



# TOWN OF NEW LONDON, NEW HAMPSHIRE

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## BOARD OF SELECTMEN MEETING MINUTES December 10, 2012

### PRESENT:

Peter Bianchi, Chair  
Tina Helm, Selectman  
Janet Kidder, Selectman  
Kimberly Hallquist, Town Administrator  
Wendy Johnson, Finance Officer

### OTHERS PRESENT:

Rob Prohl, Budget Committee Member  
Merry Armentrout, *The InterTown Record*  
Amy Rankins, Land Use Coordinator  
David Seastrand, Police Chief  
Jason Lyon, Fire Chief  
Ed Andersen, Police Department  
Leigh Bosse, *The Messenger*  
Chad Denning, Recreation Director  
Renate Kannler, New London resident  
John Wilson, Budget Committee Member  
Jim Wheeler, Budget Committee Chair  
Bob Brown, Conservation Commission Chair

Chair Bianchi called the meeting to order at 8:30am.

Matt Leahy, Special Assistant for Policy and Projects in the office of US Senator Jeanne Shaheen (incorrectly listed on the agenda as Senator Ayotte's office) met with the Board to introduce himself and to let the Board know that he is happy to assist the Board with town issues that might come up where the assistance of Senator Shaheen might be helpful. Chief Jay Lyon asked Mr. Leahy to pass on the thanks of his department to Senator Shaheen for the letter of support she sent in support of the Town's grant application for fire equipment. The Town was successful in getting a \$123,000 grant.

### Police Department Budget – David Seastrand, Police Chief

Chair Bianchi asked about the line item for the detective's vehicle as it increased by \$1,000. Chief Seastrand said that it would cost about \$600 to have brakes done and \$700 for rust issues to be taken care of. There was also discussion of the cruisers and how they are moved around in the budget and how maintenance costs differ from newer and older vehicles. Chair Bianchi asked why the equipment line was doubled. Chief Seastrand said that \$3,000 is needed to replace three broken tasers and a taser camera. When asked about the amount of time the tasers have been used, Chief Seastrand answered that they had been discharged twice on a person since getting them three years ago, however they have been displayed for compliance on several occasions. A taser is issued to each officer but currently officers have to share because of the three broken ones. The department purchased 12 tasers initially.

Chief Seastrand said that he has added \$4,000 to the gas line item to anticipate gas increases. The gas and taser replacements make up the increase in his budget.

Mr. Wilson asked how the tasers were getting broken if they have only been used twice. Chief Seastrand said that they have to test the equipment daily and so they are operated often. The casing of the units is a hard composite plastic material and can take a lot of abuse, but after a while they can crack and break.

Ms. Helm asked if it was possible to keep the tasers in the cruisers. Chief Seastrand said that they keep the taser cartridges in the cruisers to offer the availability of different lengths, but the cold is not good for them and they can lose power in the heat and cold.

Mr. Wheeler asked how long the three tasers had been inoperable. Chief Seastrand said the camera has been out for over a year. The most recent taser went down about a month ago. Mr. Wheeler said it seemed that there was a shelf life to these things and wondered if they would need to have additional units replaced every year. He wondered if sharing the tasers they currently have would work for a longer period of time. Chief Seastrand said that sharing is working out currently but it has happened that people have forgotten to leave their taser in a designated spot for the next person and sometimes officers have to go on their shift without it. Other officers have had to come into the station to loan their taser to officers who were missing theirs.

Ms. Helm asked if Tom Anderson, after moving to the position of full-time detective, would need a taser. Chief Seastrand said that he would still need his firearm and taser for safety while working. Ms. Helm asked when they would use pepper spray and when they would use a taser. Chief Seastrand said that the hospital is a good example of where a taser would be preferable; using pepper spray in the hospital can cause it to go throughout the hospital's air filtration system and cause problems. The taser is a more direct way to get the result they are looking for.

