor and wetlands scientist.

Ms. Hallquist said the following day is the deadline for interested contractors to view the bandstand if they intend to submit a proposal to repair the bandstand. Proposals are due on May 11<sup>th</sup>.

Town Meeting Procedures – W. Michael Todd, Town Moderator

Mr. Todd met with the Board to discuss the procedures for the upcoming Town Meeting, to be held on Wednesday, May 13<sup>th</sup> beginning at 7pm. He noted that his Assistant Moderator for the election and Town Meeting, Ann Bedard, will be out of town during Town Meeting so he has asked Larry Dufault to step in as Assistant Moderator; Mr. Dufault accepted the request.

Mr. Todd said he anticipates opening the meeting with the participatory recitation of the Pledge of Allegiance and the singing of the Star Spangled Banner by students from the New London Elementary School, led by Nicole Densmore. He will then thank those participating in the organization and participation of the potluck crew, and the Outing Club for suspending Wednesday activities so that Town Meeting can be held in their facility. He will make an announcement that the Public Works Department sets up the tables, chairs, risers and floor coverings, and will ask that volunteers stay behind to strike the hall.

Mr. Todd said that last year there were some student volunteers who worked with the ballot clerks and he hopes to recruit more this year. He will ask that cell phones and pagers be turned off and will make note of the roving microphones that should be used when someone from the floor wishes to speak. He plans to make a few special comments about the dedication of the Town Report, and will then turn over the floor to the Board of Selectmen to recognize volunteers from Town committees. People will be asked to stand when their committee or board is called. Chair Kidder will be recognized to list the boards/committees.

Mr. Todd explained that once people are seated, the meeting will be called to order. Results from the election will be read, he will call attention to the moderator rules, will remind the audience that speeches should be limited to five minutes in length, and will explain the different colored ballots. They will then proceed with the articles, presented by the Selectmen.

Mr. Todd said that any changes and requests for the use of a paper ballot have to be given to him up front. Additionally, if a meeting attendee has no card, and is thus not a voter, he or she may not address the meeting without the consent of the meeting.

Chair Kidder said there will be a proposed amendment to increase Article 7 for the New London Hospital Ambulance in the amount of \$78,775. She thought a hospital trustee should be available at the meeting in the event there are questions. Mr. Todd said he would call on the person to speak to it after the Selectmen get the motion on the floor.

Mr. Hudson asked about Article 3 and why they required a 2/3 majority for it to pass. Mr. Todd said it has to be a 2/3 majority vote for a bond. They will allow one hour for ballots to be cast. Business can go on as usual while the clerks count the ballots.

**IT WAS MOVED (Nancy Rollins) AND SECONDED (Peter Bianchi) to recommend the amendment of \$78,775 for the New London Hospital ambulance service.**

Selectman Bianchi said he was in favor of the funding this year but they'd have to look at it again next year.

**THE MOTION WAS APPROVED UNANIMOUSLY.**

Ms. Hallquist suggested that she assign the various articles to each of the Selectmen for presentation at town meeting. The Selectmen agreed that this would be fine.

Proposal for Oversight of Work at the Academy Building – Frank Anzalone, Frank Anzalone & Associates

The Board reviewed the draft proposal as submitted by Frank Anzalone for work associated with the Academy Building project. Mr. Anzalone's proposal includes services of creating bidding documents, evaluating bids, and oversight of the construction. Selectman Rollins said that Mr. Anzalone included several phases in the proposal and she wondered what some timeframe "guesstimates" would be for those phases.

Mr. Anzalone said when the agreement is signed they will need to start right away. He will ask Matt Grimes (Facilities Manager) to help expose another area on the building. They will then submit an RFQ for contractors for the costs on known items such as the siding and windows. The contractors will be asked about their structure (employees), rates, and management set-up. They will ask for costs on these services and a schedule based on what they think will need to be done. Once this RFQ goes out the contractors will need at least three weeks to put this information together. Mr. Anzalone anticipated that it will be 4-6 weeks before they can begin interviewing contractors.

Selectman Bianchi asked if the RFQ would include the estimate from the contractors. Mr. Anzalone said it would, explaining that they can't ask contractors to bid on the project because they don't know the extent of the details, but they can ask who would work on it and how long it would take, but the only numbers they will ask for are for materials.

