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Shoreland Program

Shoreland Permit by Notification

Purpose

Allow for a simple permitting process with rapid turnaround time for certain projects which will not adversely impact public waters provided they are completed in accordance with standard conditions.

Applicability

- Construction, excavation, and filling, or other activity that impacts less than 1,500 square feet and adds no more than 900 square feet of impervious area, within a protected shoreland area.
- Construction, excavation, and filling, directly related to stormwater management improvements and erosion control projects or environmental restoration or enhancement projects.
- Maintenance, repairs, and improvements of public utilities, public roads, and public access facilities.
- Any similar activities defined as qualified for a permit by notification by rules of the Env-Wq 1406.05.

Statute and Administrative Rules

[RSA 483-B](#), Shoreland Water Quality Protection Act

Env-Wq 1400 Shoreland Protection (see [Env-Wq 1400 Shoreland Rules](#))

Application

[Permit by Notification Form](#)

Fee

\$100 base fee plus \$0.10 per square foot of temporary or permanent impact.

Fees are capped at \$100 for stormwater improvement or environmental restoration projects.

Fees for all other projects are capped at \$250.

Processing Time

Five business days. ✖

Term/Renewal

Permit by Notification valid for 5 years. Currently not renewable.

Modification/Amendments

None allowed. New filing required.

Transferability

Not transferable.

Appeals

There are no provisions for appeal of a Shoreland Permit by Notification. ✖

Status of Current Application

[Permit Application Decision Reports](#)

[Wetland and Shoreland Permits Status Check](#)

More Information

Please make sure your Permit by Notification package contains all the necessary items for processing. Notifications will only be accepted by DES if they are both complete and meet the qualifying project criteria. Notifications that are incomplete and/or do not meet the qualifying project criteria will be rejected. Application fees submitted with rejected notifications will not be refunded. ✖

Contact Us

Shoreland Program at (603) 271-2147 or shoreland@des.nh.gov

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Permit By Notification

The Permit By Notification (PBN) is a streamlined permitting process for certain minimum impact projects that propose impacts to resources protected under the Dredge and Fill Law, RSA 482-A. The rules and process identify certain projects in wetlands or surface waters or other protected resources areas that are minimum impact, if carried out according to the requirements in the rules. The intent of the permit by notification is to save the applicants the time of waiting for a paper permit, while protecting the environment and providing standards under which the minimum impact work must be accomplished.

Anyone who proposes work that qualifies for the permit by notification process is required to complete the Permit By Notification Form (with attachments) and submit it to the DES Wetlands Bureau through the municipal clerk.

- [Permit by Notification Form](#) 
- [Confirmation of PBN Project Completion Form](#) 
- [PBN Erosion Prevention and Sedimentation Control Practices Guide](#) 

Project Specific Criteria Documents:

1. [Freshwater Seasonal Dock](#) 
2. [Retaining Wall Repair and Replacement](#) 
3. [Maintenance Dredge](#) 
4. [Temporary Cofferdams](#) 
5. [Docking Structure Repair](#) 
6. [Dry Hydrant](#) 
7. [Maintenance of a Non-Docking Structure](#) 
8. [Culvert/Bridge Replacement](#) 
9. [Beach Replenishment](#) 
10. [Seasonal Dock Anchoring Pad](#) 
11. [Boatlift](#) 
12. [Watercraft Lift](#) 
13. [Residential Utilities](#) 
14. Temporary impacts associated with the inspection, maintenance and repair of existing utility lines within an existing utility right of way use the [Utility Maintenance Notification](#)

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