Chief Seastrand said that he did not make any changes to the Dispatch Budget. If anything were to increase, it would be because of increases in the Code Red system or salaries. He has heard that Wilmot is looking to change their dispatch service and has also heard about a possible interested town in Sullivan County, who may be interested in using New London dispatch. Chief Seastrand opined that the fees they charge for the service they provide are low but noted that everyone is looking to cut costs. He has compared their fees with the other agencies providing dispatch in the area and believes that the towns being served by New London are getting a good deal.

Mr. Wheeler wondered why the Town does not raise the rates if they are low compared with other dispatch services. Chief Seastrand said that the issue is what would towns be willing to pay for the service and what would the breaking point be before they move on to another service. He said that they determine each town's cost by the number of calls each town has made into dispatch. Smaller communities can move to the Merrimack County service and not see a change in the service because of the small amount of calls they make. Larger towns like New London would see a definite change because of the large number of calls they make. Mr. Wheeler thought that if the alternative services were more expensive New London should raise their rate. However, if they are actually at the breaking point, they should not.

Chair Bianchi said that they rely upon Chief Seastrand's recommendation about the dispatch service and his opinion about raising rates if appropriate. Ms. Hallquist said that Sunapee is their largest user and are price sensitive; she would not want to raise fees and then lose Sunapee. Chair Bianchi said that this is an expensive service to run and so they need to be mindful of how they can keep it running.

Ms. Helm asked about the possibility of using fiber optics and NH Fast Roads to help in covering their dead spots in town. Chief Seastrand said that they use radio frequencies and that cell services are not utilized that much. However, they could benefit from the use of cell towers to put their equipment on. They are hoping for a grant to purchase a repeating system to help their radio signals travel further. With wider coverage, they could add more towns to the dispatching service.

#### Fire Department Budget – Jason Lyon, Fire Chief

Chief Lyon said that since 2008 they have submitted a similar budget. They have decreased their operational budget from \$72,000 to \$65,700 this year. Their total budget is an increase of just below 1.5%. He noted that they have 40 call-members who are paid in half-hour increments.

Chair Bianchi asked for a clarification of on-call employees. Chief Lyon explained that there are three different kinds of firefighters in New Hampshire: volunteers, on-call, and full-time. There is a maximum of 45 call-members allowed in New London, due to their by-laws. The reason there are so many call-members is because they like to have 15-20 people at each call and not everyone can make it to every call. Daytime calls are hard because many work regular jobs during the day and cannot get away. On-call officers offer a cost savings.

Ms. Helm wondered what it costs for training a firefighter. Chief Lyon said that this was difficult to answer. New London pays for the enrollment cost of the 250-hour class, but the time the members spend in class for their six-month training period, which is comprised of two nights per week and weekends, is unpaid volunteer time. Additional classes are paid for by the employee and not by the department.

Ms. Kidder asked about the deferral of hose replacement. She wondered if they could replace one every year instead of all of them at once. Chief Lyon said that it is the manufacturer's recommendation to replace hose every 10 years. The hose they have to replace is going on 11 years. There are other general maintenance items that need to be tended to for the apparatus at this time so they will defer the hose replacement for this year.

Chair Bianchi noted that there was no line item for forest fires. In the last instance of a forest fire there was some question about paying the mutual aid companies for their assistance. He wondered if people were charging each other for mutual aid or if it was an agreement where they all help each other on an as-needed basis. Chief Lyon said that in the case of forest fires, the RSA states that responding towns can submit a bill to the town where the fire was located. In a recent forest fire in New London, where other towns responded, they did have to pay Wilmot back for the replacement of their foam, but no other costs. He said that this is what the towns do for each other.

Chief Seastrand said that police departments work the same way when it comes to mutual aid. It is standard practice to reimburse towns for expendable goods (like foam) but they do not charge for police time and equipment usage.

#### Employee Health and Dental Insurance Policies

The Board considered the health and dental insurance plans for employees for 2013. The current plans, from Local Government Center (LGC) run through December, and are now up for renewal for January – December 2013. The plans are on a calendar year, not the fiscal year.