Mr. Anzalone said they want to know as much as possible about the contractor's mark-up for products they will use for the project; from a sheet of plywood to a port-a-potty outside the building. Selectman Bianchi wondered when the details would come in. Mr. Anzalone said as soon as they get a cost back from the contractors and they pay him to detail it out. Selectman Bianchi said he assumed the materials they would be asked to use would be made available to the contractors to help them create their bids. That way they would all be bidding on a common project. Mr. Anzalone said they will do this procedure step by step. During the RFQ the contractors will know that they will need to replace the current siding with a wood siding, not plastic. They will want to know what they want underneath the siding, but they won't tell them details like what kind of nails they will use, etc. Those details will come later.

Chair Kidder asked about "hardie board." Mr. Anzalone said it is a cement-based, man-made product. It is constructed from wood fibers and cement. The historical value of the building would be negated by using this product. He commented that cement has its issues and is something they can discuss but it doesn't hold up to moisture well.

Selectman Bianchi asked about Mr. Anzalone's fees for service that range from 3-8%. He wondered if the fees would be charged mostly in the initial phase or during the supervisory and oversight phases. Mr. Anzalone said the higher percentage will come when the supervising comes into play. If they find that things look good when they take the boards off, the cost will be small. If they find rot and it is into the framing, the costs will increase. Selectman Bianchi asked if the percentage was for materials and labor used and not for his time. Mr. Anzalone said they are doing this project on a time and materials basis. If there is structural rot he will have to get an engineer in, which will raise the rates. If there is structural rot, construction costs will be more as well.

Selectman Bianchi asked if there would be a point when they'd be able to say that they couldn't do what they need with the funds allotted. Mr. Anzalone said when the RFQs come back they will get an idea on this. That is one reason they won't detail everything up front; if the RFQ doesn't come back the way they like, the Board will be able to use the work generated by him during the initial phase, at a later date when more funds are available.

Chief Lyon said the Fire Department has hardie board on it and the moisture in some areas (where the building doesn't get a lot of sun) causes them to have some issues. It works well for their building but probably would not be the best for the Town Office Building.

Ms. Hallquist asked Mr. Anzalone about liability and indemnification issue; the draft agreement requires the Town to indemnify him after \$80,000. She noted that she would not recommend this as the Town would then be required to pay Mr. Anzalone's portion over \$80,000. Mr. Anzalone said the \$80,000 he was offering keeps his rates low. Ms. Hallquist suggested a minimum of one million dollars in coverage. The Board agreed, Mr. Anzalone will look into increasing his agreement to this amount.

Mr. Anzalone explained that the first step will be to remove more of the siding to investigate the condition underneath. Each area they remove from the building would be covered back up again after they have probed it. If the condition is still unknown, they will proceed with repairing one side at a time to keep within budget.

Ms. Piotrow asked in what stage and what specific basis will the Selectmen make the choice of a contractor. Mr. Anzalone said his company would send out the RFQs, interview contractors, and then the Selectmen will decide who they want to work with by detailing the construction documents.

Ms. Piotrow asked what would happen if there was a difference of opinion between the contractor and Mr. Anzalone during the project. Mr. Anzalone said any disagreements would ultimately be settled by the Board of Selectmen. He added that there really should be no differences in opinion because of the way the project is designed. He said it is unlikely that any disagreements would arise. When asked, Mr. Anzalone said he has done this kind of work before, most recently at Fenwood Commons. Mr. Anzalone closed by saying that he has enough staff to do this work and would like to get it done as soon as possible before it gets too cold.

The Selectmen agreed to approve Mr. Anzalone's contract, with the requested revisions, at the next meeting on May 11, 2015. An amended copy of the contract would be provided to the Selectmen that week; either Wednesday or Thursday.

