



FY 2023-2032 Ten Year Plan

Call for Letters of Intent



Ten Year Plan: Regional Project Solicitation & Prioritization Process

1. **Letters of Intent:** Due Monday, June 15th, 2020.
2. **Full Applications:** Due Monday, August 17th, 2020.
3. **UVLSRPC Staff Review:** Staff review proposals for completeness and develop project cost estimates. Staff work with project review committee to develop initial ranking of proposed projects (August - October 2020).
4. **TAC Review:** UVLSRPC Transportation Advisory Committee (TAC) reviews and updates initial project rankings (November 2020).
5. **NHDOT Review:** UVLSRPC submits the highest-ranked projects to NHDOT for review and final cost estimation (due December 4th, 2020). UVLSRPC meets with NHDOT in spring 2021 to discuss modifications to project scope/cost made by NHDOT. UVLSRPC communicates any changes in project scope/cost to applicants and TAC (spring 2021).
6. **Final Regional Rankings:** UVLSRPC TAC and Commissioners approve final regional project rankings. The highest-ranked projects that fit within regional funding allocation (est. \$3.8 million) are submitted to NHDOT for inclusion in draft *FY 2023-2032 Ten Year Plan* (April 2021).

Released: April 17th, 2020

The Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) is requesting **non-binding letters of intent** for projects being proposed for the *FY 2023-2032 NH Ten Year Plan*. Around \$3.8 million in funds are anticipated to be available for projects in the Upper Valley Lake Sunapee region.

For the *FY 2023-2032 Ten Year Plan*, the following projects will be considered:

- **New emergency projects** that address an immediate safety concern;
- **New long-term projects** proposed for construction during the final two years (the "out-years") of the *Ten Year Plan* (2031 and 2032);
- **Existing Ten Year Plan projects** that are no longer needed and can be removed from the *Ten Year Plan*; **OR** projects that need to be re-prioritized within the *Ten Year Plan* (e.g. advancing or postponing construction).

The purpose of the letter of intent is:

- To allow UVLSRPC to review proposals for eligibility and project readiness.
- To provide an opportunity for UVLSRPC staff to assist municipalities in the development of project proposals.

Letter of intent requirements:

- Identify the specific project location and facility owner (e.g., municipality, NHDOT, etc). A simple map is recommended but not required.
- A brief (several sentence) description of the project scope.
- A brief explanation of why the project is needed. For existing projects in the *Ten Year Plan*, please describe why the project scope/schedule must be altered.
- Existing planning/engineering documents can be submitted as well, if already available.
- **Deadline:** letters of intent should be submitted via email to Alex Belenz (abelenz@uvlsrpc.org) no later than **Monday, June 15th 2020**.

Next steps:

- Once the letter of intent is received, UVLSRPC will review the letter and provide feedback to municipalities regarding project eligibility and readiness. Eligible applicants will be invited to submit full applications.
- **UVLSRPC staff will also be available to meet with communities to provide input and/or technical assistance for project development.**

Ten Year Plan project eligibility:

- The project must be located on or along a **federal aid-eligible** roadway or transportation facility. This includes most numbered state/federal highways. Contact the staff at UVLSRPC if you are not sure if a particular roadway or facility qualifies.
- **Eligible project types:** highway safety or capacity improvements; intersection safety improvements; major highway & bridge maintenance projects; natural hazard resiliency enhancements; bicycle and pedestrian facilities; Complete Streets improvements; transit facility improvements; corridor planning studies.

For more information on the NH Ten Year Plan, please visit:

<https://www.nh.gov/dot/org/projectdevelopment/planning/typ/index.htm>

Upper Valley Lake Sunapee Regional Planning Commission

10 Water Street, Suite 225, Lebanon, NH 03766

603.448.1680 | www.uvlsrpc.org