Chair Bianchi said that the Selectmen agreed that a lot of work and effort went into the presentation that was made the previous week by the employee personnel committee. He has gone through the presentation and compared it with information provided by LGC. Chair Bianchi felt the numbers provided were accurate and was pleased with the work that was done. He noted that he is proud of the employees and

felt that they have a great workforce in the Town of New London. He felt that continued communication should take place and the committee should remain intact.

The part of the employee presentation that bothered Chair Bianchi the most was the part that dealt with the low morale of the employees. He agreed that they needed to make a better effort to communicate with employees to help ease this issue. However, after his analysis using LGC information, he found that their salaries are near or at the top of any other town of their size in New Hampshire. He recalled that there have been no years since he has been involved on the Board of Selectmen where employees had not received a raise. Benefits offered by the Town are in the middle-upper half of other towns. He thought that the time off, holidays and sick time were very good. He also thought they offered good working conditions and have provided the departments with the equipment they need. He has not heard complaints of the working conditions. New London pays for furthering the education of its employees and has made a commitment to do so. He was not sure if that benefit is offered by every town.

Chair Bianchi said that job security was something that also came up in the meeting. He recalled that there has never been a position or person eliminated to save money. There has never been a threat to indicate that jobs could be lost to save money. Other municipalities and state government reduce their forces to save money. He does not want to do this and his feeling is that people working for the town have a job for life unless they have to stop working due to some extenuating circumstances. Chair Bianchi felt that New London does a good job of hiring within. People who start at entry-level positions can move up. They get many applications for open positions because it is a good place to work. He did not understand the rationale behind the low morale issue. Whatever happens with the budget this season, he wanted it known that he had no problem with any of the personnel in town, however, they have to play by the rules that are governed by the economy.

Ms. Helm added that after listening to the excellent presentation made by the employees, she felt this was the tip of the iceberg and was looking forward to having the committee be an ongoing, interactive entity with the Board of Selectmen. She had been aware for some time that there had been morale issues and was interested in having the committee sit down with the Board of Selectmen to discuss this further.

Ms. Kidder said she sat down and talked with Ms. Rankins about the morale issue and found that it was stemming from the uncertainty of the benefits. Finding out that more has to be paid in to health insurance and dental when it is December and taxes are due, etc., can cause a strain on employees' morale.

Chair Bianchi said he was aware that the renewal period for insurance was December so they wanted to make decisions on that portion of their budget sooner rather than later to keep the employees' best interests in mind.

Ms. Kidder thought they should keep the health plans the same for current employees and come up with a different policy for new employees. Ms. Helm agreed with Ms. Kidder's suggestion. She wondered why the figures in the budget show only a 7% increase when the actual increases were more. Ms. Hallquist said that premiums are up 14% but the total appropriation for FY2014 will not need to be increased by 14% over FY2013. This is due to changes in the plans; fewer family plans and more 2-person or single plans and more buy-outs, and the lower costs of plans of new employees, if the Board adopts the change. With regard to the employee personnel committee's recommendation of having new employees pay more for insurance, she said that she was initially not in favor of having different benefit packages for new employees but she has been persuaded that it is not uncommon both in public and private employment. She has suggested that the Board consider instituting a contribution of 15% for new employees, for all plans: single, 2-person or family. Sunapee is currently at 12.5% across the board. Ms. Helm wondered if this would be a detriment to attracting employees. Ms. Hallquist said that it would be a detriment if other

towns have better health care packages as the employees can accept positions in those towns, instead of in New London.

Chair Bianchi said he thought they should start actively exploring other providers for insurance for next year other than LGC. He thought they should remain with their current plans, the HMO and the POS plan and that they should maintain the deductibles for the coming year. He thought the employee contribution should change to 15% across the board, new and existing employees. He did not think the rate of insurance increases each year was something the town of New London could afford. He has to pay over \$3,000/year for his own insurance as a retired person. He stated that his goal is to increase the contribution to 15% across the board.