#### Continued Discussion of Dispatch Fee Study – Ed Andersen, Police Chief

Chief Andersen said his research on the topic of fees to be charged to the other towns leads him to conclude that New London should come up with what the other towns would be charged if they were to leave New London, and then set the rates based on that. He explained that the best way to charge member towns for Fire dispatch service is to follow what Lakes Region and Southwest dispatching services use, which is a fixed formula consisting of 10% of the overall operating budget, 40% based on assessed values and 50% based on population. They considered the costs if New London Dispatch disbanded and Newbury, Sutton and Wilmot Fire Departments were to leave the service. Lakes Region service would charge the fees shown in his documentation.

Chief Andersen explained that Lakes Region Dispatching offers more to their member Fire Departments than New London does, such as monthly trainings, use of an emergency command vehicle, and a larger

mutual aid base. These things are all a benefit for the Fire Departments. Another difference is that through Lakes Region, there are members from each town that make up a large board that is involved in making decisions. In New London the policies and protocols are set by the Fire Department themselves which is good; it is easier to make changes when an entire board doesn't have to be consulted.

For Police dispatching, Chief Andersen said he found that services had formulas all over the spectrum. He found if New London dispatching was to disband, many local departments would go to Merrimack County; and in fact one town has already received a quote from Merrimack County. It was discovered that Merrimack County charges for every call into the service, even those that are made to get information and do not require attention from emergency personnel. In New London, calls for information are not logged as actual "calls for service."

Chief Andersen said that based on 4,000 calls for service each year, Merrimack County would charge \$8,500. Therefore, he felt the towns that would go to Merrimack County were Newbury, Sutton and Wilmot. Those communities hover within a few hundred calls of each other. If they were to leave they would be charged probably the same as Merrimack County quoted. New London would charge each of these three towns \$8,000 for their service. If Sunapee were to get services elsewhere, they would likely be charged \$9.50 per resident for police dispatching. When all the costs are added together, the costs for most towns will stay close to what they are paying now, while some towns' fees will increase quite a bit. Chief Andersen feels the numbers are good and that they are ready to be brought before the boards of each town. He noted that a \$1,500 discount was given for each agency that uses New London for fire dispatch because they don't offer the monthly trainings as Merrimack County does. His rationale was that \$1,500 would go a long way for the agencies to get training on their own. At some point he would like to offer training to the member towns as part of the dispatch service.

Chief Andersen said that he and Chief Lyon are in support of keeping dispatch in New London. He thinks that overall, the member Police Departments are very happy with the services they are receiving from New London. They are making strides to do a better job with the Fire Department dispatching.

Chief Andersen wants to know if the Selectmen will keep dispatch in New London, as he is in the process of writing a grant they had previously discussed. He is 67% complete getting the grant proposal done and submitted to the State of NH. He explained that his suggested fees do not include any funds for capital reserve funds, to save for future purchases and upkeep of equipment. He noted that one complaint he has heard from different towns is that when a large sum of money was put back in for dispatch, they did not feel they were getting a comparable service back for their money. Chief Andersen suggested one way to save for capital equipment would be to put the unexpended operating budget, if any, into a reserve fund. Maintenance for the equipment is not included but he will add this in after tightening up some numbers with Beltronics. Basic maintenance is not that expensive; Beltronics came in for a tune-up for all the equipment they have and it was only about \$1,000.

Chief Andersen said that the following day he will have the name and number of the person doing the fee structure for Hanover's dispatch service.

Chief Lyon added that Capital and Lakes Region both have Hazmat teams. New London currently spends \$2,000 per year to retain the services of Midwestern Regional Hazmat.

Mr. Prohl said requiring other towns to contribute to capital reserve gives them a share of future equipment; he wants to see how they can get a cooperative relationship with the towns so they know who

will be with them for the long haul. He wonders if there is a way to get a good faith commitment from the other towns.

Selectman Bianchi said they have assumed that New London is paying 62% of the service. Ms. Hallquist confirmed that it has been between 60-63% based on calls for service. Selectman Bianchi said with this new formula, New London is still paying two and a half times as much as other member towns. With the new equipment he felt maintenance was critical and wanted a hard figure for it included in what the member Towns would pay.

