



TOWN OF
NEW LONDON, NEW HAMPSHIRE

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CHANGE OF USE OR LAYOUT

IN A COMMERCIAL/BUSINESS SPACE LESS THAN 1,000 SQUARE-FEET

WHEN TO USE THIS FORM: You will be leasing or occupying less than 1,000 square-feet, that was occupied by a previous business.

ABOUT THIS APPLICATION: The purpose of this application is to review the proposal for compliance with the New London Zoning Ordinance and Site Plan Regulations. NOTE: *Site Plan Review will not be required if: a) a change of Use and/or changes to the interior floor plan layout occur in a single-leasable space of less than 1,000 square feet; and b) the owner of the property obtains written approval of the Fire Chief as to the adherence of the space to all state and local fire and safety regulations; and c) no additional off-street parking would be required in accordance with the standards set forth in the Site Plan Review Regulations.* [Article I, Section D.4, Site Plan Review Regulations (amended 12/1/2015)]

CONTACT INFO: Zoning Administrator (603) 526-1246 zoning@nl-nh.com

THIS SECTION TO BE FILLED OUT BY APPLICANT:

Parcel ID: _____ Site Street Address: _____ Suite #: _____

Name of previous business(s) at this location: _____

Description of the previous business(s) at this location: _____

Describe the use of the previous business(s) at this location (*i.e. Professional Office, Restaurant, Retail, etc.*):

Property Owner Name: _____ Phone: _____

Email: _____

Mailing Address: _____

Applicant Name: _____ Phone: _____
(if different than Owner)

Email: _____

Mailing Address: _____

Expected Opening Date: _____ Name of Proposed Business: _____