Chair Bianchi said that he thought this change should be made for this budget season. Their intent was to step up the contributions from the employees a little at a time, not all at once, but he thought they should do it all at once now. He said he did not consider this to be an unfair stance to take.

Chief Lyon wondered if the proposal to the Budget Committee would include the deductible. Chair Bianchi said the Town used to pay the entire deductible, and then last year they decided the Town would pay up to \$1,000 in deductibles per plan. \$10,000 was budgeted for this. He would recommend the same amount for next year. If they find that there has been an increase in people requesting the deductible, they would need to adjust the figures. The \$30,000 appropriated last year for unanticipated health insurance costs will be used to help offset the 14% increase for the remaining six months of the current budget year (FY2013).

Chief Lyon said that employees feel that if the Town is willing to downsize by attrition, they then wonder, "what is next?" They are concerned with this unknown and do fear for their jobs. This is a part of the morale being down. Everyone's jobs are affected when a position is not filled as they must all take on more work and responsibilities.

Ms. Helm asked how much of the \$10,000 deductible has been used so far. Ms. Johnson said that so far, only \$2,800 has been used. Ms. Helm said that she would feel obligated to increase salaries to compensate for the increase in health insurance that Chair Bianchi was proposing.

Ms. Kanler said there were big changes coming along for insurance in private companies. Her husband pays \$2,700/year for the single rate. Her daughter is a teacher in Hanover and is having to change insurance plans and doctors often because their new plan does not cover their current doctors. She understands what the town employees are feeling but it is something they all share because it is happening everywhere.

Ms. Helm proposed keeping the deductibles the same and keeping the percentages the employees pay of their health insurance the same for this renewal period. They should start immediately to work with the employee committee and discuss options for the future. Ms. Helm noted that they have asked their employees to make many changes in the last couple of years and she could not, in good conscience, ask them to make more. Ms. Kidder agreed with Ms. Helm, pointing out that she and her husband pay \$15,000/year for their insurance and \$200/month for dental, noting that the cost of insurance is high for everyone.

**IT WAS MOVED (Tina Helm) AND SECONDED (Janet Kidder) to renew with LGC for 2013.  
THE MOTION WAS APPROVED UNANIMOUSLY.**

**IT WAS MOVED (Janet Kidder) AND SECONDED (Tina Helm) to stay with the HMO and POS health care plans for 2013. THE MOTION WAS APPROVED UNANIMOUSLY.**

**IT WAS MOVED (Janet Kidde) AND SECONDED (Tina Helm) to continue the \$1,000 deductible allowance per policy, as presently exists, for 2013. THE MOTION WAS APPROVED UNANIMOUSLY.**

**IT WAS MOVED (Janet Kidder) AND SECONDED (Tina Helm) to increase the employee compensation to 15% across the board. Bianchi: Yes, Helm: No, Kidder: No. THE MOTION FAILED**

**IT WAS MOVED (Janet Kidder) AND SECONDED (Tina Helm) to accept Ms. Hallquist's recommendation for instituting a policy of requiring a 15% contribution for new employees health insurance coverage. THE MOTION WAS APPROVED UNANIMOUSLY.**

Mr. Andersen said that one thing that brought him to New London was the insurance plan they offered. Had he applied to New London knowing the contribution was 15%, he may have decided go to another town. New employees will know what the contribution is and they can make the decision knowing it in advance.

Ms. Hallquist said she understood that the committee suggested that new employees be offered different benefit packages as a way to allow current employees to keep what they have, but she wanted to clarify that this doesn't mean that more changes wouldn't come up in the future for everyone.