Chief Andersen said he used Lakes Region's formula to get his calculations. Selectman Bianchi didn't think this formula would defray New London's cost for the service. Chief Andersen replied that if they pull out of dispatching in New London, they will be paying \$200,000+ per year to *not* have a dispatch center in New London. They will pay \$60,000 to Merrimack County, \$55,000 for the Fire Department dispatching, they will still need to maintain antennas, a recorder, a full-time employee, and they will have to give up their radio frequency to Merrimack County. Selectman Bianchi said it was understood that these costs would go down after the first year. Chief Andersen said this is not true. There are even more fees they will be responsible for if they go elsewhere, and on a yearly basis. They would only need one console but they would bear the burden for the recorders and telephones all by themselves; they won't have help from anyone else (other towns).

Selectmen Bianchi pointed to the large difference in cost of dispatching between New London and Sunapee (\$200,000 vs \$70,000). Ms. Hallquist pointed out that the amount Sunapee pays to New London is not 100% of their dispatching expense, they also employ staff to man their department and dispatch calls during the day, so that less calls go through New London Dispatching. This expense would need to be added to the bill New London sends to get their entire dispatching cost, but it is definitely more than the \$73,000 (estimated) billed by New London.

Mr. Prohl thinks maintenance costs should be included in the formula. Chief Andersen responded that they are rebuilding this year; going from not well-maintained equipment to new equipment, and dealing with staffing issues; he didn't feel 100% sure that they offer the same service that Lakes Region does. He feels they need to be at the same price or a little less to get towns to stay with them. Until they get back to where they should have been 10 years ago, he didn't feel they should add the maintenance into the formula. Mr. Prohl thinks they should add it in now; not a few years down the road. It may be harder to justify these costs later on.

Selectman Bianchi said New London has made a major financial commitment to dispatch without knowing if the other towns will stay or go. They are a small dispatch center and their advances have helped the towns by the mountain, substantially. To say that they still have a long way to go, he doesn't understand it; they have already done an awful lot to help these towns. Chief Andersen said he agrees on dollars but he is talking about training, policies and procedures. There have been no complaints for the Police dispatching, however the Fire dispatching could be improved with more training. If Town Meeting votes it in, they will have the money for more of this kind of training.

Selectman Bianchi said New London is not a Lakes Region or Merrimack County service; he understands and commends Chief Andersen on the training needed. But he didn't think it was realistic to offer the same things that the larger services provide. It would be nice to go out and sell their service to more towns but he thinks they have to consider maintenance upkeep on all the equipment and service agreements. If they don't and something breaks, New London will be on the hook to pay for the repairs.

Chief Andersen said he can get the figures for equipment maintenance. He noted that if they have multiple sites available and an antenna goes down, for example, there is no need to pay a higher cost for emergency repair because they can keep getting service from their other sites. There will not be an immediate need for repair and so maintenance costs will be less.

Chief Lyon said with regards to the infrastructure, Chief Andersen has worked really hard with Heather Woods (past Communications Administrator) and Chief Cahill (Chief of Police, Sunapee) to get grants for the repeater sites. There is still a hole at dispatch, currently. This is an unforeseen circumstance from the addition of the Mt. Kearsarge site, but they hope to be able to bridge the gap.

Selectman Bianchi said there has to be some common sense about how much they can charge and still keep the member towns with them. Chief Lyon commented that Steve Ensign had said before that it could be looked at that New London is subsidizing the other towns for dispatch, OR that the other towns are subsidizing New London for dispatch. They have to consider: would they have the dispatching service if the other towns weren't a part of it? He felt it was a good service with many positive attributes.

Chief Andersen said the board really needs to look at the costs to leave the service. He will support whichever way the community votes.

Dr. Wilson noted that he reviewed the 2015 fees charged to the towns (noted as scenario #2) and understands that there is an administrative building fee listed on the sheet. That was not negotiated with the other towns; they added that in along with a maintenance fee. It was noted that the user fee is a flat fee. The calls for service determine the remaining amount.

Ms. Hallquist said Chief Andersen's approach is worth some consideration albeit different than they have done in the past. It is contingent upon what the towns would pay if they were to leave New London dispatching, and then setting the rates at a level that would encourage them to stay. In this approach, the amount New London charges to the towns have no relation to the budget, it is based solely on what is believed to be the amount the town receiving dispatching could get service elsewhere for. New London would pay the balance of the budget, which could mean it pays less than what would be charged elsewhere, or more. If they keep using calls for service and price people out, they will get less income. Some of the other departments are loyal to New London but there is a limit to how much they will pay. Mr. Prohl thinks putting all the costs on the table would be helpful.