**IT WAS MOVED (Janet Kidder) AND SECONDED (Tina Helm) to keep the employee contribution at the 4%/10% rates for health insurance for current employees, and a 25% contribution to dental for all employees, for the upcoming year. Tina Helm: Yes, Janet Kidder: Yes, Peter Bianchi: No. THE MOTION PASSED.**

Letter from Barbara and Winsor Chase

Chief Seastrand said he did not see the dangers professed in the letter about the intersection of Fairway Lane and Old Coach Road. Ms. Helm said she went to the area and drove around twice. She did not see it as a major issue. Chief Seastrand said that it is not a heavily patrolled or heavily traveled section of road, but a stop sign could promote safety in the area.

**IT WAS MOVED (Tina Helm) AND SECONDED (Janet Kidder) to authorize the town to install a stop sign at the intersection of Fairway Lane and Old Coach Road. THE MOTION WAS APPROVED UNANIMOUSLY.**

Timber Sale Contract – Bob Brown, Chair of the New London Conservation Commission

Mr. Brown said this application addresses the first phase of a timber cut at the Phillips Preserve. Leo Maslin, Forester, is being hired to do the marking and research. The updated forestry plan would be ready in a couple of weeks. Chair Bianchi wondered why this was a two-year deal, as noted in the contract. Mr. Brown said that they would cut this winter but in the unlikely event that they needed to come back to do follow-up work, it would eliminate the need for them to come back to revise the contract. Ms. Kidder wondered if this agreement could create a problem without the conservation easement in place. Ms. Hallquist said it would not. Mr. Brown agreed and noted that the timber cutting will be conducted using best management practices.

**IT WAS MOVED (Tina Helm) AND SECONDED (Janet Kidder) to sign the Timber Sale Contract with Leo Maslan, Forester, for cutting at the Phillips Preserve.  
THE MOTION WAS APPROVED UNANIMOUSLY.**

Ms. Helm wondered where they were with the Phillips Preserve easement. Ms. Hallquist noted that Ausbon Sargent attorneys wanted to speak with Town Counsel Bart Mayer. To date, she has not heard from either side on their progress, but she would follow-up with Mr. Mayer.

Reduction of Appraisal of Highway Garage by LGC

Ms. Hallquist indicated that LGC has adjusted the value of the highway garage where Richard's office is, and dropped it by about \$200,000. She said that they could get another appraisal and if it is different, dispute LGC's figure and find ways to increase coverage on the building. Chair Bianchi said that they should spend some time reviewing the coverage on all their buildings and know what they would get if they had a catastrophic loss. Ms. Hallquist said that the contents of the garage, including the vehicles and tools, fall under another policy. She said that if they had to replace the building they would likely need more money than what it is covered for because they would likely want to make the building better by adding features like sprinklers. This additional money would not come from insurance.

Refund from LGC – Rate Holiday

Chair Bianchi said that the town gets a rate holiday due to a return of premiums that LGC is required to make. The Town will return the portion paid by employees for their share of this refund. Current employees would get a reduction in what is taken out of their checks. In total, \$18,690 was refunded to the town, which is 3.75% of what was paid in to insurance in 2011. Ms. Johnson said that if she were to apply this money to the employees for what they contributed, all employees together would get about \$1,100. There are 11 people who are no longer employed by the Town, but who were on the health insurance in 2011.

LLSPA Refund – Lake Host Program

Ms. Hallquist noted the receipt of a check in the amount of \$626.50 from the Little Lake Sunapee Protective Association. These funds were given to the LLSPA by the Town during the last budget cycle for assisting the ongoing Lake Host Program. It was noted that this was the only protective association that had unused funds to return at the end of the year.

School Board Meeting on the 1941 Building

Chair Bianchi said that the Kearsarge Regional School Board voted to negotiate with the Town of New London for the 1941 building. This was the recommendation of the ad hoc committee of the School Board and it was unanimously voted to work with the town. The town's 1941 building committee would be meeting later that day to discuss the next step.

Ms. Helm said that the Board of Selectmen might want to expand the 1941 building committee. She has heard from some of the members that they feel it would be helpful to do this. Ms. Kidder wondered if the committee could add members themselves. She did not think the Selectmen needed to sanction those changes. Ms. Hallquist said that since the Board of Selectmen formed the committee, technically the Board determines the composition of the committee. Ms. Kidder thought that perhaps the committee could suggest some additional members that could be added. Ms. Helm said that the Selectmen could also suggest the addition of some people. It was noted that Ms. Biuso had had her baby just recently but would still like to remain on the committee.

Chair Bianchi thought a selectman should be on the committee. Ms. Helm agreed that a selectman should be at the meetings but not be an active member of the committee. She wondered if they could take turns

representing the Board of Selectmen. Chair Bianchi said he just felt that there should be a selectman as part of the committee. If one of them could not attend, they could fill in for each other.

Chief Lyon said that in the 1941 building, he would recommend expanding the sprinkling from what they already have in other parts of the building. It would just be the piping, which would be a considerable savings. They do not need to have a separate system put in. The initial design was to support the entire building with one valve system for the entire 1941 building.

#### NH Fast Roads

Ms. Hallquist asked if the Board wanted her to try to negotiate a lease with NH FastRoads to allow the installation of their equipment in a town building, as the other towns along the line where the fiber is being installed have already allowed. Ms. Helm said she thought that would be good. Ms. Hallquist will bring the matter back before the Board for approval if an agreement can be reached.

#### Town Administrator's Report

Ms. Hallquist noted that at the next Board of Selectmen's meeting, on December 17<sup>th</sup> they would be meeting with the Library, Tax Collector, and Town Administration to go over their various budgets.

Bruce Hudson had contacted Ms. Hallquist and shared his concern about the number of Monday morning meetings the Selectmen have been having, as he (and others who also work during the day) could not attend. She indicated to him that there had been some conflicts with board members regarding nighttime meetings but that there would be upcoming night meetings.

Ms. Hallquist informed the Board that Sara Ryba Matty has asked that she and her family be allowed to donate the cost of a tree, and have it planted on town property in memory of a family member, Ellen Segal. Ms. Matty indicated that although Ms. Segal never lived in the town, her family enjoys New London and feel it would be a nice place to plant a tree to memorize their family member. The cost of the tree is \$329 and Ms. Matty has sent in a check. Mr. Lee is planning to plant a tree up near the bandstand and this could be the one in Ms. Segal's memory. The Board noted that there will be no plaque at the tree, but the family will be informed which tree was purchased with their donation.

**IT WAS MOVED (Janet Kidder) AND SECONDED (Tina Helm) to accept a donation of \$329 to purchase a tree in memory of Ellen Segal. THE MOTION WAS APPROVED UNANIMOUSLY.**

#### Meeting Schedules

The Board discussed the Citizens Advisory Committee meetings for the coming months. It was determined to hold meetings on February 2<sup>nd</sup>, March 2<sup>nd</sup>, April 6, and May 4<sup>th</sup>.

There would be a joint sewer meeting on December 27<sup>th</sup> at 5:30 pm in Sunapee.

The Board of Selectmen added the following meetings to their schedule, in anticipation of getting the budget ready to hand over to the Budget Committee:

December 27<sup>th</sup> at 8:30am

January 2<sup>nd</sup> at 6pm

January 7<sup>th</sup> at 8:30am

January 14<sup>th</sup> at 6:00pm

The Budget Committee will meet at 7pm on January 23<sup>rd</sup>.

Ms. Armentrout noted that it is hard for people to get to morning meetings during budget season.

Ms. Hallquist asked about closing the office at 1pm on Christmas Eve. The staff would use their own leave time to do this. The Board of Selectmen agreed that this was fine to do.