Chief Andersen said he had no number set in his brain when starting this formula project. Some towns' fees go up more than others. The formula works because they won't go anywhere else for less. Mr. Prohl opined that it is a benefit to the other towns to stay with a smaller service rather than a huge service. Chief Andersen feels that it is safer for emergency personnel to be a part of a smaller dispatch service rather than a large one. The small service is familiar with the towns and the roads and can respond quicker to calls.

Mr. Hudson asked if a multi-year contract or a year to year contract will be proposed. Chief Andersen said that this would be up to the Board of Selectmen. His research was just for the costs. From the many meetings he has been to, he didn't think any community wants to leave New London Dispatch. Mr. Hudson said a multi-year contract with surrounding towns would be a plus.

Chief Andersen commented that Sutton, Wilmot and Newbury would have to pay \$3,000 more per year to leave New London Dispatch and go to another service. If these towns leave to go to Lakes Region, they

would be involved in a phased-in approach for cost. Part of the savings they will see will be for reprogramming radios and pagers.

Selectman Bianchi said he has been told it is better to have one dispatch service for both the police and fire departments than to have separate services for each department. Chief Andersen agreed and noted that in Goshen, there have been calls when one or the other service doesn't come to a call because there is oftentimes a breakdown in communication. This is what can happen when two different dispatch agencies are used. A selling point for the other towns is that both fire and police are together in New London Dispatch. Chief Lyon said some people would prefer going to a fire department-only service rather than a multi-faceted service. There are two sides of it.

Chair Kidder asked if her colleagues were comfortable presenting something very similar to this plan to the other towns. Selectman Rollins said she was. Selectman Bianchi said he would only be comfortable doing so if they included maintenance in the formula. Ms. Hallquist said Chief Andersen is working on what the other towns would be charged if they left New London Dispatch. Selectman Bianchi said New London paid \$135,000 this year for consoles and a maintenance agreement. Ms. Hallquist said the towns are paying for maintenance and it is New London's job to put the right amounts in the budget. Chief Andersen is looking at how much they can charge the other towns without them deciding to go to another center/centers that are cheaper. Selectman Bianchi thinks the total cost of the services should be charged and should somehow be presented to the towns.

Ms. Piotrow said if the other towns don't think the Selectmen are unanimously behind this decision about whether to support dispatch, it will make them think harder whether or not to participate. Secondly, the member towns want to stay with New London, so this year they should offer a good rate. Next year if they charge more, they could do so and do it gradually over time. It is better to get them into the system now.

Selectman Rollins thinks the numbers are good to begin the discussion and can lead them into multi-year agreement. Chief Andersen said he doesn't have a problem charging more than Lakes Region but only if they are offering the same service or above. Fire dispatching has to be improved to justify an increase as it is those calls that are their weakness right now.

Dr. Wilson noted that having discussions such as these are very hard to have at a Selectmen's meeting and suggested that the Selectmen get a few people together: Chiefs Lyon and Andersen, one Selectman and Ms. Hallquist to sit down and hash it all out.

**IT WAS MOVED (Nancy Rollins) AND SECONDED (Janet Kidder) that the Town of New London keep dispatch in New London.**

Selectman Bianchi said they have had this vote in the past and didn't know if they needed to do it again.

**THE MOTION PASSED. Peter Bianchi abstained from voting.**

#### Establish a Solid Waste Committee

Ms. Hallquist said the following people were invited and interested in joining the Solid Waste Committee: Bob Brown, Jim DeVere, Alison Seward, and Dee Doheny.

**IT WAS MOVED (Nancy Rollins) AND SECONDED (Peter Bianchi) to establish a Solid Waste Committee and appoint Bob Brown, Jim DeVere, Alison Seward, and Dee Doheny.**

**THE MOTION WAS APPROVED UNANIMOUSLY.**

Ms. Hallquist noted that she has provided a copy of the charge she came up with for the Solid Waste Committee. She asked the Selectmen if they were happy with it or wanted to make any changes.