Ms. Hallquist discussed the status of the Scenic Byway program. The Board last discussed this issue in July, when the Town of Sunapee sent a letter to the Governor and Council to see if the issue of use of town forces could be approved in advance. When the application for the grant was submitted, use of town forces to install the kiosks was part of the funding and the towns were counting on it. The federal rules do not guarantee that this is an option and they may have to hire outside labor. Newbury and Sunapee have expressed the concern that they do not want to participate if there is any chance that use of town labor forces will not be allowed. The Board reaffirmed their position that they will not participate unless the use of town forces is guaranteed. Newbury and Sunapee have withdrawn from the project as well.

#### Upcoming Meetings

Ms. Helm said there would be a Planning Board meeting the following evening with much to cover.

#### Minutes Review

*November 26, 2012*

**IT WAS MOVED (Tina Helm) AND SECONDED (Janet Kidder) to approve the minutes of November 26, 2012, as amended. THE MOTION WAS APPROVED UNANIMOUSLY.**

*December 1, 2012*

**IT WAS MOVED (Tina Helm) AND SECONDED (Janet Kidder) to approve the minutes of December 1, 2012 CAC meeting, as amended. THE MOTION WAS APPROVED UNANIMOUSLY.**

*November 28, 2012*

**IT WAS MOVED (Tina Helm) AND SECONDED (Janet Kidder) to approve the minutes of November 28, 2012, as amended. THE MOTION WAS APPROVED UNANIMOUSLY.**

#### Other Business

Mr. Denning said that late last week he was offered a position with a non-profit and has accepted it. He would be resigning as the Recreation Director and the Emergency Management Director.

Ms. Helm recognized Mr. Denning for being innovative and thinking outside of the box.

Ms. Armentrout wondered if the recent departure of two very important employees in the town was a normal occurrence or if it was concerning to them. Chair Bianchi said that the nature of the people they have lost is due to their own self-improvement goals. He did not think it was a cause of concern. Ms. Helm said it was always a concern to her when good people move on. If there is another opportunity that benefits the person, they should be able to move on. She pointed out that change is not always a bad thing. Ms. Kidder said it has to do with career advancement. Mr. Denning was with the town for seven years and if he was unhappy he probably would have left sooner. Ms. Helm felt these kinds of changes are cyclical and it affects a smaller town more because they rely on their department leaders more.

Ms. Helm felt it incumbent upon them to have an exit interview with those leaving to find out why they have decided to do so.

#### Application for Building Permit:

- Brett Kozlowski, 91 Herrick Cove Lane (Map & Lot 091-019-000) pour concrete pad to support dock – Permit #12-120 – Approved.

- Los Cuatro Amigos, 370 Main St. (Map & Lot 084-004-000) demolish barn – Permit #12-121 – Approved.
- Philip & Claudia Koener, 59 The Seasons (Map & Lot 146-002-059) close in porch & interior renovations – Permit #12-122 – Approved.
- Michael Hansen, 1325 County Road (Map & Lot 117-005-000) Amendment – revised stairway location – Permit #12-056A – Approved.

Application for sign permits:

- Temporary sign - David Cleveland, A Christmas Carol – sign at information booth – 12/15&16, 2012 – Approved.
- Permanent sign – Greg Baker, 224 Main St. (084-063-004) approved.

Application to use Whipple Memorial Town Hall:

- Town of New London's Recreation dept.
  1. Winter market – 1/26 & 2/23 & 3/23 & 4/27 9AM – 2PM – Approved.
  2. Karate – Wednesdays – 4PM – 8PM - Approved

Other Items to be signed:

- Disbursement voucher
- Intent to cut – Map & Lot 114-001-000 – Cleveland/Jensen Trust – Kearsarge Valley Road – Approved.
- Warrant, Land use change tax – current use tax collection – for \$6,670.00 Peter & Harriet Messer, 997 King Hill Road (Map & Lot 118-003-000)

**IT WAS MOVED (Tina Helm) AND SECONDED (Janet Kidder) to adjourn the meeting.  
THE MOTION WAS APPROVED UNANIMOUSLY.**

The meeting adjourned at 11:30am.

Respectfully submitted,

Kristy Heath, Recording Secretary  
Town of New London