**IT WAS MOVED (Nancy Rollins) AND SECONDED (Peter Bianchi) to accept the charge for the Solid Waste Committee, as printed. THE MOTION WAS APPROVED UNANIMOUSLY.**

Approval of Minutes of April 27, 2015

The minutes from the previous week's meeting would be reviewed at the meeting on May 11, 2015.

Upcoming Meetings & Special Events

- Next Selectmen's Meeting – Monday, May 11th – 6:00 PM.
- Planning Board – Tuesday, May 5th – 7:00 PM
- **Town Election and Zoning Amendment Voting:** Tuesday, May 12th – 8:00AM – 7:00PM – Whipple Memorial Town Hall
- **Town Meeting:** Wednesday, May 13 – 7:00PM – Kearsarge Learning Campus Gymnasium – Cougar Court

Other Business

*Petition Warrant Article and Amended Warrant Article*

It was asked who the Town could get to propose the petitioned warrant article that was submitted by Gena Edmunds. Ms. Hallquist said that Ms. Edmunds could speak to it and she will get in touch with Mr. Todd to let him know. She will also contact Bruce King (President of New London Hospital) about speaking to the additional funds requested by the hospital for the ambulance which would necessitate an amendment to Article 7.

*Upper Valley Energy Committee*

Selectman Rollins said she and Bill Spear (Chair of the New London Energy Committee) attended a meeting of the Upper Valley Energy Committee. She was impressed with the number of entities doing energy-saving work for municipalities so they could see a return on their investments. She hopes that after the elections they can have Bill Spear come back in to see if they can revitalize the Energy Committee. Selectman Rollins added that if the Planning Board is looking at space issues, there should be interconnectivity with the Energy Committee as space and energy issues are closely related.

*Bob Tucker from Elkins*

Bob Tucker from Elkins was present at the meeting and voiced his concerns about the demolition permit and a building permit that was to be approved that evening for a property adjacent to his in Elkins. Chair Kidder said the permit has been recommended for them to sign per the Planning & Zoning Administrator, Lucy St. John. Ms. Hallquist said the Board of Selectmen review the recommendation of Planning & Zoning Administrator and if she recommends that it be approved, it is, unless the Selectmen know of a reason why it shouldn't be approved.

Mr. Tucker explained that his family has lived in Elkins for generations. The house slated for demolition is an historic property. He has been trying to find ways they can save the building. A number of communities have demo delay ordinances but New London is not one of them. He realizes there is nothing he can do but he warned the Selectmen that Elkins/Scytheville is losing a historic property. Ms. Hallquist noted that Mr. Tucker has been provided with information on establishing a historic district and has been advised to work with the Planning Board about possibly bringing this issue to the voters.

Selectman Bianchi said he sympathizes with Mr. Tucker but there is nothing they can do given the zoning ordinance in place today.

Application for Building Permit

- Robert Stahlman, 74 Pleasant Street (084-079-000) – After-the-fact interior renovations – APPROVED
- Canary Systems (Alex Neuwirt), 5 Gould Road (084-080-000) – Interior and exterior renovations – APPROVED
- Dean Larpenter, 1554 King Hill Road (129-015-000) – Construct horse barn – APPROVED
- Lee Mayman, 456 Main Street (085-038-000) – Construct a garage – APPROVED
- Donald & Christine Sheffield, 559 Elkins Road (078-015-000) – Remove existing home and construct new and new septic – APPROVED

Sign Permit

- Ekens Fish & Game – Fly Fishing Sign – 5/18/15 – 5/23/15 – Info Booth
- St. Andrew's Episcopal Church – Summer Fair – 6/26/15 – 7/5/15 – Info Booth

Other Items to be Signed

- Sewer Betterment, Edmunds Road Property Tax 1st Levy
- Employee Birthday

**IT WAS MOVED (Nancy Rollins) AND SECONDED (Peter Bianchi) to adjourn the meeting. THE MOTION WAS APPROVED UNANIMOUSLY.**

The meeting adjourned at 8:04pm.

Respectfully submitted,

Kristy Heath, Recording Secretary  
Town of New London